

**MONTGOMERY COLLEGE
GOVERNANCE**

Germantown Campus Council

Minutes

November 5, 2019

PK 105, 2-4 p.m.

Attendees: Paul Jenkins, Barbara LaPilusa, James Washington, Jennifer Capparella, Tonya Baker, Provost Lauren Vodniza (Proxy for P. Turcios), Binta Njie, Chris Cusic (Proxy for J. Bonnycastle), Rebecca Razavi

Meeting Call to Order, start time 2:05pm on Tuesday November 5, 2019

Approval of agenda- change request to allow Provost earlier speaking slot

Approval of October 1, 2019 minutes, Tonya Baker requests edit to minutes to reflect constituent concern brought forward, minutes will be updated.

Constituent Concerns

-Prof. LaPilusa shared concern regarding SA Building sidewalk lights are not working. Provost will look to follow up with Facilities/HESS, suggests temporary lights in area if not able to be resolved soon.

-James Washington shares concerns from Faculty related to active shooter false alarm, would like information on lessons learned. Student voiced similar concerns and actions taken to prevent further false alerts. Provost shared feedback from students related to the incident and the concerns of the College community.

- Student expressed concern related to the College's use of RUN HIDE FIGHT signs as a method of response to an active attacker and whether or not RUN HIDE FIGHT is still the official standard College response.

Provost Report

- Provost Latimer shared that SA Building renovations will be completed in January for start of Spring classes
- GT Campus will be undergoing changes with its collaboration with PIC MC. In addition, shared details regarding a meeting related to the new GT Campus Student Services building, RFP under development.
- Shared information and details for "Carnival of Animals" performance on Saturday Nov. 16. In Globe Hall.
- Discussed required IT cyber security online training course.

Presentation- Chris Cusic discussion on ZOOM video conferencing and IT Cyber Security

- Showed and discussed user experience of ZOOM video software which will be in use spring of 2020, will replace current use of *Go to Meeting*.
- Discussed use of proper hardware and training to ensure implementation.
- Discussed method of preventing hacking and other issues related to IT Security and required trainings

New Business- Open Discussion

-Paul Jenkins gave an update related to GT Council concerns, SA floors/bathroom and shortage of textbooks in the bookstore. Shared email response from Administrative and Fiscal Services related to the shortage of textbooks, the email would be shared with GT Council.

- Response from Admin/Fiscal Services about the concern related to WEPA print cards and INK printing system. Working with INK Company to supply proper signage for use of the printers. Students shared experience in using the INK printers.

- GT Facilities shared that additional trainings for Building Service staff in SA Building and additional cleaning for the SA Building will take place to address concerns related to SA floor/woman's restrooms.

- Discussed issue related to the "Stork Mobile" health van. The issue has been forwarded to College legal counsel and Facilities to check on paperwork from the group and to ensure proper registration to be on Campus. This concern had been brought forward to the Faculty Council.

- Goal discussion related to GT Baseball game, discussed request from College Alumni Association to assist in the event, reaching out to Baseball coach and Mike Simone. Concern raised about lack of seating along the baseball field.

Chair's Report -Paul Jenkins

- Shared update related to Student Council's recommendation request to eliminate WDCE student seats on Student Council and add representation to Rockville and TP Campus.
- Shared information related to President Pollard's discussion with College Council related to the President's goals for the upcoming year and proposed 2-year budget.
- College Policy updates out for review and comments, CP38001
- Shared information related to College Calendar updates out for review
- College Council Goals shared.
- Shared information related to the Nov. 21 viewing in Globe Hall of "The Cave"
- Shared that prior to Dec. 3rd meeting GT Council meeting, Germantown Council has been asked to participate in the monthly Campus Coffee in PK Building at 1pm.