

MONTGOMERY COLLEGE GOVERNANCE
Faculty Council
October 21, 2021

Attendees

- **Members present:** Ahmad, Kay; Baker, Dana; Bontems, Susan; Karpakakunjaram, Vedham; Jones, Shelley; Lunn, Asia; Martin, Chloe; Maradei, Terri; Pointer, Jon; Prendergast, Michelle; Sprague, Melissa; Theophile-LaFond, Anestine; Thomas Desjardins, Ketely; Thomas, Rebecca; Webb, Alla; Winffel, Norma
- **Proxies present:** N/A
- **Constituents present:** Sue Adler; Peanort, Marcus
- **Members excused:** Richards, Soyini
- **Invited guests:** Amanda Darr, Terri Hurst, Tyra Peanort, Tonya Seed,
- **Council Liaison:** Terry, Carolyn
- **Governance Director:** not present

Call to Order

The regular meeting was called to order at 12:01 pm by Dana Baker, co-chair. There was a quorum to conduct business.

Approval of the Agenda / Minutes

Today's agenda was approved unanimously. Vedham Karpakunjaram made a motion to approve the minutes with corrections; Rebecca Thomas seconded the motion. The minutes from October 7, 2021, were unanimously approved with corrections. Today's meeting will be recorded for internal use only.

**Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2021-2022 Teams site.*

Constituent Concerns

There were no constituent concerns presented to the council.

Chair's Report

The council co-chairs shared their report via a *PowerPoint presentation.

Upcoming:

- 11/1 – last day to apply for Scholarship of Excellence in Teaching Fellowship
- Dean forums for BEACAHMPS are underway
- Draft of College calendar is available; Carolyn Terry reminded members that Juneteenth has not yet been adopted by P & P. The Juneteenth holiday doesn't occur within the academic year, so it does not impact the fourteen fiscally accountable holidays as noted in union agreements. Discussion ensued about how Juneteenth will impact the summer schedule for part of term and meeting minutes.
- Rockville campus is implementing new door locks accessible only by prox cards.
- Transition to Workday continues with transitioning of performance evaluations implemented through Workday.
- 10/28 Critical Race Theory forum

- Mental Health First Aid certification available for faculty and staff: 11/5/21, 1/14/22, 2/22/22, 4/12/22
- COVID-19 Vaccine Verification Site is live and all employees should upload proof of vaccination by 11/8/21
- Spring 22 goal to have at least 50% on-campus courses
- Vaccine mandate for students: Suggestions about ways to inform and remind students of the vaccine mandate include: College Council communications, fliers with links, Bb banners, MyMC banners, and student ambassadors.

Committee Reports

- Collegewide Curriculum Committee (CCC) Report was reported by Vedham Karpakunjaram. The CCC met 10/15. Data Science is going to offer an AS degree starting Fall 2022. Approval for PHIL to remove the MATH requirement from nine of the courses is pending. The CCC plan for Fall 2022 is to do some editorial clean up prior to implementation of Degree Works. Advising worksheets will be retired once Degree Works goes live.
- General Education Standing Committee Report was reported by Michelle Prendergast. Recertification of courses has been ongoing. Information Literacy Rubric workgroup has gathered data and feedback. Many other rubrics need revision, the committee has agreed to review the critical thinking / analysis rubric.
- Academic Regulations (AR) Committee Report was reported by Norma Winffel. Along with the minutes, AR committee shared the regulations that have been approved with all college faculty and staff. The AR committee is modifying regulations to be more student friendly and inclusive (e.g., he or she replaced by they; shall, will, or can).

Campus Reports

- Germantown Faculty Senate – Terri Maradei reported that they are struggling with membership. No new updates from the Germantown Faculty Senate
- Rockville Faculty Senate – Anestine LaFond shared that they hosted Cassandra Jones, Jessame Ferguson, and Levena De La Rosa. Plans for the next meeting include Clevette Ridguard discussing governance. It was suggested that the Senate should invite all faculty and staff to increase interest, understanding and promote membership. Melissa Sprague will collaborate with Anestine to send invite to faculty on all campuses.
- TPSS – tabled; the TPSS faculty senate has not reconvened.

Unfinished Business

Governance Council Goals: Rebecca Thomas presented *notes from our first meeting about our proposed goals for the academic year. We need to submit our *Goal Plan to the Director of Governance 10-29-21.

Goal #1: Provide resources for faculty during COVID-19 with Return to Campus concerns or questions.

Goal #2: Actively engage, respond to, and support all faculty constituencies.

Vedham Karpakunjaram made a motion to accept the goals as presented. Melissa Sprague seconded the motion. The motion was passed unanimously.

New Business

Outstanding Faculty Award (OFA) Ad Hoc Committee (Tonya Seed; Amanda Darr; Teri Hurst, Chair; Erin Marcinek; Tyra Peanort) shared a *presentation that included their findings and recommendations for changes to the OFA. The committee proposed ways to streamline the process of nominating a faculty member, areas for improvement, and best practices.

The full *report from the Ad Hoc committee will be shared with the Faculty Council as well.

Meeting adjourned at 1:57 pm

Respectfully submitted by

Melissa Sprague, Faculty Council Secretary