

# Operational Services Council

Jan. 30, 2020

2:30 pm – 4:00 pm

Central Services Building, CT-S108

## AGENDA

### Desired Outcomes

*By the end of this meeting, we will have:*

- Approved Minutes from Dec. 12, 2019
- Listened to Constituent and Member Concerns (*as needed*)
- Heard Chair's Report
- Heard an update on marketing initiatives
- Heard Updates from Facilities, OIT, and Business Services
- Discussed improvements needed for our council meetings

	Time	Content	Leader/Presenter	Process
1.	2:30 – 2:40 (:10)	Call to Order <ul style="list-style-type: none"><li>• Agenda Review</li><li>• Approval of Minutes (Dec. 12, 2019)</li></ul>	Ed Riggs, All	Present Discuss Move/Vote
2.	2:40- 2:50 (:10)	Open Comment Period (Constituents and Members)	All	Discuss
3.	2:50-2:55 (:5)	Chair's Report	Ed Riggs	Present, Discuss
4.	2:55-3:25 (:30)	Report on Marketing Activities <i>Council Visits, Verbiage for Signage, and Other Usage</i>	All	Discuss
5.	3:25-3:40 (:15)	Regular Updates: <ul style="list-style-type: none"><li>• Facilities</li><li>• OIT</li><li>• Business Services</li></ul>	Regular or Proxy Representatives	Present, Discuss
6.	3:40-3:55 (:15)	What can we do to make our meetings more beneficial to council members and constituents?	All	Present
7.	3:55-4:00	Announcements, Adjourn	All	Present

Next Meeting: Feb. 13, 2020 (*All meetings are from 2:30-4 pm. in CT S108*)