MONTGOMERY COLLEGE

Rockville Campus Council

Friday, October 9, 2026
Zoom link is available on the Governance Website
10:00 AM – 11:47 AM

Attendees:

- Members present - Auksuole Rubavichute, Emily Peterman, Cynthia Edwards, Katherine Hubley, Magda Jean-Louis, Rebecca Strouse, Jin Khademi (Chair), Gregory (Greg) Downs (Secretary), Adetoro (Toro) Oladokun (Vice Chair), Abigail Worth
- Proxies present - Ramica Allen (as proxy for James Gillis)
- No Members excused
- Invited Guests: Dr. Muhammad Kehnemouyi (Council Liaison/RV Campus Dean), Dr. Christine Crefton (Educational Resources Program Manager), Scot Brown (Manager of Organizational Development and Human Resources Outreach).
- Additional Guests: Sharon Coope, Amir Khademi

Call to Order

- The regular meeting was called to order at 10:04 AM by Chair, Jin Khademi.

Approval of Minutes

- Minutes from the last meeting were approved as sent out.

Constituent Concerns

- No new constituent concerns were formally presented.
- Sharon Coope was introduced as a guest but did not present a concern at this time.

Campus Dean's Report

- Dr. Muhammad Kehnemouyi highlighted several activities from September/early October:
- Montgomery College 80th Anniversary (September 16th, 1946):
    - MC celebrated its 80th anniversary with a proclamation ceremony before the Montgomery County Council on September 15th.
    - Dr. Williams and students participated in the celebration.
- Future of Work and Economic Mobility: Introduced Dr. Kim Myers, Vice President for Future of Work and Economic Mobility.
    - Dr. Myers has been meeting with local partners including Rockville Economic Development groups like the Chamber of Commerce and the Mayor's Office.
- Governance Kickoff Meeting: Campus leadership met with Dr. Alice Santoro (Interim Governance and Policy Manager), among others, on September 21st.
- City of Rockville Updates: The Mayor delivered the annual State of the City address on September 29th at the Glenview Mansion, where campus leadership participated in follow-up discussions with city leadership.
- Transfer Fair Success:

- Held October 5 in the Rockville Campus gym with approximately **75** transfer institutions and **750+** students attending!
- Appreciation was expressed to Emily Peterman and the Transfer Services team for their hard work in planning, preparing for and attending/supporting the event in order to make it such a great success.

Unfinished Business

- Previous Constituent Concerns updates:
  - The student concern regarding a planter/pot placement was addressed and resolved promptly (thank you, Ramika!).
- Updates were provided on campus signage concerns:
  - Security has replaced many outdated evacuation signs across campus.
  - Additional signage updates remain underway.
- Concerns regarding students parking in faculty/staff parking areas were referred to Campus Security.
  - Security increased enforcement efforts, per e-mail from Rockville Public Safety Campus Manager.
  - Council members reported noticeable improvement in parking availability.
- Charging station concerns raised by students were forwarded to Rockville Campus OIT.
  - OIT is reviewing budget, visibility, and placement considerations for additional charging stations, per e-mail from Rockville OIT Campus Manager.
  - Members were encouraged to submit suggestions for high-traffic student locations needing charging stations.

New Business

- Ramica Allen (attending as proxy for James Gillis, administrator in Facilities) provided an update on facilities updates and concerns:
  - **ADA Compliance:** Facilities continues working on resolution of a reported ADA accessibility issue.Project delays are related to: Tree root impacts, required forestry approvals, involvement of contractors, and updates are expected at future meetings.
- Facilities Acknowledgement: Council members expressed appreciation for Facilities' responsiveness, including:
  - Elevator reliability improvements.
  - Resolution of Science Center facility issues.
  - Rapid response to a recent water leak and ceiling tile incident.
- Additional Facilities discussions:
- Facilities will provide updates regarding Macklin Tower when available.
  - Seasonal HVAC conversion from cooling to heating will occur when temperatures become consistently colder.
  - Campus-wide communications will be distributed once the transition date is finalized.
- Dr. Christine Crefton was invited to present about Montgomery College's new Governance Micro-Credential Program:
  - **Governance Engagement Badge -** Available to current students and employees serving on governance councils (Requires one full governance year of participation).
  - **Governance Leadership Badge-** Available to Council Chairs, Vice Chairs, and Secretaries (Requires leadership service and additional documentation).

    - **Requirements**
    - Complete governance training, submit reflections demonstrating governance competencies, provide evidence of engagement and contributions, complete outcome mapping documentation.
    - **Key Points**
        - Badges are free to employees and students.
        - Credentials can be displayed on LinkedIn, resumes and portfolios.
        - All submissions are due by **May 31, 2027**.
- Discussion:
    - Cynthia Edwards expressed interest in earning a credential to better advise students.
    - Magda Jean-Louis asked about governance training options and alternatives for those who missed initial training.
    - Jin Khademi agreed to follow up with Governance regarding training availability.
- Mr. Scot Brown was invited to present about Montgomery College's **"Your Voice, Your MC" Employee Survey"**:
    - Overview – in summary:
        - Employee engagement survey runs through October 16.
        - Survey is administered by an external vendor, ModernThink.
        - Estimated completion time: 10–15 minutes.
        - Eligibility includes employees with at least six months of service and currently teaching adjunct faculty.
    - Confidentiality - Scot Brown emphasized:
        - Individual responses are not shared with Montgomery College.
        - IP addresses are not tracked.
        - Open-ended responses are summarized and aggregated.
        - A minimum "rule of five" is applied to reporting groups to protect confidentiality.
    - Use of Results – survey findings will be used to: Guide institutional decision-making.
        - Support employee engagement initiatives.
        - Inform action planning at college and departmental levels.
    - Questions and Discussion: Toro Oladokun asked about survey frequency and implementation timelines.
        - Jin Khademi asked when results would become available.
        - Early Spring 2027 was identified as the anticipated timeframe.
        - Previous survey results and information remain available on the survey website.

Chair's Report

- Goal 1: Campus Signage and Wayfinding – Jin Khademi discussed plans to:
    - Create a list of campus buildings.
    - Assign members to evaluate signage within selected buildings.
    - Document confusing signage and wayfinding issues.
    - Collect photographs to support recommendations.
- Members discussed:
    - Student confusion between Science Center (SC) and Science West (SW).
    - Outdated campus maps.
    - Missing directional signage from parking lots.
    - Need for improved visitor and student navigation.

- **Benefits Open Enrollment –** Benefits Open Enrollment Period runs October 26th through November 13th. The Benefits Fair at Rockville will be on October 27th in the PE Building, room 137A from 11 AM – 2 PM.
- **Future Guest Speakers -** Potential future topics include**:**
    - Employee Benefits and Family Leave updates.
    - Transfer Services.
    - Workforce Development.
    - Student panels regarding campus experiences.
- **Council Goals Discussion -** Members reaffirmed support for:
    1. Improving campus signage and wayfinding.
    2. Exploring student success initiatives involving:
        - Internships
        - Mentorship opportunities
        - Workforce and transfer partnerships
    - Suggestions were made to establish subcommittees to support goal achievement.

Toro Oladokun (Vice Chair) made a motion at **11:47 AM** that the meeting be adjourned. It was seconded and passed with unanimous support.

Meeting Adjourned at 11:47 AM.

Respectfully submitted by
Greg Downs, Rockville Campus Council Secretary