

MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

October 16, 2025

via Zoom

1:00 p.m. – 3:00 p.m.

Attendees

- Members present: Jin Khademi (Chair), Adetoro Oladokun (Vice Chair), Jin Choi (Secretary), Elizabeth Huergo, Denise Simmons Graves, Ingrid Brown-Scott, Wendi Mekins, Asith Gulananwattha, Greg Downs, Alice Santoro proxy for Janee McFadden, Dr. Muhammad Kehnemouyi,
- Absent: Henry Caballero, Adriana Cruz Pena, Aaron Chen
- Invited Guests: James Gillis, Cicily Fredericks, Sylvea Hollis, Tonya Addleman, Glenda Hernandez Tittle, Amir Khademi

Call to Order

- The regular meeting was called to order at 1:00 pm by Chair Jin Khademi.
- The meeting was recorded for internal use only.
- There was a quorum present.
- The meeting began with roll call.

Approval of Minutes

- Approval of minutes from September 18, 2025.
- Jin Khademi asks if there are any additions or corrections to the minutes.
- Minutes stand approved as written.

Constituent Concerns

- Elizabeth Huergo: Issues with the changes in the bookstore policy of automatic textbook purchase for students
- Adetoro Oladokun: Previous issues with Elevators
- James Gillis: Address previous constituent concerns
 - Accessibility in parking lot 7: Lot 7 is not ADA compliant but lot 4 is the closest that is ADA compliant. Next closest being North Garage.
 - Process to follow up:
 - Campus facilities: issue tickets on day-to-day issues
 - Facilities project request: larger scale / capital project
 - A ticket number/request number is created and email is sent
 - For the follow up, call the help desk with the ticket number
 - Elevator inspections: inspected annually

Campus Dean's Report

- October 22: French Delegation to visit to explore the role of community college.
- September 18: Transform Mid-Atlantic (TMA) visited the campus and will be making decisions on grants and mini-grants.
- September 18: Hispanic Heritage Month event held at SV building.
- September 18: a representative from RIT (Rochester Institute of Technology) visited and this will lead to articulation agreement between RIT and MC.
- October 1: Transfer fair took place at the gym.
- September 27: Family Empowerment Resource Fair held.
- October 21: MC Day will be held.
- September 25: Kimmy Duong visited the campus.

Council Picture and Flyer

- Check for the theme whether for the campus or school
- Make sure QR code works

Council Goals

- Update fire and safety measures
- New suggested goal: Promote recognition of work and contributions of staff

Chair's Report

- Where to find MC News and Events
 - The Monday Minutes
 - Employee Matters
 - Inside MC
- Staff Enrichment Day: March 18 (Wed) at TP/SS 8am – 4pm
- Inclusion by Design Summit: November 7 (Fri) 9am – 3pm
- Upcoming Events can be joined by using QR code
- Be mindful of parking permits and transportations changes
- Annual Security Report is out
- Prescription Drug Takeback Day
- Student Basic Needs Survey
- African Heritage Month and Hispanic Heritage Month events

Middle States Self Study and Reaccreditation

- Overview of Middle States Self Study and Reaccreditation process given
- Information on how to get involved

Adjournment

- Greg Downs made a motion to adjourn the meeting.
- Jin Khademi approved the motion.
- Jin Choi seconded.
- Meeting adjourned at 2:30 pm.