

MC GOVERNANCE

Montgomery College College Council Meeting #13 Minutes

Tuesday, April 28, 2020

1:00 – 3:00 PM

Zoom Meeting

Attendees

Members Presents: Tracey Smith-Bryant (Chair), Shakenna Adams-Gormley (Vice-chair), Christine Tracey (Secretary), Ed Riggs, Joe Marshall, Colleen Dolak, David Torain, Caleb Schauer, Janee McFadden, Paul Jenkins, Michael Leblanc, Kimberly Jones

Absent Members: Timothy Kirkner, Ernest Cartledge

Proxy: Benita Rashaw (*for Ernest Cartledge*)

Guests: Susan Madden, Dr. Monique Davis, Jeannine Bruno, Dr. Michelle Scott, Yvette Taylor, Margaret Latimer, Rebecca Thomas, Adam Reid, Carlo Sanchez, Melissa Sprague, Marcus Rosano, Mark Nardone, Amanda Stroud

Liaison: Dr. Clevette Ridguard

Call to Order

Chair Tracey Smith-Bryant called the meeting to order at 1:01pm. The meeting was recorded for internal use.

Constituent Concerns

No constituent concerns were presented.

Approval of Agenda and Minutes

The agenda was approved as written. The minutes for April 14, 2020 meeting were approved as written.

Chair's Report

The College Council Chair provided the following information and updates:

- Inside MC
 - P&P Nomination, Recruitment, and Appointment of Department Chairs – open for public comment so please share with more people
- Office of Information Technology – phishing exercises
- 4/21 memo – new food management services
- 4/23 memo – complete needs assessment questionnaire no later than 4/30
- Spring virtual meetings and ceremonies
 - Spring Closing Meeting – 5/8 @ 10am
 - Dr. Harry Harden Jr. Student Academic Excellence Honors and Scholars Award – 5/18
 - Commencement – 5/22
- Remote work due to COVID-19 extended to 5/18 – will review again later

Governance Information

Dr. Clevette Ridguard, Governance Director

- Thanked everybody for the smooth transition to Zoom meetings.
- Please encourage members to spread details on the information on the coronavirus webpage.
- Memo about “Zoombombing”
- Sent email regarding how to conduct elections
 - Invite new members to last meeting
- Governance goal and constituency reports due by 5/16 – send to Dr. Ridguard
 - Reach out to Dr. Ridguard if help is needed
- Yvette Taylor sent out report on the missing minutes and agenda
 - Update on webpage prior to the end of the academic year
 - Want to get an accurate count – some meetings were cancelled due to the transition to remote work, so we’ll need an explanation
- Virtual meetings will be pre-recorded
 - Spring Closing Meeting – slides acknowledging all current Governance members (2019-2020) and introduction of new members (2020-2021)
 - If there are any changes in the membership, please notify Dr. Ridguard.
- New elected chairs are invited to last College Council meeting
- Question – New members don’t vote for officers?
 - Yes
- Dr. Pollard usually have a lunch meeting in summer – will provide update later
- Question – Is the Spring Closing Meeting pre-recorded?
 - Yes
- If there are any suggestions for improvement and changes to training, please send to Dr. Clevette Ridguard or Chair Tracey Smith-Bryant.
 - Members will receive a short online survey about lesson learned and what we can do differently

Council Reports and discussion on Zoom

- Opinions on the usage of Zoom and the possible continuation in the future?
- Academic Services Council have used Zoom a number of times
 - Zoom have changed and improved – more to learn about it
- TPSS Council often switched between east and west campus so using Zoom really helped
 - Changed two goals – moving goals to next year if the council agrees
 - Underlying concerns about jobs
 - The chair expressed that the College have been as transparent as they can be.
 - There’s a lot of good articles about the future of
- A council member expressed that he liked Zoom but nothing can replace face-to-face meetings.
- A council member expressed that there needs to be balance and flexibility.

Coronavirus Advisory Team Presentation

Monique Davis, Collegewide Instructional Dean of Health Sciences/Director of Nursing

- Actively involved in making recommendation to Dr. Pollard and leadership team
- Make decisions and recommendations after looking at many different factors, guidelines, and opinions from various parts of the College

- Question – Can you share more information on the nursing students sent out to be essential employees?
 - 2 statewide affinity groups – one for deans and directors at community colleges and universities, and the other for community colleges for nursing education
 - Conversations led by University of Maryland about what the governor wanted in terms of an emergency pool
 - Wanted to create a pipeline for our students because they have not been allowed to go to clinical training
 - Students were able to be classified – serve based on their classification
 - Volunteer – doesn't count for coursework and clinical time
 - About 40 students signed up but not sure where and when they will be deployed
 - Will most likely be utilized in field hospitals
- Benita Rashaw suggested that it may be beneficial to develop quick one-page graphic on how discussions are made to share with student and community so that they will have a better understanding about the decision-making process.
 - We may make decisions that does not meet students' needs so it's good to hear student voices
 - Want to be transparent with how decisions are made
 - Benita Rashaw expressed that students are yearning for communication from faculty and staff.
 - Want to feel engaged and connected
- Mark Nordone, Director of Bio-Trac at BEC – contacted by senior leadership about putting together a presentation designed more for employees to talk about the history of the virus and update on the research. Do you think that there is a need or is the information already out there?
 - Have been directing people to CDC website
 - Rebecca Thomas expressed it's a great idea because a lot people feel anxious about some of the things that are going on and they are looking for good quality information.
- Dr. Ridguard asked for more elaboration about what the CAT team does and how Dr. Pollard and leadership team is informed
 - CAT meets around mid-day daily.
 - Sits in on meetings and listen to press conferences for more information and updates
 - Priorities from the county
 - Get information about what's happening in our region
 - Guidance on planning
 - Keep up with what's happening in the media and around the country in terms of what other schools are doing
 - After the daily meetings, come up with recommendations.
 - Dr. Michelle Scott is on the committee – direct line to Dr. Pollard so that she is aware of all recommendations
 - Making decisions based on what's going on in our region, county, and state
 - Things might be different across the state, so it's important to consider what will happen to our population in Montgomery County
 - Daily meetings with senior leadership
 - What is MC going to look like in the next 3 months? In the next 6 months?
- A council member expressed that it's helpful to know that MC is looking at the state and not just Montgomery County.
 - Important to make sure that we're addressing needs
- Dr. Scott stated that during this process, we realized that there are college policies that need to be reviewed.

- Rebecca Thomas expressed that it's important to pay attention to what's happening in the local area. Different states have different experiences so it's important to look at Montgomery County and the state of Maryland.
- Question – Social distancing in workshops? Protective gears?
 - Maryland Road to Recovery Roadmap
 - College have different priorities compared to restaurants, barber shop, etc.
 - Need to look at what's going to happen in the next 3 months, and next 6 months
- Question – Has the team thought about what the new protocol will be when people come to work sick? Will they be made to go home?
 - Expectation that people who are sick won't come to work
- Question – Will COVID team also discuss what to do if we open up and the cases start rising? Do we close again?
 - A lot of decisions come from the state
 - What happens in Montgomery County is different from other regions
 - If it rises again, Governor Hogan will scale back the restrictions that he had loosen up.
- If there are any other questions, please contact Dr. Davis and CAT team.

Government Relations Presentation

Susan Madden, Chief Government Relations Officer

- Budget approved as submitted – similar to last year's budget
 - Still deliberating on certain matters
 - Goal is to come to closure by 5/21
 - Approved additional funds for maintenance
- Advocacy strategy – facts tell, stories sell
 - Continue to ask students to engage
 - Highlight alumni
- Question – When do the IT cuts get reviewed?
 - Probably the week of May 11
- Question – Will a memo be coming out to the College community about the budget?
 - Yes, but maybe after hitting 5/21 target
 - Not until it's final and formal
- Applied for student emergency aid funds

Adjourned

The meeting was adjourned at 2:44 pm.

Written by Michelle Quach / Submitted by Christine Tracey, College Council Secretary