

# MC GOVERNANCE

## GERMANTOWN CAMPUS COUNCIL

### MEETING MINUTES

Tuesday, December 01, 2020; 2:00 – 4:00 pm

Zoom Meeting

#### **Attendees**

*Present:* Tonya Baker, Amanda Darr, Mais Alraee, Jennifer Capparella, Christopher Cusic, Charlie Jackson, Brandon Mollock, Paul Jenkins, Lori Kelman, Sharon Anthony

*Absent:* Blessing Anyim, Maurice McCambley, Abo-keze Ewimbi

*Guests:* Martha Schoonmaker, Melanie Kandel, Rachel N. Bonaparte-Hagos, Sally McClean, Andrew Scheppler

*Liaison:* Clevette Ridguard

#### **Call to Order**

There is a quorum to conduct business. The meeting was called to order at 2:02pm by the chair.

#### **Approval of Agenda/Minutes**

The agenda was approved as amended. The minutes was approved as corrected. The meeting was recorded for internal use only.

- Bradley Bridges will attend February meeting.

#### **Constituent Concerns**

No constituent concerns were presented.

#### **The Pinkney Innovation Complex for Science and Technology – Martha Schoonmaker and Melanie Kandel**

- Background – conceived in 2001 with Montgomery County
  - Funded through local, state, and federal funds
  - Zoned as Life Sciences Center
- Board members include developers, real estate attorney, life sciences and technology companies – provide advice and counsel on development
- BioHealth Capital Region
- Biotech and Cyber – signature curricula at Germantown Campus
- Shared Outcomes: Growing Jobs, Ideas, and Talent
  - To develop a hub of education, research, employment, and entrepreneurship
- Bioscience Education Center – labs designed to meet industry standards
- Germantown Innovation Center – life science and technology incubator

- Cyber Security Lab
- Pre-leasing 120,000 sf wet lab
- RISE Zone Incentives – income tax credits related to capital investment and job creation
  - Rising incentives = relationship to the College
- Opportunity Zone Incentives – County Council just approved Opportunity Zones be exempt from impact taxes on 11/15/2020.
- Holy Cross Germantown Hospital – partnerships with MC in Health Sciences
- Question – Does the College pay for PIC MC?
  - Funds are provided to the College by Holy Cross Germantown Hospital.
- Question – What would you want us to tell our colleagues?
  - We’re building a hub of education, employment, research, and entrepreneurship.
    - Ecosystem of economic development
- If there are any question, please send them to [Martha Schoonmaker](#) or [Melanie Kandel](#).

**The Institute for Part-Time Faculty Engagement & Support (IPTFES) – Rachel N. Bonaparte-Hagos**

- Help people understand what the institute does
  - General hub of information – provide support and resources needed
- Work closely with deans, provosts, and chairs to select adjuncts within their areas to serve as liaisons between departments and the institute
  - Opportunity for leadership and exposure
  - Improved consistency of information
- Created a social media page – disseminate information regularly
- [Zoom Holiday Party](#)
- Upcoming conference in the spring
- Suggested to advise people to document evidence of leadership skills in hiring applications
- Question – Can the institute help the campus disseminate information to part-time faculty?
  - Yes, send the information to Part-time Faculty Institute.

**Provost’s Report**

- Working with Brad Bridges, Director of Auxiliary Enterprises, on the makeover of the Café
  - Likely date of completion: 6/1
  - Exploring alternative with Metz to provide food services during the time that the College is scheduled to reopen before the completion
  - Construction has started in the cafeteria
- Unlikely to have significant return to campus in the spring
- Question – Any announcement about courses after Spring Break?
  - No official announcements yet – some selected classes on campus
  - Will check and follow up
- Maybe some non-credit biotech training – county request to get students to entry level
- Company in GIC (PK Building) providing testing on campus – self-administered
  - Concern about people entering the building – locked building doors
  - Not a testing service provided by the College
- Offering extended winter term online

- Expressed gratitude to staff working on campus

### Chair's Report

The chair provided the following information and updates:

- Follow up on issue on assigning alternative host when setting up Zoom meeting
  - Memo will come out soon
- 12/17 Cookies and Cocoa Zoom meeting – sign up by Friday, 12/4, to get cookies and cocoa
  - Play games and chat in breakout rooms – learn more about colleagues
- College Council meeting
  - Recommendation: delivering food to students
    - Volunteer to deliver food to students
    - CAT suggested that it's not a good idea with the increasing rates
  - Recommendation: camera and microphone use
    - Recommendation passed by College Council and brought forth to SALT
    - Recommend not to penalize students for not turning on camera and make them sign contracts
    - If possible, record classes with consent.
    - Recommend to have requirements made clear as soon as possible
      - Stated on webpage so students will know
    - Flexibility
  - Recommendation: tuition waiver for dependent children of deceased MC employees
    - Recommendation passed by College Council and brought forth to SALT
- Student Life – recruiting for [MC LEADS program](#) (10-week leadership development program)
  - Get information to staff and faculty who interacts with students
  - Information Session on 12/8
  - Application deadline: 2/10
- Student Calling Campaign – looking for people who are willing to make calls to students to encourage enrollment
  - Training
    - Watch 2 recorded Q&A videos
    - Will receive a script to follow when calling students
    - Will answer question at training – 12/7 from 3:30-4:30 pm
  - If you don't have access to college-issued cell phone, you will be given access to Teams and its calling feature.
  - Calling will take place from 12/7-12/18 – will be given list of students to call
- MC 75<sup>th</sup> Anniversary – If anyone is interested joining planning committee and sharing ideas, please contact [Tonya Baker](#).

### Announcements

- [Mobile Market](#) on 12/2 at Germantown Campus from 2-4pm
- [Presidential Dialogue Series](#): Building Racial Justice – 12/3 at 2pm
- [Talking Transit: A Discussion with Dr. Pollard and Del. Marc Korman](#) – 12/4 at 11am
- [Conversation with Leadership](#): “Facing the Future: Higher Ed in Focus” – 12/10 at 2pm
- [Strategic Workforce Planning website](#)

- Workday data migration – 12/5-12/18
  - For anyone in the midst of trainings in MC Learn, complete trainings by Friday, 12/4.
- [2019 Annual Security Report](#)
- [MC Innovation Fund Grant](#) – applications due 3/22
  - First Q&A Session on 12/9
- [Student Life](#) created one place that list all students events
- [Employee Professional Development Programs](#) available beginning in January and February
- Mental Health Education Series – 4 sessions
- SHaW Center – If you come across students with needs, reach out to Dr. [Benita Rashaw](#).
- Question – Is the College addressing the issue of WIFI access?
  - Looking for place on each campus for student access to resources
  - IT working with SALT to see what we can do to support employee and students
  - Suggestion to send updates and information to students
  - Will follow up

**Adjourned**

The meeting was adjourned at 3:35pm.