

Montgomery College
TPSS Campus Council Meeting Minutes

Monday, April 19, 2021

1:30 – 3:30 PM

Zoom Meeting

Attendees

Present: Kimberly Jones, Alice Boatman, Jeff Chuang, Fenet Shertaga, Fatima Aziz, Eniola Olowofoyeku, Miriam Simon, Jona Colson, Dianna Matthews, Alex Moyer, Jeri Gresham, David Darnall, Rache Alaran

Absent:

Guests: Michael Anthony

Liaison: Brad Stewart

Call to Order

There is a quorum to conduct business. The meeting was called to order at 1:31pm by the chair. The meeting was recorded for internal use only.

Approval of Agenda/Minutes

The agenda and minutes were approved as written.

Constituent Concerns

- Jona Colson brought forth a concern from his department meeting about how HyFlex classrooms will be identified. Is it based on discipline? Is there a certain order?
 - No, requests were sent at the same time.
- Miriam Simon brought forth a concern from her department meeting that the return to campus will be prioritized based on campus.
 - Frequent meetings for return to campus planning
 - Classes returning to campus in fall: lab sciences, health sciences, some workforce development and continuing education that needs hands on work, and some visual and performing arts classes
 - Will be coming back on all three campuses
 - Question – Will classes with students that have extra needs be in consideration?
 - Coming back slowly – next in consideration may be classes, such as American Sign Language
 - Will be in contact with department chairs and deans

Provost's Report

The provost provided the following information:

- Look out for colleagues and students who may be stressed or struggling
- Check out the [State of the College Address](#)
- 4/19 Board of Trustee Meeting – MC to open education center in east county

- May start with WDCE courses and some ESL components
- Return to Campus Planning – start conversations with constituents to get them to start thinking about return to campus
 - Encourage others to get vaccinated
 - Some support services will also need to return.
 - Campuses will be more populated in the fall, but can't all come back at one time.
 - Question – Will faculty and staff have easier access to their offices?
 - May be easier but no solid decisions yet.
 - Question – Is the library included in the services that will be open?
 - In discussion – coming back in parts
 - Reach out if there are any questions or concerns.

Campus Council Reflection

- Discussed post-pandemic document in breakout rooms
- Provided feedback on post-pandemic document
 - Establish standards and improve customer procedures and practices – add accountability feature
 - Know limitations of chat box
 - Empower people closest to student to make decisions, solve problems – what decisions?
 - “Cult of Done” – focus on action – need more information
 - Improve registration processes for all students – suggested to have a video on MyMC page for new students
 - Ready College spaces for return to buildings – what would it be like for older buildings?
 - Update job descriptions with the expected technology knowledge/skills but provide resources to get employees there – how does it look for job descriptions, pay grades, and so on?
 - Establish a single workforce point of contact – need clarification
 - Lack of clear communication with community
 - Claim the space before others do – what does this mean?
 - Academic integrity – increase in cheating or reporting?
 - Concern about proctoring
 - Equitable access
 - Launch Online Campus – more explanation?
 - Hybrid institution

Goal Groups Report Out

- Event at Equity Week went great.
 - Discussion about what people have heard about TPSS Campus and other campuses
 - Mostly employee perspective – administrators were also engaged in the conversation
 - Robust conversation
 - Created list of what we can do

Chair's Updates

The chair provided the following information and updates:

- 4/19 Board of Trustee Meeting – Council Chairs invited to talk about their experience working remotely, and personal and professional challenges
- Chair Kimberly Jones was elected as next College Council Chair.
- Received list of members who were voted into the council – will reach out to them for confirmation
 - Dr. Clevette Ridguard will also send an email to elected members.
- May meeting – new members will also attend
 - Will elect council officers
 - Question – Will upcoming group start in May or fall?
 - Start in May but will start meeting in fall
 - Training in August
 - Question – Will the established goals carry on to next year?
 - Will be decided by upcoming group
 - Can provide suggestions and recommendations to upcoming group

Announcement & Agenda Items for Next Meeting

- Conflict Mediation Workshop – 4/20 at 4pm
- Earth Week
- Graduation Cap Decorating Party in May for evening students
 - Tassels and caps were sent to all graduating students.

Adjourned

The meeting was adjourned at 2:43pm.