Montgomery College Employee Services Council

FY23 - Meeting #7
Thursday, April 6, 2023
The meeting was held via Zoom
1:00 p.m. – 3:00 p.m.

- Members present
  - Paul D. Miller (Chair), Jin Khademi (Secretary), William Dunn, Atul Roy, Ali Fadl, Jin Choi, Lauralyn McWilliams, Krista Leitch Walker, Simon Lee
- Proxies present
  - N/A
- Members excused
  - Zenobia Garrison (Vice Chair),
- Invited Guests

Call to Order

- Chair Paul D. Miller called the meeting to order at 1:00 pm. The meeting was recorded for internal use only. Approval of Minutes (Before or after Constituent Concerns)

Approval of Minutes
- The minutes from March 2023 were approved.

Constituent Concerns
    No
Chat GPT Basics Overview
- What is ChatGPT?
- Talk about how to access ChatGPT
- ChatGPT Use @Work
- Some tips for success
- ChatGPT Limitations

State of the College

- President Jermaine F. Williams invites you to join him
  for the 2023 State of the College address.

  Thursday, April 20, 2023
  1:30 p.m.
  Dr. DeRionne P. Pollard Student Affairs and Science Building, SA 312
  Germantown Campus

TP/SS Library Renovations
- December 18, 2022: the Takoma Park/Silver Spring Campus library's regular location in the Resource Center (RC) building closes.
- January 23, 2023: the library's temporary location in the Pavilion 1 (P1) building opens.
- Spring 2024: Renovations are complete; the library's regular location in the RC building re-opens.

Mobile Market
- If you would like to volunteer, please register. For more information, please email Sergio Washington or the SHaW Center.

- Visit the [SHaW Center's website](#) for additional information.

Upcoming Professional Development—New! Chat GPT Sessions
- Using ChatGPT to Help Design Lessons and Assessments
  Friday, April 21, 2023, from 3 pm - 4 pm
- Using ChatGPT to Support Student Learning
  Friday, May 5, 2023, from 3 pm - 4 pm
- Teaching Digital Literacy in the Age of ChatGPT
  Monday, May 15, 2023, from 3 pm - 4 pm

Love of Teaching Half-Day Conference: Empowering All Learners: Building Inclusive Learning Environments
- The conference will be held virtually on Saturday, April 29, 2023, 9:30 AM-12:30 PM.

Inclusion by Design Summit

- This Spring, MC's Universal Design Center (UDC) is thrilled to host its inaugural Inclusion by Design Summit. This half-day virtual conference on May 5, 2023, will offer multiple workshops, speed sessions, and a virtual Happy Hour!

Spring Closing Week
- Professional Week begins on Monday, May 15, 2023, and kicks off with a day of ELITE professional development opportunities. All ELITE-sponsored events are scheduled on Monday, May 15, and held via Zoom.
- **Dr. Williams' Closing Meeting** Wednesday, May 17, 2023, 9:00 a.m., Globe Hall, Germantown Campus
- Our 2023 theme is *"MC celebrates our employees and students."* Come and celebrate the accomplishments of our employees and students.

Future of Teach: Lunch and Learn Series 3rd Thursday of Month, 12:00 – 1:00 PM The ignITe Hub is launching the Future of Tech Lunch & Learn series! Each month, we will host a cutting-edge guest speaker to explore an innovative area in the world of technology, how it's being used to solve a community problem, and the unique career paths related to this field. Register at [ignITe hub Events List](#).

Spring 2023 Equity Week and Excellence in Equity Award
- Equity Week, April 3-7, 20203 FACE IT, There is no eqUity and Inclusion without U & I. EMBRACE IT!"

From Mental Health @ MC in **InsideMC – April**
- Drawing for Stress Relief
- Improv for Stress Relief
- Eat Healthy Despite Food Deserts
- Take a Brain Break
- Crafting for Stress Relief

Upcoming Events "The Journey Toward Becoming an Antiracist Institution"
For In-person training, register in Workday at https://bit.ly/ANTIRACISMINPERSON
For Virtual training, register in Workday at https://bit.ly/ANTIRACISMVIRTUAL

Safe Zones Training Is Back! 4/18/23 and 4/28/23

Election for Governance Councils
- The nomination period for students, faculty, staff, and administrators to serve on the governance council is open until **Friday, April 7, 2023**

Workday: Update your Career/ Talent Profile

HR Update- Leitch Walker
- Your Voice, Your MC Survey result will come out soon.
- There will be focuses group

ESC Goal #1 Making connections
- *Between ESC meetings, each ESC member will interview a constituent of the MC community to better understand all employees' needs as we evolve and transform into a post-pandemic institution.*

ESC Goal #2 Reestablishing, Renewing, and Rediscovering YOUR MC
- *The ESC will partner with HRSTM to create an employee resource that captures all support services and ways to engage with the MC community.*

Meeting Adjourned at 1:50 pm

Respectfully submitted by
Jin Khademi – Secretary