

---

**MONTGOMERY COLLEGE GOVERNANCE**  
**STUDENT SERVICES & SUCCESS COUNCIL MEETING**

Thursday, October 10, 2024 1:00 – 2:30 P.M.

**Zoom**  
**MINUTES**

**Attendees**

- Members Present: Ernest Cartledge, Marcus Peanort (Proxy: Guillermo Laya), Judith Taylor, Brenda Crist, Rosa Garcia, Miho Shimizu, Claudia Salas, Lucy Vitality, Guillermo Laya
- Guests: Dr. Edmund Cabellon, Dr. Clevette Ridguard, Yvette Taylor, Shakenna Adams-Gormley
- Members Absent: Amanda Lucini, Betsy Flores, Yabesira Shiferaw, Bonita Parker

**Call to Order**

Chair Cartledge called the meeting to order at 1:02 p.m.

**Constituent Concerns**

Counselor Chair, Elizabeth Kirby responded to students concerns regarding transfer advising for dual enrollment students.

**Approval of Minutes and Agenda**

Minutes from the meeting on September 12, 2024, were approved.

The agenda for today's meeting was approved.

**Chair's Report**

College Council Meeting Updates from September 24<sup>th</sup>:

- Shakenna Adams-Gormley shared some wellness updates. Walktober will run from October to November 1<sup>st</sup>. Mental Health Certification will take place the first Friday of October, November and December.
- On October 16<sup>th</sup>, there will be a Mobile Market in Takoma Park/Silver Spring.
- Dr. Diedre Price reported on the Strategic Plan.
- Dr. Stephen Cain shared information on the Senior Vice President for Student Affairs search committee and process. Greenwood Asher and Associates are assisting with the search. The committee will have 20-25 members and will work on the search between October and November. The position is expected to begin working on July 1<sup>st</sup>.
- Dr. Debbie Van Camp presented on the Strategic Plan. This is a running agenda item for future council meetings.
- Megan Cooperman highlighted "Sitting is the new smoking!" She encouraged staff to get up and walk, do steps, and get moving! She reported that the Wellness EAP reimbursement had increased to \$50 dollars per month, per activity.

College Council Meeting Updates from October 8<sup>th</sup>:

- Shakenna Adams-Gormley reported that MC Governance has an Instagram page and QR code.
- Prescription Drug Take Back Day is on October 23<sup>rd</sup>.
- Maryland Male Students of Color Conference will be on Friday, October 18<sup>th</sup>.
- The Kaiser Health Van will be providing free flu shots on campus from 10 a.m. to 12 p.m. on the following dates: October 21 at Rockville, October 31<sup>st</sup> at Germantown, and November 11<sup>th</sup> at Takoma Park/Silver Spring.
- Dr. Sarah Campbell presented on Strategic Plan, Outcome 3: Provide Effective Learning Environments.
- Dr. Sue Haddad presented on programming for mental health awareness and basic needs.
- Dr. Debbie Van Camp presented on the Strategic Plan.

### Goals Discussion

- Marketing Campaign Goal. After discussion, the council unanimously voted to work with to the office of Community Engagement to translate an informational flyer into 3 different languages. The flyer will have the council's mailbox and future meeting dates. The flyer will be distributed to students inviting them to participate in our meetings or share any student's concerns.
- Ernest Cartledge opened the floor for discussion on a second goal: Presence in Student Government Associations (SGA) Meetings and shared:
  - Dean Peanort noted that the Marketing Campaign Goal and the recommendation to participate in SGA meetings can be considered two strategies to align with the Governance Council's theme and the college's Goal Two of the Strategic Plan.
  - Lucy Vitality suggested planning informational tables on campus for students to share input about services with the council. Tables will be routinely and consistently available at each campus.
  - Rosa Garcia suggested to consider other ways to seek input from non-traditional students such as adult learners, ELAP students, WDCE students, online students.
- Guillermo asked about student participation in the council. Ernest clarified that two students and a faculty member have not participated in the last two council meetings. After they accumulate three absences, Ernest will coordinate with Dr. Ridguard to invite two new students and a faculty member to join the council for December or the Spring semester.
- Council members unanimously approved a second goal *Presence in Student Government Associations (SGA) Meetings*.

A motion to temporarily suspend the agenda was approved. Dr. Cabellon, Interim Senior Vice President for Student Affairs, addressed the council and shared information on student affairs topics.

### Announcements

- Ernest shared that Winter 2025 registration begins on October 14<sup>th</sup>. Priority Registration for Spring 2025 for students with 30 or more credits, and for military students regardless of number of credits, will begin October 28<sup>th</sup>. General registration for Spring 25 will begin November 4<sup>th</sup>. The second set of 7-week courses will begin October 30<sup>th</sup>.
- Miho reported that WDCE registration for Spring 2025 will begin November 25<sup>th</sup>.
- Lucy shared that Student Employment Services will conduct several fairs in October and November until Thanksgiving Day. There will be fairs on criminal justice, diversity employers, and cyber security.
- Brenda reported that Advising Day will be October 22<sup>nd</sup>. Counseling has prepared ZOOM sessions and in-person/walk-in advising. Classes will be suspended that day.
- Judy shared that the office of Financial Aid will be hosting workshops. The information will be shared with students and staff. She also reported that the Department of Education plans to conduct Beta Testing of the FAFSA platform. There will be a test on October 1<sup>st</sup> with approximately 100 students. Another test might take place in November. The goal is to implement some improvements in the platform by December 1<sup>st</sup>.
- Guillermo shared Assessment and Testing hours of operation for midterms in October. On Tuesdays and Wednesdays, the centers will operate from 10:30 a.m. to 7:00 p.m.
- Dr. Cabellon shared a copy of the October 4<sup>th</sup> Student Affairs newsletter.

#### **ATPA Program and Resources**

- Nik Sushka, Director of Achieving the Promise Academy (ATPA) shared information on coaching models available to credit and non-credit students. Academic coaching has been available to MC students since 2016. Currently, ATPA offer personal coaching, virtual drop-in coaching, and embedded coaching. Personal coaching provides two formats: individual or cohort. They are actively looking for students that need coaching support. There is a form that students complete to request coaching services. Between October and Final Exams week, students seek coaching assistance to balance schoolwork and personal responsibilities.
- Virtual drop-in coaching sessions can be a good approach to identify coaching needs and understand academic resources available at the college. Embedded coaching focuses on students participating in programs that are academically challenging such as biology, STEM, nursing. Support for these students is available the entire semester.
- The ATPA webpage has information on several academic resources. For example, there are student workshops that are self-paced, teaching students how to build an action plan and worksheets to successfully tackle their academic tasks.
- Miho highlighted the challenges for WDCE students to access ATPA resources and services. Access to MyMC or security features such as DUO authentication might be difficult for some students. ATPA is open to hear about suggestions to improve their support to WDCE students and faculty.

#### **Adjournment**

Meeting adjourned at 2:29 p.m.

Guillermo Laya  
Student Services and Success Council Secretary