

MC GOVERNANCE

Montgomery College
College wide Faculty Campus
Council Meeting #3 Minutes

Thursday, October 18, 2018

12:30 – 2:45 PM

SC 152

Attendees

Members Present: Daniel Santore, Shweta Sen, Katie Mount, Keith Martin, Comfort Mingot, Tammy Peery, Sharon Piper, Jona Colson, Alice Wang, Anthony Solano, Alan Stover, Christina Cocozzella, Michael LeBlanc, Tendai Johnson, Joe Thompson, and Erika Hepworth

Members Absent: Erin Marcinek and Kolluru Sirisha

Guests: Carolyn Terry, Eurae Muhn, Vicki Duggan, and Maria Davidson

Liaison: Brad Pabian

Call to Order, Review agenda

Co-Chair Daniel Santore called the meeting to order at 12:48pm. The agenda was approved as written. This meeting was recorded for internal use.

Open Comment Time

No constituents voiced concerns during open comment time.

Approval of Minutes

There were concern about the wording used in the minutes, in pertaining to the subject of EAP funds. Sharon Piper motioned to change wording from “per committee” to “per faculty.” Tendai Johnson seconded the motion. All voted in favor of the word change.

The minutes were approved as amended.

Presenter:

Eurae Muhn oversees Achieving the Promise Academy (ATPA). This program entails the following:

- Providing overall academic and personal/social support

- Provides embedded coaches who make biweekly visits to classrooms participating in the program
 - The support coach observes class sessions.
 - The support coach observes how the students are learning in the course. In addition, the coach looks for signs that any students may appear to have academic or personal difficulty that may impede the student during class time.
- Provides coaches for individual students who request them. Coaches of these students also provide weekly emails to students to help them stay on top of achieving academic excellence and regularly contact faculty for updates on student progress.

Discussion: Required Ethics Trainings

Vicki Duggan and Maria Davidson collected feedback from the ethics survey, which resulted in the required ethics training. The survey was intended to help get a view of what the current Montgomery College community looks like. More information on ethics training can be found on backboard under fy2019. Michael LeBlanc raised concerns of faculty constituents who might not be comfortable having ethics training led by a direct supervisor. Tammy Peery also noted that faculty teams are not always within their disciplines and asked if alternative trainings for other faculty teams might be developed.

Chairs Report/Annual Goals

Santore announced that Amanda Darr, Zenobia Garrison, and Norma Winffel all volunteered for Academic Regs. Shortly after, Tammy Peery motioned to nominate Norma Winffel for Academic Regs. Erin Hepworth seconded the motion, and the Council all voted in favor.

Santore updates from the College Council meeting:

- WDCE Council spoke on the out of office messages.
 - WDCE reported that when staff will be out-of- office for any length of time, there should be a message, and information of an alternative point of contact.
- The new Governance website is available for comments. If anyone has any suggestions, please send them to Dan Santore or Shweta Sen.
- The IT department is considering changing the name from two factor authentication to two step authentication.
- Goal #3 has been amended:
 - It has been amend to say “to hear about and act on constituent concerns, so as to increase the visibility of issues that are thought to affect faculty morale by facilitating communication between the council and faculty at large.”

(Joe Thompson motioned to amend constituent concerns. Anthony Solano seconded the motion, and all Council members approved the motion.)

Committee Reports/Updates:

- Academic Regulations is concerned with the vague language in article 3 as it relates to accepting transfer credits. The Regulations committee would like input, starting with

faculty council on how to include everyone in the conversation, including transcripts and evaluators. Alice will revisit the issue with the council in spring 2019. Santore will invite Seth Kamen to a faculty council meeting to answer questions about the issue.

- College wide Curriculum Committee needs a committee member from ABEESS to replace Sonia Hernandez from education. The committee would prefer a representative from social sciences or art (AAS). It is a 3year term. The meetings are held every first and third Fridays from 2pm to 4pm.
- General Education Committee still needs a math representative. The committee also needs a full time counselor voting representative as Alice Boatman has to step down. The committee meets every second and third Friday from 2pm to 4pm. The college wide event planned for October 12th has been rescheduled to spring 2019. The Gen Ed assessment workshop held by Cassandra Jones on the 12th received positive feedback.
- Takoma Park Silver Spring faculty senate is working on revising their constitution.
- Germantown Senate report
 - Constituent concern that lock down procedures were not conveyed clearly, constituents want more consistency with these procedures.
 - Alice will return and address the questions about credit for prior learning.
 - IT issues needs attention. IT techs seems to be blindsided as much as faculty when new practices, etc. become available.

Announcements/ Adjournment

The meeting adjourned at 2:44 PM.

Submitted by Tammy Peery

Academic Regulations and Standards Committee Report Update to Faculty Council, 10/18/2018

The Committee on Academic Regulations and Standards met, as scheduled, on Friday October 12, 2018. Please find the committee's continuing and new business below.

Continuing Business

- **Updating Regulations on Credit for Prior Learning, Alternative Credentialing, Alternative Placement, Transfer, Articulation, Reverse Transfer, etc.**
 - Seth Kamen visited the committee on October 12, and discussed Article 3.

- **Academic Regulations Article 3 Evaluation and Acceptance of Non-Montgomery College Credit**
 - The committee continued the process of revising Article 3, which was written by Seth Kamen. The committee was concerned over some of the vague language with respect to the process of evaluating and accepting transfer credit, and with respect to the organization of administrators, faculty and staff needed to implement such tasks. The committee discussed the importance of including process guidelines, and noted that the academic regulations as policy do include clear guidelines for process and procedures elsewhere. A good example is that of AR 9.44/6.6 concerning grade disputes.

Respectfully submitted by,

*Alice Wang
Chair, Academic Regulations and
Standards Committee*