
MC GOVERNANCE

Takoma Park/Silver Spring Campus Council

October 9, 2018

10:00 a.m. - 12:00 p.m.

CF 143

Attendees

- Members present: Shelly Caldwell-Bennett, Jenny Hatleberg, Diego Hernandez, Kimberly Herrera, Dianna Mathews, Maria Moreno Uribe, Angie Pickwick, Raven Salaam, Tracey Smith-Bryant, Ethan Sribnick, Laurie Williams
- Members absent: Rashod Sibert,
- Guests: Tanya Camp, Sherri Thompson

Call to Order: Chair Tracey Smith Bryant called meeting to order at 10:00 a.m.

Approval of Agenda: Agenda approved with no amendments or changes.

Approval of Minutes: The September 25, 2018 minutes were approved as written.

Constituent Concerns

- Concern regarding response to the campus lockdown on September 26, 2018. This was deferred to the Provost's Report.
- Second constituent raised a concern about automated accessible doors not working consistently, even after reports have been made to facilities. Council's Public Safety representative will report this.
- Concern regarding the cost of the Mamava lactation pods. Chair clarified that these were acquired at no cost to the College. Provision of lactation space is part of Title IX compliance. Pods have been placed in CM and CF; contact Christopher Moy for access.
- Request for clarification about classroom door policies. Council's Public Safety representative clarified that there has been no change in policy and that doors should remain closed and locked during class.
- Concern regarding reliability of campus mail delivery (intercampus mail as well as postal mail). This is a known issue and has been a problem for a long time. Sometimes, students' applications arrive late and lead to missed deadlines. The mailrooms are short-staffed, with no student aides. Chair will bring this concern to the College Council.

Provost's Report:

- Request for faculty and staff to reach out to students who exhibit signs of stress, or miss class meetings. Refer students to Counseling & Advising. Student Life is sharing stress reduction activities and strategies.

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- Thursday, October 11 – OIT forum taking place in CM 211. Council members asked to attend and encourage constituents to attend.
 - HRSTM Officer, Ashley Roberts, is available four days a week in Cafritz 124.
 - Final design charrette for the new Science building will be October 16 at 7pm. Drivers on Fenton St have not been following the directions of the construction workers, which is causing safety concerns. Still having difficulty with RideOn detours; working through that process.
 - Emergency Communications: Dr. Cain requested a report addressing the lockdown that occurred on September 26. It will be addressed at next Board of Trustees meeting on Oct 15. More information will be shared after that, particularly with regard to defining lockdown and improvement to communications. October 31 is a tentative date for a lockdown drill. Send any further feedback to Kim McGettigan and Brad Stewart.
 - Council member requested information regarding course cancellations; no update at this point.

Chair's Report: Ceded to accommodate guest presentations.

Financial Aid (Guest: Sherri Thompson, TP/SS Financial Aid Director)

- FAFSA Fever event on Sunday October 14, 12:00-3:00p.m. Please share information with students and constituents.
- Discussion around relationship between financial aid and enrollment, federal work study, and training of student workers.

Writing, Reading, & Language Center (Guest: Tanya Camp, TP/SS WRLC Director)

- Provided overview of WRLC services. Students are experiencing long wait times for tutoring sessions. Please encourage them to come prepared, with all needed material.

Council Goals

- Will be the focus of the next meeting. Council members asked to review SMART goals documentation that was shared prior to this meeting.

Announcements:

- The TPSS Campus Council will no longer have an official notetaker. The Governance directors asked Chair to record the meetings. Council members decided not to record meetings unless there is an accessibility need.

Next Meeting: October 23, 2018 (10:00 a.m. – 12:00 p.m.), in HC 420

Meeting adjourned at 12:01 p.m.

Respectfully submitted by *Jennifer Hatleberg*, Takoma Park/Silver Spring Campus Council Secretary