

## MONTGOMERY COLLEGE GOVERNANCE

### Faculty Council

May 5, 2022

#### Attendees

- **Members present:** Ahmad, Kay; Baker, Dana; Bontems, Susan; Jones, Shelley; Karpakakunjaram, Vedham; Theophile-LaFond, Anestine Lunn, Asia; Maradei, Terri; Pavetto, Carl; Pointer, Jon; Prendergast, Michelle; Richards, Soyini; Sprague, Melissa; Sullivan, Rachel; Thomas, Rebecca; Thomas Desjardins, Ketely; Webb, Alla; Wolin, Carole
- **Proxies present:** n/a
- **Constituents present:** n/a
- **Members excused:** Winffel, Norma
- **Invited guests:** n/a
- **Council Liaison:** Terry, Carolyn
- **Governance Director:** Ridguard, Clevette (absent 5/5)

#### Call to Order

The regular meeting was called to order at 12:00 pm by Dana Baker, co-chair. There was a quorum to conduct governance business.

#### Approval of the Agenda / Minutes

The agenda for today's meeting was approved. Minutes from March 24, 2022 were accepted with corrections. This meeting was recorded for internal use only.

#### Constituent Concerns

At this time, guests were invited to speak.

Anestine Lafond shared faculty concerns regarding the 7-week terms; faculty shared that they are challenged with the quick turnaround time for grading, evaluating, and providing feedback to students in a short term. Dana stated this concern might need to go to the union. Rebecca shared that course effectiveness should be evaluated.

Dana shared a concern raised by a constituent who serves as a Department Chair. They would like to know when we will be able to resume hiring of faculty to fill open positions or replace for those who have left.

#### Chair's Report

The council co-chairs, Rebecca Thomas and Dana Baker, shared a PowerPoint\* for their report. The report included College updates, reminders about upcoming events, and initiatives.

#### Committee Reports

- College-wide Curriculum Committee (CCC): Vedham reported that two faculty have volunteered to serve on the CCC.
  - ◇ Kay Ahmad put forth the motion to approve Silvia Vargas (STEM) and Evdokia Kastanos (at-large member). Rebecca seconded the motion. The Council unanimously voted to accept this motion.
  - ◇ Tendai Johnson was nominated by CCC to serve as the Chair representative on the CCC. Alla Webb motioned to accept the nomination of Tendai Johnson. Asia Lunn seconded the motion. The Council unanimously voted to accept this motion.

- General Education Standing Committee: Michelle reported that the committee developed a plan for their summer and AY 2022-23 goals.
- Academic Regulations (AR) Committee: Norma is not present to report; email sent with report.

### **Campus Reports**

- Germantown Faculty Senate – Terri Maradei continues efforts to increase membership.
- Rockville Faculty Senate – Anestine shared they are hosting Tom Cantu to discuss online teaching and Shinta Hernandez to discuss the Virtual College.
- TPSS – tabled; the TPSS faculty senate has not been reconvened.

### **Unfinished Business**

Rebecca reported that all the recommendations for Outstanding Faculty Awards, the syllabus template, and additional work of the Council will be summarized in a memo and shared with Dr. Rai.

- **Voting for AY 2022-23 Faculty Council Officers**

Vedham shared the process for electing the officers (Co-Chairs, Vice Chair, and Secretary) for the next academic year. He shared the responsibilities of each officer. A private vote was held with all voting members sending their vote to Rebecca Thomas via Chat.

- ◇ Anestine nominated Jon Pointer for co-chair. Melissa nominated Dana Baker for co-chair. Dana Baker and Jon Pointer elected to serve as Faculty Council co-chairs for the AY 2022-23.
- ◇ Dana Baker nominated Anestine Lafond for vice chair. Anestine Lafond has been elected to serve as vice chair of Faculty Council for the AY 2022-23.
- ◇ Dana Baker nominated Melissa Sprague for secretary. Melissa Sprague has been elected to serve as secretary of Faculty Council for the AY 2022-23.

- **Outstanding Faculty Awards**

#### Student Letters of Support

In a previous meeting, Asia Lunn volunteered to develop some general guidance and suggestions to assist students when writing a recommendation letter for faculty. The Council reviewed the “Student Guidance for Faculty Recommendations.” Discussion ensued and minimal modifications were recommended. Once the document has been updated, Dana will send out to all for a final vote.

Rebecca made a motion to suspend Robert’s Rules. Anestine seconded the motion. Robert’s Rules were suspended so the Council could extend gratitude Carolyn Terry and Clevette Ridguard for their support and guidance.

*\*Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2021-2022 Teams site.*

Meeting adjourned at 1:15 pm

Respectfully submitted by

Melissa Sprague, Faculty Council Secretary