

# MC GOVERNANCE

## GERMANTOWN CAMPUS COUNCIL

### MEETING MINUTES

Tuesday, September 21, 2021; 2:00 – 4:00 pm

Zoom Meeting

#### **Attendees**

*Present:* Sharon Anthony, Tonya Baker, Naadir Bakari, Amanda Darr, Christopher Cusic, Charlie Jackson, Paul Jenkins, Lori Kelman, Joanna Lyon, Brandon Mollock, Patricia Robinson, Marcus Peanort

*Absent:* Belynda Akantoa

*Guests:* Maria Adams Davidson, Brad Bridges, Richard Gottfried, Hafiza Haleem, Surayya Johnson, Jill Kephart, Kevin Long, Kiersten Newtoff, Otto Ramirez, Janine Askins

*Liaison:* Margaret Latimer

#### **Call to Order**

There is a quorum to conduct business. The meeting was called to order at 2:01 pm by the chair.

#### **Approval of Agenda/Minutes**

The agenda and minutes were approved as written. The meeting was recorded for internal use only.

#### **Constituent Concerns**

- Kiersten Newtoff brought forth a concern about the vending machine in BE. The machine was just recently stocked and there was no food the first few weeks of the Fall semester. Believes restocking should happen more frequently.
- Lori Kelman brought forth a concern about the safety and drinkability of the water filling stations on campus. Wanted to know if the water has been tested and if these results could be shared. Amanda Darr brought forth a similar concern of the water filling station in SA having brown water.
  - Previous response from director of facilities is that the water supply feeding has been flushed, including filling stations at the beginning of the semester.
  - Will follow-up with facilities again for clarification
- Paul Jenkins brought forth a concern about the main elevator in SA that has been out since mid-August.

#### **Return to Campus Q&A – Kevin Long, Deputy Chief of Staff for Planning and Policy**

- Question – Can you speak to the concern brought up in the Town Hall meeting earlier today about the vaccinated spreading covid?
  - Data is being misinterpreted and misread.

- Large Majority of covid positive cases are from those who are unvaccinated.
- The vaccines reduce the likelihood of contracting covid, getting symptoms, and spreading it.
- Data shows undeniably vaccinations work.
- Question – Can contract tracing calls happen more quickly?
  - We can only do it in a limited fashion due to lack of man power.
- Question – Is it possible to reverse the decision and to have centers (i.e. MAPEL center, tutoring center) closed and not reopen until the January vaccination deadline for students?
  - We made a commitment to students that these services would be available for the Fall semester.
  - Possible discussion about working schedules around the volume seen for adjustments, but cannot move back to fully virtual.
- Question – Why is the vaccine requirement date different for staff/faculty than it is for students?
  - It is different because of the volume of students and not having a system in place yet.
  - We also do not want to disrupt student’s enrollment status for this semester.
- Question – If students are uploading vaccination cards as evidence, is there concern that people may upload invalid or fake vaccination cards? How is MC going to handle this? If a student is only taking remote courses, do they still need to be vaccinated?
  - If they do not come to campus for any reason then they do not need to be vaccinated.
  - When uploading vaccination cards, there will be a section where you will have to attest that you are uploading valid documents and that there may be disciplinary actions or sanctions if you falsify documents.
  - The College will also do random spot checking, no other means for authentication at this time.
- State of Maryland tracks and records all vaccines. [Maryland Sign in - MyIR Mobile](#)
- Can send additional questions to [publichealth@montgomerycollege.edu](mailto:publichealth@montgomerycollege.edu), or reach out to Kevin Long of RTCAT – Return to Campus Advisory Team

**Germantown Campus Council FY22 Goal Plan Discussion**

- May be getting request from College Council about communications and governance advertising
- Support SHAW Center and their activities
  - Mobile Markets September 8<sup>th</sup> and December 8<sup>th</sup> at Germantown
    - Last mobile market was a big success!
    - We have also relocated the food pantry, SA building, near room 149.
    - Possible food or hygiene drive as a council?
  - New: World Mental Health Day – October 11<sup>th</sup>
    - Reduce mental health stigma
    - Wear World Mental Health Day t-shirts and post on social media
    - Share information with students and colleagues
  - Refueling Stations
    - 9/23, 10/28, 11/18, 12/2 (Thursdays 12-2pm)
    - Could use 1-2 people on above days to distribute snack type bags/grab and go bags to students

- Educational Tabling
    - Social norming campaign centered around effective vaccine confidence
- Return to Campus
  - Discussed anxiety people feel returning to campus
  - Question - Is there some way we could get a pulse of what employees at Germantown are thinking and be a point of contact to HRSTM?
- Technological Evolution of Teaching, Learning, and Working
  - Discussed use of technology as a way of interacting and connecting. Using data to inform our next steps.
  - Need to gather data and feedback and adjust appropriately.
  - Question – In these times where we lack human capital, how can technology help? How can we work smarter, not longer and harder?
  - Question – How do we make places of comfort for our students even with all the barriers and social distancing recommendations?
  - Live teaching with technology. How do we bring it all together?
  - Part-time faculty did a workshop through ELITE that was very helpful.
- Question – Which of the above do we want to focus on and tackle as a goal this year as a council?
- Question – What are our actions? How do we show that we’ve accomplished the goals we are choosing?
- Support SHAW Center
  - Some students have a mandatory service learning requirement for their class. See if those students can work on campus with the SHAW center.
- Return to Campus
  - Start by identifying what are some of the things people are anxious about. Is it covid? Reluctance to come back to campus due to ease of teleworking? Time to commute to work? Then, once we identify these, what do we do? Taking a pulse, scale 1-10? Re-measure later?
  - Create a survey with help of Clary Brown, possibly get IRB approval. Collect data in a way that someone else can use. Benefit to participants is that they will feel heard.
  - Question – What is our goal with type of survey? What we would do with this information?
  - Question – Has there been any opportunity to determine that there are certain jobs that are not student facing that do not need to be done on campus?
  - Question – what benefit is it to the college in general to have that type of individual on site?
  - Question – Is hybrid working an option until positivity rates are very low, to limit unnecessary exposure?
- Technological evolution of teaching
  - List/handout of best practices from faculty of what has worked and what hasn’t in terms of teaching.
  - Question – How can we combine the best of teaching live in-person and the best of teaching remotely?
- New Idea – Rescheduling spring baseball game.

- Bring back a sense of community and school spirit.
- Goals need to be submitted by end of October. Will need to finalize and approve goals at next meeting. Needs to be a SMART Goal.

### **Food Service at Germantown – Brad Bridges and Otto Ramirez**

- Renovation of the Café is on track to be turned over to Metz roughly November.
- Everything is going to look different. New floors, new ceiling, etc.
- Looking at those to best deliver food to campus. Have looked into food trucks, but a little cost prohibitive.
- Introduction from Otto Ramirez
  - Executive chef and chef manager for Metz at Germantown.
  - Second year at Metz, previously worked for Marriott for 11 years.
  - Currently working out of Rockville campus.
  - Former MC student.
  - Proud to bring his skills and experience to the table. One of the biggest things he has learned is the importance of providing fresh food.
- Question – Student Life was given approval early on to buy snacks and other items, but they are running out. We do not have enough to continue supply based on budget. We would have to put in a catering order, for short time? Specifically, for early college students.
  - Will think about some of the options they can provide. Possibly grab and go type options.
  - Can other offices chip in? Margaret, Brad, and Otto will brainstorm some possible solutions.
- Question – Is there a fridge in PK we could utilize for fresh options, such as fruit? Can we consider having a catering day?
  - The fridge in PK broke, unsure if we still have it or not.
  - Commercial quality fridge is needed to maintain quality control and health department requirements.
  - Early College and MCPS are currently working out a way to get MCPS students fed, specifically FARM students (Free and reduced meals).

### **Provost's Report**

The provost provided the following information and updates:

- Return to Work
  - HR is currently considering future of work questions. Work schedule is really something to be working out with your supervisor at this time.
  - Approach college is taking is that on November 8<sup>th</sup> all employees will return to campus
  - Question – Where do we need to be to work? Who needs to be on campus and when?
    - Over the next few years there will be a shift, but we want to do it in a strategic way. Will take time to ensure all needs are being met.
- Facilities Updates
  - HT Building updates
    - Elevator is close to being finished, as well as the ITI room
    - There will be a serenity space on the 3<sup>rd</sup> floor for anyone on campus to use

- Working on 4<sup>th</sup> floor old biotech lab that will be converted into a space for honors students
  - More conference room space is also being created on the 4<sup>th</sup> floor.
- Presidential Search
  - Presidential search is currently underway
  - Presidential forums currently taking place (September 20, 22, 28)
    - [InsideMC | Presidential Search Forums, Sept. 20, 22 and 28 \(montgomerycollege.edu\)](https://montgomerycollege.edu/insidemc/presidential-search-forums-sept-20-22-and-28)
    - Please try to attend as this is your opportunity to ask questions and express what you think we need in a president
    - Look at current challenges as opportunities so we have someone prepared to lead the 21<sup>st</sup> century community college
- Germantown Vaccination Site
  - On September 29<sup>th</sup> Germantown will be conducting a pilot reopening as a vaccination site in the BE Building.
  - Pilot is to ensure proper flow of people coming to be vaccinated does not impact the classes currently taking place in BE. Need to be able to isolate the two populations.
  - Will not open fully on a regular basis until late October.
  - If needed, there has been discussion about operating 7 days a week, particularly later in the day to avoid high student flow.
- PIC MC
  - There are companies that are interested in our campus. Have great interest in access to our students to offer them jobs and internships.
  - Will share more details as they become available.

#### **Student Thoughts – Naadir Bakari**

- Middle College student, currently taking all online classes
- Expressed concern with MC laptop not being compatible to properly perform requirements for his engineering class.

#### **Chair’s Report**

The chair provided the following information and updates:

- Council currently does not have a secretary. Asking if anyone is open to taking up the secretary position or even just the note taking responsibilities. Will send out request to campus to see if anyone is interested.
- Next meeting, we will take a quick zoom picture that will be placed on MC website.
- College Council updates
  - Recommendation will be coming from operational services council to add another person to their council.
    - Currently VP of facilities and safety have one seat, but they are now two separate positions, and want them both to be on the council.
    - Would change the constitution and add an additional member to their council, has to be agreed upon by governance.

- College is currently reviewing policy and procedure. There comes a time when it is open for public comment. Currently there is one out there that is specific to part-time faculty.
  - Public comments will be accepted through October 11<sup>th</sup>.
  - [Policies and Procedures | Montgomery College, Maryland](#)
- MC is celebrating 75<sup>th</sup> anniversary.
  - MC has purchased 75<sup>th</sup> anniversary lanyards for all employees.
  - Working on distributing. Check with your administrative aide, should be out in the next week or two.
- Converting from swipe cards to proxy cards
  - If you have a swipe card, effective October 1<sup>st</sup> they will no longer work.
  - If you need to have access, has to be via a proxy card.
  - If you do not have an existing card, you will need to get a new employee ID, that also serves as a proxy card.
  - Rooms/buildings can be added to your card. However, right now hold on to your proxy card if you already have one. All will eventually be getting anew employee ID.
- Upcoming events
  - National Hispanic Heritage Month
  - Student Flu Shots – September 28<sup>th</sup>, need to register in advance
  - Equity and Inclusion MC Book Club, currently reading *Four Hundred Souls*, first meeting October 1<sup>st</sup>
  - World Mental Health Day – October 11<sup>th</sup>
  - Free Biometric Screenings at GT – October 15<sup>th</sup>
  - Employee Flu Shots – at CT on Oct. 21<sup>st</sup> and TP/SS on Oct. 27<sup>th</sup>, need to schedule in advance
  - Critical Race Theory Forum – Reframing the Narrative – October 28<sup>th</sup>

**Adjourned**

The meeting was adjourned at 4:01 pm.