

MC GOVERNANCE

Staff Council

Thursday, November 2, 2023

Meeting 5

1:00-3:00 PM, via Zoom

MINUTES

Members Present: Nghi Nguyen (Chair), Surayya Johnson (Vice Chair), Miho Shimizu (Secretary), Daphne Alfelor, Nicole Given, Dwayne Henry, Javon Inman, Thanh King, Stephanie Krasnoff, Betsy Leonard, Val Melgosa, Angie Moy, Katie Nguyen, and Rebecca Razavi

Liaison: Dr. Michelle Campbell (Proxy: Carroll Rollman)

Guest(s): Dr. Nancy Newton, PACEI Updates; Ms. Tilandra Rhyne, SED Updates

Absent: Thanh King (Proxy: Kaylin Nguyen), Surayya Johnson (Proxy: Miho), Adaora Nwiquwe

Call to Order

- The regular meeting was called to order at 1:03 pm by Chair Nghi Nguyen.

Constituent Concerns

- HR Concern Regarding Employee Departure
 - Brought up by a former Faculty Council member. MC appears to be losing good people daily. The question was, has HR ever looked at the information from exit interviews to determine what College's policies, procedures, and people that have contributed to the person's departure?

Meeting Minutes

- The October 19 minutes were approved with corrections.

Dr. Nancy Newton: PACEI Updates

- Three key changes/revisions are recommended

Ms. Tilandra Rhyne: Staff Enrichment Day 2024 Updates

- Open enrollment period for the 2024 plan year: October 30–November 17

New Business

- HR Concern Regarding Employee Departure

- Concern was forwarded to Faculty Council and Staff Council.
- Both council chairs have decided to work with Employee Services Council to bring up this concern to College Council

Unfinished Business

- Constituent Concern
 - CO23-12, RV Campus North Garage EV Charging Stations Issue
 - Chair Christine Crefton from OSC said Faculties' is waiting for parts from contractor before they update the broken ev charging stations.
 - CB23-05, IT Support Specialist Job Classification
 - Nghi has forwarded to Employee Services Council and College Council, and will bring up at the next College Council meeting during Constituent Concerns

Chair's Report

- MC Governance Nominations & Elections Committee
 - The College Council is asking chairs, fellow council members, and their constituency base for volunteers to become members of the Nominations & Elections Committee.
 - This committee will be tasked with coordinating Governance Day on all three campuses as well as help with promoting and marketing the elections & nomination process.
 - Contact College Council if you are interested in serving on the committee.
- The [annual governance report 2022-2023](#) is now available on the Governance website. From the homepage, scroll down and click on "Stay in the Know".
- FY24 [Classification and Compensation Study](#) is moving forward, memo came out on Wednesday, October 11, 13:18.
- MC Employee Insights: [2024 Fiscal Update](#)
 - This update uncovers vital information on compensation adjustments, ESH rates, educational stipends, travel funds, essential training, and more.
- [Free Flu Shot Clinics](#) at Open Enrollment Fairs
 - Central Services (CT): On Monday, November 6 from 10 a.m.–2 p.m. in S115.
 - Takoma Park/Silver Spring (TP/SS): On Thursday, November 9 from 11 a.m.–1 p.m. in the Gallery at CU Cultural Arts.
- [Safe Zone Trainings](#)
 - Available Training Dates for Fall: Tuesday, December 5 | Monday, December 18
- SHaW Center Events: [Mobile Market](#)
- [Open Enrollment](#)
 - October 30–November 17, 2023, for a January 1, 2024, effective date.
- Last day for Staff and Administrators to Use Personal and Annual Time Off for the Calendar Year: 12/22/2023

- Staff Enrichment Day 2024, March 13, Rockville Campus
- Request for a member of the Staff Council for the College Area Review Committee. The College Area Review report is a critical tool for academic and administrative area planning as well as playing a key role in providing supporting evidence for our Middle States Accreditation. The committee members review the reports and provide feedback and guidance to the areas. The committee meets at most two times a year for two hours at each meeting. Connect with Cassandra Jones.

Announcements

- Nobel

Adjourned at 2:18 PM

- Motioned by Adaora Nwique. Surayya Johnson seconded.

NEXT COUNCIL MEETINGS

November 16, December 7, February 8, February 22, March 7, March 21, April 4, April 18, and May 2

Submitted by
Miho Shimizu, Staff Council Secretary