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## MONTGOMERY COLLEGE GOVERNANCE

Takoma Park/Silver Spring Campus Council

September 19, 2017

ST 301 (Student Services Building)

11:00 a.m. – 12:30 p.m.

### Attendees:

- Members present: Stephanie Banks, Alice Boatman, Ivonne Bruneau-Botello, Monica Mistry (proxy for Jeff Chuang), William Curvey, Angie Pickwick, Tilandra Rhyne, Heather Satrom, Tracey Smith-Bryant, Heather Brown (proxy for Ethan Sribnick), Laurie Williams
- Members absent: Leo Elias
- Guest: Brad Stewart

### Call to Order

Chair Tilandra Rhyne called the meeting to order at 11:01 A.M. with a quorum present. The meeting agenda was reviewed and approved. The minutes from the previous meeting were reviewed and approved.

### Introductions

Chair Tilandra Rhyne led ice-breaker for Campus Council introductions.

### Open Comments (Constituent Concerns)

- Tracey Smith-Bryant shared concerns regarding access in the North Pavilion building. There have been incidents of vandalism and theft in the suites that have happened when suites were unoccupied. Dr. Brad Stewart recommended that anyone in a suite on campus should keep an eye out for their suite and report any suspicious activity or theft to the Security Office. There is an ongoing investigation regarding swipe key cards and building walk-throughs across the campus.
- Tilandra reported that a constituent concern was sent by email to request information regarding whether there are any plans to add Level 2 Electric Vehicle Supply Equipment (EVSE) (also known as car chargers) to the TP/SS parking garage or surface lots. The constituent stated that the new Rockville garage has these installations and that this would be a worthwhile investment at TP/SS.
- Tilandra shared a constituent concern regarding the East garage on campus. Due to the auto repair business directly across from the entrance of the garage, cars or people often block the entrance and cause delays in parking.
- Heather Satrom reported that several students are having difficulty obtaining books. Faculty are also reporting this. Dr. Stewart stated he is working on this issue.

### New Business

#### *Campus Provost Report*

Dr. Stewart presented to the council:

- Middle States Commission on Higher Education (MSCHE) updates:
  - Encourage colleagues to look at the report.
  - Prepare for the visit in March by engaging with the Middle States team.
  - 2017-2018 is a key year in Governance System as it is the year of accreditation with MSCHE.
- BOT Meeting (9/18): Dr. DeRionne Pollard announced that the Senior Administrative Leadership Team (S.A.L.T.) will visit the campus on 11/13 for "Coffee with S.A.L.T." in the Commons building.
- Reminder of the Cookies and Conversation event with Dr. Sanjay Rai scheduled for Oct. 3 in ST 302 from 2-3:30 pm.

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### *Campus Council discussion:*

- Tilandra led a discussion with the Campus Council regarding ground rules. The Council agreed on rules based on discussion points and the previous TP/SS Campus Council rules. Rules can always be revisited during the year as it is a living document available in Office 365 with other Council documents.
- Tilandra reviewed members' duties and expectations as described by the MC Governance system and listed on the Governance website.
- Tilandra emphasized the importance of tracking concerns and activities on a monthly basis on the tracking form, also available on Office 365.

### *Chair's Report*

- The College Council had their first meeting last week.
  - Dr. Kevin Long (Policies and Procedures) will be on the agenda soon as several P&P modifications are open for comment. 18 policies were passed last year with BOT support.
  - Melissa Gregory (Middle States Committee) provided a presentation available online.
  - Dr. Pollard presented the President's Goals. Tilandra stated that these goals will be used as a platform for TP/SS Campus Council goal plans.
- Tilandra suggested the executive team look at the Campus Council goal plan document and present a draft for the entire Council to review. The Council agreed on the suggestion.
- Based on tracking report from last year, 4 constituent concerns remained outstanding:
  - Falcon Hall Closure/Wellness program
    - Discussion regarding this also brought up the issue of parking after FH closes. Alice Boatman also expressed concerns about the new Purple Lot for student pick-ups.
  - Lack of uniform signage in ST and across campus
  - Cafeteria services and sanitation
  - Digital display monitors- for Campus Council advertising purposes

### *Agenda Items for Next Meeting (10/3)*

- OIT is invited (Phishing Awareness)
- King Street garage- concern will be followed up with the Security Office
- Limited parking choices for students
- Campus Council Goals
- Outstanding constituent concerns from 2016-2017

### **Announcements**

- Heather S., planning committee member for Humanities Days events, announced that Humanities week at MC is scheduled for the week of October 23-27. The event is themed "Home and Belonging".
  - Various guest speakers and documentaries are scheduled. One event will focus on how to support Refugee students. Most TP/SS events will take place in CM 211.
  - Events fulfill Multicultural Diversity training requirement.
- Angie Pickwick announced that Beth Ridings (Health Sciences) has been seeking certified part-time staff for gyms across campuses. Not all facilities can open up at this time, but updated hours will start in the near future on all 3 campuses. This is due to funding that became recently available to staff gyms.

### **Adjournment**

Tilandra Rhyne adjourned the meeting at 12:35 PM.

Submitted by

Laurie Williams

Takoma Park/Silver Spring Campus Council Secretary