
MONTGOMERY COLLEGE GOVERNANCE
Germantown Campus Council
November 7, 2017
PK 105
2:00-4:00 p.m.

Attendees

- Present: Tonya Baker, John Billos, Diane Chapin, Rhiley Farenthold, Surayya Johnson, Maurice McCambley, Don Newlin, Binta Njie, Mary Robinson, Kelly Rudin, Harvey Stempel
- Absent: Nathaly Sook Castillo
- Proxy: Troy Shaw for Britney Green
- Leader Liaison: Margaret Latimer

Call to Order

Chair Tonya Baker called the meeting to order at 2:03 p.m., and reviewed the agenda.

Constituent Comments

None brought forward.

Approval of Minutes (October 3, 2017)

Correct misspelling of Binta Njie's last name to read "Njie." Minutes approved by unanimous consent.

Previous Meeting Follow Up

- The Council contacted Mark Pace, after being contacted With a constituent concern about parking.
- Suggestions were sent to Nell Feldman, IT Security Director, regarding rollout of the two factor authentication program.
- Observation Drive backups spilling out from the semicircular drive around the flagpoles were brought to the attention of Tony Ray, Associate Director of Public Safety at Germantown Campus. He is aware of the problem and will address it as needed.
- Printers in classrooms: Call the IT Helpdesk if toner or supplies are need. Remember to mention the classroom number. Tonya Baker will contact departments regarding this procedure.
- Security will research the policies related to having a courtesy wheelchair available for special circumstances. To get an accurate answer, it was suggested that Security contact the Director of ADA Compliance, Christopher Moy.

Council Participation in Student Event

Discussion about Council member participation in the Mobile Market service. A majority of the Council agreed participation was a good idea. Dates for potential participation were mentioned. Globe Fest was also mentioned as a potential event in which to participate. Surayya Johnson will look into whether participation would be feasible, considering physical limitations of the event space. Tonya Baker will follow up with possible dates for helping with the Mobile Market.

Collegewide Equity and Inclusion Initiatives

Sharon Bland, Chief Equity and Inclusion Officer, offered a presentation about the mission of the Office of Equity and Inclusion. A discussion initiated by Diane Chapin ensued regarding the need to have issues regarding adjunct faculty employment and compensation be included in equity and inclusion initiatives.

Employee Code of Ethics / EthicsPoint

Julie Martorana and Maria Davidson presented information about the Employee Code of Conduct and EthicsPoint, the suspected ethics violation reporting program.

Communication Effort / Input

Diane Chapin conducted an informal survey, in which she asked students to make suggestions for campus improvements. She talked to approximately 140 students, who remained anonymous, and reported that three major areas of interest emerged: food and dining areas; student lounge space, and computer usage and study facilities. Other lesser concerns involved: quality vending machines on campus and course availability in Germantown. A list of the suggestions was circulated to the council members. Margaret Latimer's office will review the list and select items to address. It was suggested that a focus group be convened to help students understand enrollment facts and course cancellation procedures, etc.

Student Senate Report

Rhiley Farenthold reported that the DACA panel in September and the Halloween Party in October both went well. Students are interested in having environmentally friendly electric hand-dryers in campus bathrooms, and filtered water fountains available as well. Topics such as: an LGBTQ survey, clubs and events survey, card swipe possibilities for students, and a Wellness Week in spring, including workshops for faculty and students were discussed.

Provost's Report

Margaret Latimer's report included the following:

- Compensation forum meetings will be occurring in Germantown twice more in November.
- Everyone is encouraged to complete the Employee Engagement Survey, which is available now.
- Renaming the SA Building: Suggestions are still welcome. One offered was: The Student Affairs and Engineering Building. A two letter indicator retaining SA would be helpful.

Chairs Report (Sent by email after the meeting)

- College Council approved a recommendation last meeting that has been sent forward to the President for consideration. The Academic Services Council brought the recommendation, which had the support of the Student Council. The recommendation was as follows, "that the college develop and adopt an exam weekend study support program as a model to be implemented and grown across services and campuses in support of student success." The Council unanimously approved this motion and is excited to see how the college chooses to proceed.

Announcements

- Ombuds Fourth Annual Report has been posted on the website; There is also a nice Summary of Data Report available there
- P&P Out for Feedback (Due by December 4, 2017)
 - Equal Education Opportunity and Non-Discrimination
 - Student Code of Conduct
 - Field Trips
 - Corporate Sponsorships
- Volunteer Opportunity – MD Science Bowl Competition on January 13, 2018. If you are interested, contact Michael Mehalick.
- MD STEM Festival Events (Spectrum Lecture 11/8, Biotechnology OH; Family Math Expo, 11/11)
- Free Flu Shots at Germantown campus on November 15th 10 am – 2 pm, register through MCLearn
- Athenaeum Event – Ali Noorani, "There goes the Neighborhood" Nov 14th
- Compensation Redesign Forums at Germantown – Nov 14th and 16th
- Employee Engagement Survey open through Nov 17th
- Open Enrollment ends Nov 20th
- Campus Store Survey is open until November 26th
- Presidential Dialog: Seth Goldman, Honest Tea Co-Founder – Nov 28th – RV, SW301
- Nov 30th is last day to use P-card for calendar year (think through December purchases)

Announcements and Adjournment

John Billos motioned to adjourn. The motion was seconded and the meeting adjourned at 4:16 p.m.