

---

MONTGOMERY COLLEGE GOVERNANCE  
Germantown Campus Council  
February 6, 2018; 2:00-4:00 p.m.; PK 105

**Attendees**

- Present: Tonya Baker, John Billos, Kelly Rudin, Britney Green, Mary Robinson, Harvey Stempel, Rhiley Farenthold, Binta Njie, and Margaret Latimer
- Proxies present: Sally Mclean for Diane Chapin, Rick Pires for Don Newlin
- Absent: Nathaly Sook Castillo, Maurice McCambley

**Call to Order**

Tonya Baker called the meeting to order at 2:05 p.m., and began the meeting by reviewing the agenda.

**Constituent Comments**

- Harvey Stempel reported that Satish Gupta appreciated Tonya Baker's visit and interest in determining how student biology projects could best be displayed in the BE building.
- Binta Njie asked about the progress of the proposed solar grid project for the campus. Tonya Baker said the project was not a good fit for either party and is no longer being pursued.
- Sally Mclean said students were asking about problems with college clocks showing incorrect times in the PK building. John Billos stated this was because of computer server problems that developed during a power outage. He stated that the IT department is addressing the problem.
- Britney Green said that a visiting student was confused about where to find parking on campus. Tonya Baker said that new way-finding signs are being installed on the Germantown campus. Tonya Baker also said that people ask about visitor parking spots in each lot, and perhaps using a LOGO to designate these parking spots might help.
- Kelly Rudin expressed a concern about MC's policy of choosing the lowest bid for campus projects. This was in reference to a problem with a contractor working with cement and signage on campus, which resulted in holes in the ground and signage confusion. Kelly Rudin also mentioned a campus dependent problem, concerning variable pricing of the same textbook at different MC bookstores. A discussion regarding the bookstores ensued.

**Middle States Visit Preparation**

Tammy Peery, co-chair of the middle states steering committee, presented information on the status of the middle states reaccreditation process, and made recommendations about how to prepare for the middle states team visit in March. She reported that the self-study was accepted by the MC Board of Trustees in January. The four sections of the report are available for reading online, and that middle states has the report.

The middle states team will visit from 3/18-3/21/2018. A Maryland Higher Education Commission member will also be present during the visit. The middle states visitors will be interviewing a variety of individuals, and those who worked on the report, or components of it, need to be particularly prepared to speak about their areas. Everyone at the college is a potential interviewee, and the middle states steering committee requests all MC-connected persons to be ready to speak about their areas of involvement with the college.

## **Germantown Student Senate Report**

Rhiley Farenthold reported that:

- There will be an election on April 3, 2018 for the Student Senate.
- The wellness week programs on campus will be from February 19<sup>th</sup> – 23<sup>rd</sup>, and they will include one speaker talking about an area of wellness each day.
- The week of February 14<sup>th</sup>, in which Valentine's Day occurs, will be a Raptor Love Week at MC.

## **Provost Report**

Margaret Latimer reported that:

- Facilities department says work is on schedule for the renovated SA building to open in January 2019. The building will have new classrooms and applied science labs.
- The PG building renovations are done.
- For seven weeks prior to the Middle States visit, the seven Middle States standards will be sent out to the college for review: one per week.
- The next Presidential Dialogue, February 20<sup>th</sup>, will be about how MC might be able to help detainees released from the Montgomery County Detention Center in Clarksburg.
- Montgomery County Council Education Committee Chair Craig Rice, Dr. Pollard and MCPS Superintendent, Jack Smith, will hold a budget forum on February 21<sup>st</sup> at Damascus High School. Please plan to attend. (There are 4 additional dates and sites).
- Margaret Latimer asked councilmembers to review Dr. Pollard's response to the Equity and Inclusion Survey, invite colleagues' to submit any concerns, and prepare to discuss the survey and the campus climate at the next meeting.
- Dr. Pollard will hold a Town Hall meeting on February 15<sup>th</sup> and address the Equity and Inclusion Survey report.

## **Chair's Report**

Tonya Baker's provided report and announcements (see attached)

## **Adjournment**

John Billos moved to adjourn. The motion was seconded and the meeting was adjourned at 4:05 p.m.

**Germantown Campus Council**  
**Chair Notes and Announcements for 02-06-18**

**Chairs Report**

At the December 12, 2017 College Council meeting, council passed two recommendations brought forward by the staff council. They have been sent to Dr. Pollard for consideration.

- 1) “College Council adopt staff council’s recommendation to change policy 35001 CP, Section X to include technical or academic certificates and licenses.”
  - a. When earn a degree, staff members may request a degree advancement salary enhancement equal to one increment. (Only 2 total)
  - b. Referenced degrees: Associate, Bachelors, Masters and/or professional or terminal degrees.
- 2) “College Council adopt staff council’s recommendation to change policy 35001 CP, Section X to include an alternative incentive and/or make the section more explicit in how it applies to employees at the top of their grade.”
  - a. No salary enhancement if person is at top of their grade
  - b. Not clear in P&P (mentioned two different places)
  - c. Could there be a one-time alternative incentive

**Nominations:**

1. Staff/Faculty Member of the Year: Due March 1 (minimum 3 years at college)
2. Various Faculty Member Awards (excellence in teaching/counseling; scholarly or professional accomplishments; service to the institution or community: Due March 1
3. Bebee Distinguished Staff Award: Due Feb 23<sup>rd</sup> (minimum 5 years at college) – governance involvement, particularly representation of staff
4. Germantown Presidential Scholar and Harry Harden Medallion Award – coming soon

**Announcements**

- New Collegewide Digital Signage System (SCALA) Goes Live – Week of February 5<sup>th</sup>
- Presidential Dialogues – DATE CHANGE: Joshua Johnson on GT campus, March 6, 2018
- Frank Islam Athenaeum Symposia – Spring speaker series – Feb 14 & Feb 27
- Mobile Market dates for spring – Feb 7, March 7, April 4, May 2
- Applications for Innovation Fund Proposals and Holy Cross Health Grants due March 20
- Seth Michelson, editor of *Dreaming America: Voices of Undocumented Youth in Maximum Security Detention* will speak Feb 20<sup>th</sup> from 12:30-1:45 pm in HT 216.
- Spectrum Lecture: Recent trends in incidence of testicular cancer in the United States – Feb 22 at 4:30 pm in BE 151
- Middle States Briefing Session: GT: Feb 20, 3:30 pm PK 178
- President’s Town Hall Meeting (streaming) – Feb 15<sup>th</sup> 2-3 pm