

## **MC GOVERNANCE**

**Montgomery College**

**Student Council Meeting #10 Minutes**

Thursday, April 4<sup>th</sup>, 2019

3:00pm – 5:00pm

Rockville Campus, SC 151

Members Present: Dini Khiangte, Linneu Salles, Govita Etwaroo, Raissa Batchankwe, Caleb Schauer, Elise Roberts

Proxies: Amalya Khashimova (Lana Bizeau)

Administrative Liaison: Brad Pabian and Dr. Monica Brown

Guests: Christopher Moy (Director of ADA Compliance)

### **Call to Order:**

3:05

### **Constituent Concerns/Comments:**

3:05

No comments

### **Approval of Agenda and Minutes:**

3:08pm

### **Review of Food Survey:**

3:08pm

Suggestions for the food survey:

- Section for students to write additional food preferences
- Separate “Native African” from “Caribbean”
- Add fried plantain
- Add gluten free options
- Add dairy free
- Remove “fried” from “fried finger foods” and simply include “finger foods” and add sandwiches to this category
- Categories are very inconsistent (Broad food regions to specific food types)
- Add a section that asks if students have allergies to specific food types
- Add “Domino`s Pizza” and other pizza restaurants to the “GO OFF CAMPUS” section. Also add “Dunkin` Donuts” and other breakfast/coffee restaurants. Add a few Asian restaurants.

Clarification, the survey is meant for the student population.

### **Review Student Reporting Procedures:**

3:31pm

Mr. Moy stated that any complaint of sexual misconduct (violence, exploitation, indecent exposure etc.) must be reported to his (Mr. Moy) office for his team to investigate. Any person suffering discrimination due to gender, race, and disability must also be directed towards his office. Any action that decreases a student`s ability to learn on campus or in a classroom context is supposed to be directed towards his office.

Mr. Moy explained that the following stages are involved when conducting an investigation: interview process, both parties individually, interview witnesses, and collect documentary evidence

Ms. Khiangte asked how students should proceed if professors are acting in an unprofessional manner.

Mr. Moy said that his team is trying to create a page on the MC website solely for student complaints.

Ms. Khiangte mentioned a recommendation that a student complaints tab could be located on the MyMC page under “Student Tools”.

Mr. Moy clarified that Montgomery College has a strict “no-retaliation” policy and if it does occur, Mr. Moy’s office would gather evidence and act accordingly. Mr. Moy has made himself available to discuss with students and professor alike.

Ms. Khiangte suggested the creation of a tutoring video.

Mr. Moy encourages students to report incidents directly to him. A meeting might be set up to better discuss the issue. After conducting a preliminary investigation, Mr. Moy would send a letter to the student explaining what is happening and if the incident was resolved.

Mr. Moy has to discuss the issue with the wrongful party, therefore, the student’s identity has to be revealed in order to explain the situation and gather as much evidence and information necessary.

Mr. Damon asked how many complaints Mr. Moy’s office receives

Mr. Moy answered 30 to 50 complaints per academic year (fall and spring semesters). 2 or 3 become actual investigations per semester. Most are issues outside the college or students that want to report an issue, however, don’t want to proceed with an investigation.

Mr. Moy explained that some actions do not qualify as a policy violation, however, Mr. Moy’s does still attempt to reach out and converse with the wrongful party.

Dr. Brown explains BIT (Behavioral Intervention Teams). When anyone witnesses a student exhibiting concerning behaviors, they should report such. Icons for this course of action are available on all MC desktops. The BIT team would assess the concern and determine how to proceed and intervene. BIT is only for students.

A student concern form section exists on the Student Complaint Resolution page.

### **Possible Recommendation Discussion:**

Postponed to after Mr. Marv Mills` presentation

### **Discussion on Procedures Regarding Facility use and Security:**

4:12pm

Office of facilities and public safety`s mission is to design and maintain buildings and keep people safe.

Parties that seek to present or make an exposition on campus have to sign a consent form, understanding what the responsibilities and requirements are. Campus facility reservation is responsible for coordinating with the party and supplying all necessities. Public safety should be aware of all activities on campus.

Some of the most relevant norms are: groups cannot block side-walks or entrances, College parties have priority for reservation and first come first serve for internal groups.

Office of communications allows students to advertise on monitors

No official guideline for external groups, however, they are expected to adhere to MC standards.

Ms. Khiangte explained a past incident, in which members of an anti-abortion movement became aggressive with a Montgomery College student during an argument, allegedly making physical contact with the student. In addition, this anti-abortion group has consistently promoted disturbing graphic imagery. Ms. Khiangte then questioned how these incidents should be reported.

Mr. Mills said the incident should have reported the incident to public safety. He encouraged students to take pictures of the anti-abortion images on display and send them to Campus facility reservation. Mr. Mills stated that random observations on groups can be used to observe conduct and obtain proof of misconduct.

Ms. Khiangte then mentioned Ms. Lana Bizeau`s complaint that Public Safety did not intervene, when solicited to do so by students after the altercation regarding the anti-abortion group occurred. If a similar situation were to occur again, students should send an email to Mr. Marv Mills regarding the issue.

Ms. Khiangte asked if there is an approval guideline for parties.

Mr. Marv Mills answered that the guideline for such is generally loose, in order to be more inclusive.

Facilities can either deny access or locate groups to any area on the college.

Campus Operations and Support is split in College Facilities Operations and Public Safety (deal with campuses) and Capital Planning, Design and Engineering, allocating the college budget, energy, construction, design, project management (planning and design of structures), warehouse and inventory control.

John Deutchey Community use scheduler (Rockville)

### **Possible Recommendation Discussion:**

4:50pm

Ms. Amalya proposes making the already existing mental health certification course mandatory for all professors. In addition, the creation of an app (standalone) used directly for reporting emergencies or complaints could be implemented.

### **Chair Report:**

4:57

### **Announcements and Future Agenda Items:**

4:58

Ms. Khiangte suggested that council members develop ideas regarding student complaint recommendations for the next meeting on April 18<sup>th</sup>, 2019.

### **Adjournment:**

Ms. Khiangte adjourned the meeting at 5:02pm

Submitted by Linneu Martins Salles

Student Council Secretary