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**MONTGOMERY COLLEGE GOVERNANCE**  
**College Council**  
**October 24, 2017; 2:30-4:30 pm**  
**CT S108**

**Attendees**

- Members present: David Anthony, Cathy Giovannetti, Tonya Baker, Joel Martinez, Sharon Fechter, Ernest Cartridge, Tilandra Rhyne, Page Whittenburg, Shane Doyle, Annick Tentchou, Marcella Karp, Daniel Santore, Rich Cerkovnik, and Patricia Lane
- Guest: Dr. Caroline Toscano, Tacy Holliday, Carol Burbage, Tammy Peery, Melissa Gregory

**Call to Order**

- Chair David Anthony called the regular meeting to order at 2:30 pm.
- Addition to agenda – There will be a Middle States update during a portion of the designated Chair’s Report time

**Constituent Comments**

Constituent concern from Staff Council. Could the new compensation scale be revealed before open enrollment ends? This issue will be part of the Staff Council agenda and Staff Council will manage.

**Approval of Minutes** (October 10, 2017). Approved as written.

**Professional Development Master Plan Update**

- Dr. Caroline F. Toscano shared a PowerPoint presentation that included the process, components, benchmarking survey results, and recommendations related to the Professional Development Master Plan.
- Next steps include public comment, timeline development, budget, and finalization with PEC approval.
- Dr. Toscano responded to some questions from the Council members but encouraged everyone to provide their feedback during the comment period (*TBD*).

**College Council Goal Plan**

- Chair David Anthony presented the College Council Goal Plan
  - *Paige Whittenburg made a motion to accept the College Council Goal Plan as written.*The motion was seconded and passed unanimously.

**Recommendation Brought by the Academic Services Council**

- Carol Burbage, Learning Center Manager at Rockville, shared a PowerPoint presentation about a recommendation from the Academic Services Council for a Collegewide Exam Weekend Study Support Program.
- Academic Services Council consulted Student Council about this recommendation. Student Council expressed appreciation and support for this recommendation.
- Cathy Giovannetti made a motion to “*recommend that the College adopt an exam weekend study support program as a model to be implemented and grown across services and campuses in support of student success.*” The motion was seconded.
- Discussion on the motion followed.
- Rich Cerkovnik made a motion to amend the motion by adding the words “develop and” before “adopt,” so that the motion would read, “*recommend that the College develop and adopt an exam weekend study support program as a model to be implemented and grown across services and campuses in support of student success.*” Motion to amended was seconded and passed unanimously.

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- Chair David Anthony called for a vote on the amended motion “to *recommend that the College develop and adopt an exam weekend study support program as a model to be implemented and grown across services and campuses in support of student success.* Vote taken. Motion passed unanimously.

#### **Middle States Accreditation Update**

- Tammy Peery and Melissa Gregory shared feedback from self-study team chair visit.
  - Report needs to be shortened and written in one voice.
  - Committee will be doing preparation tours in the spring.
  - Read the study and know the College’s data.

#### **Chair’s Report – David Anthony**

- Compensation Redesign. Encourage constituents to attend the forums.
- Ombuds Report is available online.
- Encourage constituents to complete the Equity and Inclusion Survey.
- Chair David Anthony will add time on agenda for Dr. Steve Cain at each meeting.

#### **Goal Plan Discussion (Form)**

- Rich Cerkovnik summarized discussion from previous meetings: seeking clarification about tying goals to recommendations.
- Dr. Tacy Holliday indicated there was no intent to require recommendations from goals. Brainstorming effort. Guidance for year. Means of accountability.
- Dr. Holliday is open to revising the form and other procedural concerns mentioned. Dan Santore suggested we place this item on the agenda for next time.

#### **Announcements, Agenda Items for the Next Meeting**

- Council Members participated in a Communications Activity

Meeting adjourned at 4:24 pm.

Tonya Baker  
College Council Secretary



# MONTGOMERY COLLEGE

## MAKE YOUR MOVE

### Governance Council Goal Plan

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**Council: College Council**

**Directions:** Each council submits a list of its goals to the College Council and the Director of Governance by the end of October. Councils will complete a brief annual report based on these goals in May.

**1. Issue:** What is one topic or issue your council will consider this year for the purpose of developing a recommendation?

**Communication of Governance recommendations/ accomplishments to the College Community**

**2. Which theme of the strategic plan is most related to this issue?** (check one or more)

Educational Excellence

Access, Affordability, Success

Economic Development

Community Engagement

Assessment and Institutional Effectiveness

**3. Goal #1: What is the council's goal with regard to address this issue? (specific):**

**To raise awareness within the College Community about Governance and its role by highlighting its actions and successes through the use of available media such as Inside MC, the Governance website, and presidential memos/**

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**announcements. Establish a greater presence on visual media such as message boards and MCTV.**

**4. Which indicator of effective governance is most relevant to the council's goal? (check one or more)**

There is inclusive opportunity to share perspectives

Councils demonstrate responsiveness to constituents, but not seen as primarily a "help desk"

Council efforts are directed at clarifying and sharing representative perspectives to inform decisions and inspire problem-solving

Participation in governance leads to expanded understanding of and appreciation for diverse perspectives

Senior leadership communicates how input has informed decisions

**5. How will you know you have achieved the goal? (measurement)**

**Comments from constituents, constituent participation with council representatives, tracking the number of views on Inside MC articles and an increased visual presence.**

**6. Goal #2: What is another goal the council has for this academic year? (specific):**

**Set aside time on the agenda for each Council to report highlights/constituent issues, then allow for dialogue among council members to provide solutions to issues or questions that arise during the council reports.**

**7. Which indicator of effective governance is most relevant to the council's goal? (check one or more)**

There is inclusive opportunity to share perspectives

Councils demonstrate responsiveness to constituents, but not seen as primarily a "help desk"

Council efforts are directed at clarifying and sharing representative perspectives to inform decisions and inspire problem-solving

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Participation in governance leads to expanded understanding of and appreciation for diverse perspectives

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**8. How will you know you have achieved the goal? (measurement)**

**The agenda will reflect time for councils to report and the minutes will reflect the results of the discussion.**

**9. Goal #3: What is another goal the council has for this academic year? (specific)**

**Develop and implement a protocol for bringing recommendations to the College Council**

**Which indicator of effective governance is most relevant to the council's goal? (check one or more)**

There is inclusive opportunity to share perspectives

Councils demonstrate responsiveness to constituents, but not seen as primarily a "help desk"

Council efforts are directed at clarifying and sharing representative perspectives to inform decisions and inspire problem-solving

Participation in governance leads to expanded understanding of and appreciation for diverse perspectives

Senior leadership communicates how input has informed decisions

**10. How will you know you have achieved the goal? (measurement)**

**Recommendations will be presented to College Council using the established protocol.**