



College Council

Tuesday, September 23, 2025

Meeting # 2

1:00-3:00 p.m., Zoom

MINUTES

Members Present: Paul Miller (Chair), Amanda Darr (Vice Chair), Nghi Nguyen (Secretary), Angela Nissing, Surayya Johnson, Suzette Spender, Mahnoor Z. Asif, Tonya Addleman, Jin Khademi, Jason Bruffy, John Deamond, Sepydeh Yousefi

Absent: Fernaundra Ferguson

Proxy: Byron Jamison for Fernaundra Ferguson

Guest(s): Dr. Jermaine F. Williams, President; Dr. Deidre Price, SVP for Academic Affairs/College Provost; and Ms. Tonya Addleman, Dr. Glenda Hernandez Tittle, and Dr. Sylvea Hollis, Middle States Co-Chairs, Dr. Tiffany Ray-Patterson, Dr. Debbie Van Camp, Sherwin Collette, Josephine Trawick, Lisannie Montilla, Cathy Henley, Angie Moy, Nicole Land

Liaison: Dr. Stephen D. Cain, Chief of Staff

Governance Director: Dr. Clevette Ridguard

Resource: Yvette Taylor

Call to Order

- There was a quorum to conduct business. Paul Miller (Chair) called the meeting to order at 1:05 pm.

Approval of Agenda and Minutes

- The September 23rd agenda was approved as written. The minutes for September 9, 2025, approved with correction.

Constituent Concerns

- *Anonymous*
 - I am writing to request updates regarding staff professional development workshops and training. Recently, I participated in several Microsoft Office sessions offered through CTL. With CTL's recent shift in focus toward faculty training, it seems these Microsoft Office classes are no longer available. Could you please tell me if CTL plans to offer similar staff-focused training again?

President's Remark

Dr. Jermaine F. Williams, President

- Expresses deep appreciation for faculty and staff for their dedication to supporting and connecting with students, helping Montgomery College thrive.
- Attended a County Council meeting to provide updates and an overview of the College.
- Helps peers and colleagues recognize their value at MC, emphasizing that everyone plays a vital role.
- Dr. Williams expresses his appreciation and the members contribution to governance and everything that you do to help Montgomery College thrive.

Chair's Report

- See Chair's Report.

Academic Master Plan (AMP) Update

Dr. Deidre Price, SVP for Academic Affairs/College Provost

- [Academic Master Plan 2025-2029](#)
- Year 1 Plan: Four goals, each with seven supporting strategies.
- Reporting Design: Goals, Supporting Strategies, Detailed Strategies, and Outcomes.
- Year 1 Project Assignments:
 - Goal: Fall, Spring, Summer
 - Detailed Strategies: Fall, Spring
 - Outcomes: Summer
- Year 1 Leads: Akima Rogers, Dr. Elizabeth Benton, Dr. Shinta Hernandez, and Angela Rhoe.
- AMP Workgroups: Workgroups are being formed, and faculty and staff are encouraged to sign up and participate in the workshops.
- See Academic Master Plan presentation.

Middle States Accreditation Self-Study Overview

Ms. Tonya Addleman, Dr. Glenda Hernandez Tittle, and Dr. Sylvea Hollis, Middle States Co-Chairs

- Steering committee selection and meetings since Spring 2024.
- Fall/Spring 2025 informational meetings to College Community.
- 2025/2026 moving into increased community feedback and engagement.
- Accreditation involves a series of standards that must be met.

- There are seven standards, and each has criteria that the College must meet or exceed.
- The College prepares a self-study report demonstrating our compliance.
- Apply for the new Communications Workgroup.
- See [Middle States Accreditation Self-Study](#) website.
- Expect additional presentations on individual standards.

Old Business: Concerns and Discussion

- HR Question about leave calculation
 - A question was raised regarding how MC calculates leave.
 - The question was forwarded to Krista Leitch Walker, VP for HRSTM.
 - Krista plans to address this in a future Employee Newsletter and will also attend the CC meeting on 10/21 to provide clarification.
- Accessibility of sidewalks on the Rockville Campus
 - Concern raised that parking lots and sidewalks are not aligned and do not meet ADA compliance.
 - The issue was forwarded to the Rockville Campus Council on 9/19.
- Need for improved campus directional signage
 - Sherwin Collette has been invited to attend an upcoming CC meeting to discuss this matter.
- ADA compliance of new PowerPoint templates
 - Concern was forwarded to Mary DeLuca, Associate Senior Vice President for Marketing and Communications.
 - Mary is making corrections to the template and will include information about the updates in Inside MC.
 - See Inside MC dates for new PowerPoint template [InsideMC | New Montgomery College PowerPoint Template](#).

Goal Plans

- Individual councils should ensure their goals align with the SMARTIE framework.
- Goal plans are due by the end of October 31, 2025.
- Begin considering potential goals for the College Council to discuss at the next meeting.

Announcement

- The College Council meeting on December 2 will be held in person and combined with the Student Council. The meeting will feature a student panel, where students will share their semester experiences.
- Krista Leitch Walker, Vice President of Human Resources and Strategic Talent, will come on the College Council meeting on October 21.

Adjourned at 2:20 PM

The meeting adjourned at 2:23 p.m. following a motion by John Deamond and seconded by Surayya Johnson.

NEXT COUNCIL MEETINGS

10/7, 10/21, 11/4, 11/8, 12/2, 12/16, 2/10, 2/24, 3/10, 3/24, 4/14, 4/28, 5/12

Submitted by

Nghi Nguyen, College Council Secretary