

Montgomery College
TPSS Campus Council Meeting Minutes

Monday, October 12, 2020

1:30 – 3:30 PM

Zoom Meeting

Attendees

Present: Kimberly Jones, Alice Boatman, David Darnall, Dianna Matthews, Miriam Simon, Jeff Chuang, Alex Moyer, Eniola Olowofoyeku, Hender Galeas, Fenet Shertaga

Absent: Jonathan Colson, Rache Alaran

Guests: Benita Rashaw, Dwayne Henry, Michael Anthony

Liaison: Brad Steward, Clevette Ridguard

Call to Order

There is a quorum to conduct business. The meeting was called to order at 1:30pm by the chair.

Approval of Agenda/Minutes

The agenda and minutes were approved as written. The meeting was recorded for internal use only.

Constituent concerns/comments

No constituent concerns were presented.

Provost's Report

The provost provided the following information:

- Mid-terms coming up – be mindful of stress
- Reminder to read [budget memo](#)
- Ongoing discussion about camera use
 - Will follow up if there are formal guidance
- Working to address concerns about academic dishonesty
 - Discussion about having an honor system
- COVID-19 update – unlikely to change current working environment until at least March 2021
- Question – Is the budget memo only sent to faculty and staff?
 - Will make sure that students also get the memo
- New Financial Aid Director at TPSS Campus – Quiana Council
 - Will reach out to her about troubleshooting issues for students

Chair's Update

The chair provided the following information and updates:

- Reminder to read the budget memo – a lot of important information

- Karla Silvestre, Director of Community Engagement, sent results of community service survey and asked if the council wanted her to come to future meetings to talk about the results and provide more information.
 - Will reach out to her about it
- OIT – sign up for webinars to learn more about Zoom and other technology
- Student Senate of all three campuses are working together – more engagement
 - Encouraged to check social media to see what the students are engaging in outside class
- Encouraged to check out upcoming events, forums, town hall, and more
 - Office of Equity and Inclusion has town hall meetings every Friday in October
- College Council meeting on 10/13
 - If there are any new information, will send out email to council members.
- Need to take COVID-19 training before going on campus – training available online

Announcements

- New supervisor orientation this week via Zoom
- Encourage to take the flu shot
 - SHaW Center – flu shots available for students
 - Will reach out to India Hunter regarding flu shots for faculty and staff

SHaW Center – Dr. Benita Rashaw

- Provide more information about the [SHaW Center](#) and resources available
- Goal – increase student success by identifying, providing, and connecting students with resources that support their mental and physical wellbeing
- Health, Human Services and Nutrition
 - [Fuel for Success Food Campaign](#)
 - Mobile Markets – opened to everyone
 - Grab & Go Snack Bags – instant food for students
 - Panera DoughNation Program – receive unsold goods and send them to each campus
 - Student Life distribute goods to students
 - For now, donations going to Germantown E.S.
 - Nourish Now Program – similar to Mobile Markets
 - Boxed up and prepared
 - Received Foundation funds and grant from Lockheed Martin
 - Personal hygiene distributions
 - Connecting students to free and low cost medical and dental care
 - Working on Social Resource Program, Mind Body Medicine Program, and Comprehensive Food Pantry
- [Mental Health Awareness](#)
 - Mental health breaks, trainings, support groups, and awareness campaigns
- [Health and Safety Education](#)
 - Work closely with Title IX
 - Online courses offered through Everfi – self-paced online modules
 - Awareness Month Campaigns

- Physical health welling – looking to increase capacity and offerings
 - Zumba classes and other classes offered
 - Flu vaccinations – students register to receive free flu shots
 - Community awareness days – highlighting community vendors available to students at low or no cost
- [Peer2Peer Program](#) – paid student positions where students can serve as advocates, educators, mentors, or navigators
 - Support the work of SHaW Center
 - Facilitate programs and actively engaged in social media
 - 1 on 1 mentorships
- Mobile Markets at TPSS Campus on third Wednesday of each month
 - Mobile Market at Germantown was very successful with a great group of volunteers
 - Question – Are students allowed to walk up to the Mobile Market at TPSS?
 - Yes, anyone can just walk up.
 - Question – Is delivery available?
 - Working on recommendation for College Council
 - CAT team supports recommendation, and waiting for review from HR
- Question – Can SHaW Center help get more supplies for existing food pantry on campus?
 - Identify areas offering food services to students and establish what it looks like for each campus
 - Considering using lockers – collect food and necessities from lockers
- Question – Are there any conversation about vision and eye glasses?
 - Yes, this is something that SHaW Center can support.
- Question – What does the grant from Lockheed Martin cover?
 - Emergency student needs
- Question – Are international students available to receive these services?
 - Yes
- Question – Can you talk more about referral process?
 - Ask faculty to add needs statement in syllabus about contacting deans or SHaW Center
 - Students can connect with SHaW Center one-on-one
 - [Emergency needs form](#) – will follow up with students and connect them to community resources
 - A council member expressed that these information needs to better circulated among faculty and staff so that they would know where to direct students.
- Need to report any funds given to students to the Foundation and Scholarship Office

Took council photo.

Goal Working Groups

- Break out into groups to discuss goals
- Diversity and Inclusion
 - Dianna reached out and presented the concern that TPSS is placed last on the scheduling list.
 - No discriminatory process towards any one campus – scheduled by class time

- What can department chairs and deans do to mix up the class listing?
 - Will send out response received and forward any further questions needed to be answered
 - Plan to meet with Sharon Bland before council meeting in November to discuss issues we are facing
 - Want to collect anonymous stories to showcase some of the things we are seeing or hearing about TPSS Campus
 - Tie it to a larger event to get a broader audience
 - Will follow up at next meeting
- MCTV
 - Video shoot with students to bring more positive outlook to the campus and the College as a whole
 - Community engagement center
 - Communicate with actual MCTV staff to get ideas and see if they can help us
 - WDCE – a lot of useful classes offered
 - TPSS Campus close to DC line – Silver Spring is a growing area with a lot to offer
 - Brainstorm and report at next meeting
- Communication/Social Media
 - Getting word out through social media
 - “Did You Know?” – facts about TPSS
 - Interactive posts and activities on social media
 - Connect with Excalibur
 - Also need to get word out to people outside of TPSS Campus
 - Collect stories about what people have heard about TPSS
 - Work on plans before next meeting
- Question – In terms of the MCTV goal, what is the deadline or timeline to get things done?
 - Plan to collecting videos from various sources
 - Set up meeting to touch base with MCTV first to find out the timeline for their projects
 - Will need to fill out a form to request for their help
 - Goal for entire year

Adjourned

The meeting was adjourned at 3:30pm.