

**Montgomery College**  
**Germantown Campus Council**  
**Meeting #5 Minutes**

Tuesday, February 5, 2019  
2:00 – 4:00 PM  
PK 105

**Attendees**

*Members Present:* Paul Jenkins, Margaret Latimer, Maurice McCambley, David Bollinger, Rebecca Razavi, John Billos, Sharon Anthony, Barbara LaPilusa, John Hare, Michelle Karlsberg, Leslie Jones, Gaganpreet Kaur, and David Sowards

**Call to Order**

Vice Chair Paul Jenkins called the meeting to order at 2:05 p.m.

**Approval of Agenda and Minutes**

The agenda was reviewed and approved, and the minutes of the December 4th meeting were approved.

Paul Jenkins introduced David Sowards who is replacing Diane Chapin as a member of the Germantown Campus Council.

**Constituent Concerns/Comments**

CONSTITUENT CONCERN #1: The elevator in the SA building will be operational by the time the building's renovations are complete and the full building reopens in April 2019.

CONSTITUENT CONCERN #2: Sharon Anthony recommended that emergency college closing times try to correspond with typical class start and end times in order to reduce student confusion concerning whether they need to attend partial class sessions.

**Update on Germantown Campus Council Goal Plan FY19 Progress**

1. **FOOD PANTRY SUPPORT:** The Council is implementing a campus-wide Food Pantry donation drive as a competition between students and faculty/staff. Chair Surayya Johnson will work with student clubs and organizations to create the student donation boxes and have them placed in key places in each campus building.

Council members volunteered to create the faculty/staff boxes and have them placed in a visible location in each building. Individual Council members then volunteered to collect the donations once a week and take them to the Food Pantry on the 3<sup>rd</sup> floor of the HT building. Those Council members will keep a tally of the number of items collected.

The Council members suggested a tally sheet could be placed in the Pantry itself, and people can add their numbers when they drop off the food items each week.

The Food Pantry collection boxes will be placed in central locations (one per campus building) by Wednesday, February 13<sup>th</sup>, and the collection drive will continue through the end of April.

The Council recommended some kind of food-related celebration (such as a pizza party or snacks in the quad) in early May, before finals, to celebrate the drive and which “team” collected the most items.

2. **CAMPUS ANNIVERSARY EVENT:** Council members are encouraged to volunteer to help with the March 30<sup>th</sup> Germantown Campus Community Day. Council members also discussed the donation of a prize for the raffle or fundraising for an MC Scholarship to be awarded that day.

### **Vice Chair’s Report**

Vice Chair, Paul Jenkins, presented an update from the College Council:

- Updates to the College’s policies and procedures are posted online, with changes highlighted for easy identification. All MC employees are encouraged to review the updates and post comments. The P&P updates involve the compensation policy, the staff suspension policy, Public Safety policies, the confidentiality policy, and bullying in the workplace issues, among many others.
- Two new academic programs have been approved at MC:
  - The Polysomnography A.A. Program (formerly a certificate program)
  - The Homeland Security Certificate Program

### **Announcements**

- David Sowards was welcomed to the Germantown Campus Council as its newest member, replacing Diane Chapin.
- The Germantown Campus Council still needs one more faculty member to replace Satish Gupta. Recommendations should be sent to Surayya Johnson.
- Food Pantry donation boxes should be set out in each building by February 13<sup>th</sup>.
- On Monday, February 25<sup>th</sup>, Student Life and the English & Reading Department will host a viewing and discussion of the film, *BlacKkKlansman*, from noon-3:30 in Globe Hall. The event will address and combat racism and sexism.
- Barbara LaPilusa announced the Spring Transfer Fair will be held on Wednesday, Feb. 27<sup>th</sup>, from 10-1. Council members are urged to spread the word and encourage students to attend.
- On Tuesday, March 5<sup>th</sup>, the Germantown campus Student Life will co-sponsor a Heroin and Opioid Crisis Forum with the Montgomery County Coalition.
- The March meeting of the Germantown Campus Council conflicts with the Heroin and Opioid Crisis Forum, so the Council voted to postpone its March meeting to Thursday, March 7<sup>th</sup>, from 2-4 p.m.

- Staff Enrichment Day will be held on Tuesday, March 12<sup>th</sup>, at the Germantown campus. The Staff Council organizes this great event and needs volunteers.

**Adjournment**

Meeting adjourned at 2:58 p.m.