

MONTGOMERY COLLEGE GOVERNANCE  
**Faculty Council**  
March 3, 2022

**Attendees**

- **Members present:** Ahmad, Kay; Baker, Dana; Bontems, Susan; Karpakakunjaram, Vedham; Lunn, Asia; Maradei, Terri; Prendergast, Michelle; Thomas, Rebecca; Sprague, Melissa; Theophile-LaFond, Anestine; Thomas Desjardins, Ketely; Webb, Alla; Winffel, Norma
- **Proxies present:** N/A
- **Constituents present:** Sue Adler, A. Grinber
- **Members excused:** Martin, Chloe; Jones, Shelley; Pointer, Jon; Richards, Soyini
- **Invited guests:** N/A
- **Council Liaison:** Terry, Carolyn
- **Governance Director:** Ridguard, Clevette

**Call to Order**

The regular meeting was called to order at 12:00 pm by Dana Baker, co-chair. There was a quorum to conduct governance business.

**Approval of the Agenda / Minutes**

The agenda for today's meeting was approved. Minutes from February 17, 2022 were accepted with corrections. This meeting was recorded for internal use only.

**Constituent Concerns**

At this time, guests were invited to speak.

- Susan Bontems shared a concern regarding the delayed release of the final Fall schedule review. Carolyn Terry called Ayana Burney during the meeting and determined that Dr. Monica Brown asked for the delay so that Dr. Williams could have some input in to the ratio for F2F classes and online classes.
- Dana Baker shared a concern about increased gas prices and staff struggling to commute to work. She asked if the College would consider telework for those driving extended distances.
- Dana Baker referred to Dr. Williams letter of today, 3/3/2022, directing students to seek counseling services from the SHAW center. Dana reminded all that one-on-one counseling is not available through the SHAW center. Students should be directed to Counseling and Advising.

**Chair's Report**

The council co-chairs, Rebecca Thomas and Dana Baker, shared a PowerPoint\* for their report. Information is provided to members and guests regarding updates and upcoming events.

**Committee Reports –**

- College-wide Curriculum Committee (CCC): Vedham reported that ENGL 102 had to be updated in the catalogs dating from 2017, due to a COMAR revision, adding “C or better” language to ENGL 102 description.

- General Education Standing Committee: Michelle reported that several course recertifications were approved. The Information Literacy Rubric is being reviewed. See full report\* submitted by Michelle.
- Academic Regulations (AR) Committee: Norma reported that discussion centered on how repeats are represented on transcripts, as there is no specific language in the regulation about it. There is a Repeat column on the transcript, with a notation of I for included and E for excluded, as well as a 0, which can be hard for other institutions to interpret; students may also have trouble understanding the notations. Some institutions may count repeated courses against students for limited-enrollment programs, and students have questioned whether it is necessary to record repeats at all.

Regarding the previous discussion about Credit for Prior Learning (CPL) from 2/17/22, Dana reminded us that when issues or constituent concerns are brought forth for discussion, the discussion should be kept within the council until we have more information.

### **Campus Reports**

- Germantown Faculty Senate – Terri Maradei reported no constituent concerns. Increasing membership continues to be a goal.
- Rockville Faculty Senate – Anestine Theophile-LaFond reported on continued efforts to increase representation; they drafted a letter to chairs and to all faculty soliciting participation in the senate.
- TPSS – tabled; the TPSS faculty senate has not been reconvened.

### **Unfinished Business**

#### Outstanding Faculty Awards

Rebecca Thomas shared a PPT\* 030322\_MCOFA\_Discussion.pptx which provides specific aspects for the council to prioritize from the Ad Hoc Committee's recommendations.

Recommendations for four areas and the proposed model for each:

1. Awards committee – Co-chairs with staggered 2-year terms; one chair continues to next year to mentor new incoming chair; call for committee volunteers early in the fall semester, followed by a FC vote with committee finalized before winter break. Office of the President or designee notifies FC of its role and responsibilities to build the committee by October.

Kay Ahmad made a motion to accept the proposed model as stated above in #1. Vedham seconded the motion. The council unanimously approved the motion for #1 Awards Committee.

Discussion ensued about the next recommendation, #2 Nomination Process. The committee decided to move the remaining proposals for discussion at the 03/24/22 meeting.

*\*Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2021-2022 Teams site.*

Meeting adjourned at 1:55 pm

Respectfully submitted by

Melissa Sprague, Faculty Council Secretary