



**College Council**  
Tuesday, November 18, 2025  
Meeting #6  
1:00-3:00 p.m., Zoom

## **MINUTES**

**Members Present:** Amanda Darr (Vice Chair, Faculty Council Chair) | Nghi Nguyen (Secretary, Staff Council Chair) | Angela Nissing (Academic Services Council Chair) | Surayya Johnson (Student Services & Success Council Chair) | Mahnoor Z. Asif (Student Council Chair) | Tonya Addleman (Germantown Campus Council Chair) | Jason Bruffy (Takoma Park/Silver Spring Campus Council Chair) | John Deamond (Workforce Development and Continuing Education Council Chair) | Sepydeh Yousefi (Employee Services Council Chair) | Fernaundra Ferguson (Operational Services Council Chair) | Jin Khademi (Rockville Campus Council Chair) | Suzette Spencer (Administrator Council Chair)

**Absent:** Paul Miller

**Proxy:** Amanda Darr for Paul Miller (Chair)

**Guest Speakers:** Dr. Jermaine F. Williams, Sherwin Collette, Tonya Addleman, Dr. Sylvea Hollis, and Dr. Jeffrey McGill.

**Guests:** Dr. Deidre Price, Dr. Michelle Campbell, Dr. Tiffany Ray-Patterson, Cathy Henley, Lisannie Montilla, Josephine Trawick, Dr. Debbie Van Camp, Dr. Sarah Campbell, Angie Moy, Dr. Charmaine Weston

**Liaison:** Dr. Stephen D. Cain, Chief of Staff

**Governance Director:** Dr. Clevette Ridguard

**Resource:** Yvette Taylor

### **Call to Order**

- There was a quorum to conduct business. Amanda Darr (Vice Chair) called the meeting to order at 1:02 p.m.

### **Approval of Agenda and Minutes**

- The November 18, 2025, agenda was approved as written.
- The minutes for November 4, 2025, were approved as written with correction.

### **Constituent Concerns**

- No constituent concerns were raised.

### **Chair's Report**

- See the Chair's Report.

### **President's Remark**

*Dr. Jermaine F. Williams, President*

- Dr. Williams thanks all our wonderful employees for “being here, being present” and making an impact for our students.

### **Administrative and Fiscal Services Update**

*Mr. Sherwin Collette, SVP for Administrative and Fiscal Services*

- Capital Improvement Program Timeline (CIP) and Biennial Capital Budget
  - FY27-FY32 | \$499.7M
  - Project priorities include Renovate Rockville Theatre Arts Building, Planning for East County Campus, Germantown Student Services Center, and information technology projects.
- See AFS Update Presentation

### **Middle States Accreditation Self-Study Update**

*Ms. Tonya Addleman and Dr. Sylvea Hollis, Middle States Co-Chairs*

- The [self-study](#) follow seven standards for accreditation
- See Middle States Accreditation Self-Study Presentation

### **Strategic Plan Overview**

*Dr. Jeffrey McGill, Associate Senior Vice President for Operational Effectiveness & Strategic Initiatives*

- Data informed program development and scheduling
- Strategic Plan Alignment, Goal 3: Enhance educational and organizational effectiveness
  - The College experiences challenges related to section additions and cancellations, meeting-pattern variability, and mismatches between student demand and course supply.
  - Existing systems are not fully utilized to support scheduling and program decisions.
- See Presentation

### **Announcements**

- Thank you to all council chairs for submitting their council goals.

### **Adjourned**

- The meeting adjourned at 2:34 p.m., following a motion by Tonya Addleman and seconded by Nghi Nguyen.

### **Next Council Meetings**

- 12/2, 12/16, 2/10, 2/24, 3/10, 3/24, 4/14, 4/28, 5/12

**Submitted by**

- Nghi Nguyen, College Council Secretary