
MONTGOMERY COLLEGE GOVERNANCE

TPSS Campus Council Meeting Minutes

Monday, February 7, 2022

Zoom

1:30PM – 3:30PM

Attendees

Members Present: Jona Colson, Jeri Gresham, Richelle Charles, Khanh Vuong, Diana M. Benson, Fenet Degemu Shertaga, Alice Boatman, Sonja Jackson, Jeff Chuang, and Charmaine Weston (Additional Attendees: Clevette Riguard, Dwayne Henry)

Proxies: None

Members Absent: Mahesh Tyagi

Invited Guests: Sharon Bland Wilder, Chief Equity and Inclusion Officer

Liaison: Dr. Brad Stewart

Call to Order

The regular meeting called to order at 1:32pm by Chair, Alice Boatman

Approval of Agenda/Minutes

Motion to approve minutes. Second. Minutes approved as written. Motion to approve agenda. Second. Agenda approved as written.

Constituents Concerns

- Where did police cars go that were outside of ST bldg.? Officers are still around in early morning and in the evening at Fenton and New York Ave to direct traffic and track cars that are blowing through stop sign.

Provost's Report

- Major Kate Stewart of Takoma Park, received Leggit building tour. Drone footage and interior schematics shown of building.
- Workout Health Center facilities P4 101. Schedule to forthcoming.
- Volunteers needed at TPSS Mobile Market, Wed, Feb. 16th.
- Facilities
 - HVAC work on buildings P1& P2 to begin soon. P1 & P2 will be closed. Math Dept. and Science Learning Center moved to Math Pav. first floor. Faculty have moved to P4.
 - New design for RC bldg., specifically the Library. Reno will start late fall.
- Volunteers needed for task force for admissions to bring more students to MC. Next meeting scheduled for Monday, Feb. 14th 11:30am. Email Brad Stewart with more questions.

Start of the Semester Check-in

- Noticed the recycle signage and bins; Uptick in parking, more students on campus
- Writing Center have mice; Work order submitted to Facilities; Facilities came to place traps
- Vaccination wording questions. Wording was changed from "approved exception" to "have submitted the request".
- Telephone charging stations are not working; Student Senate sent report regarding this concern.
- Will café hours be extended? Current café hours are 10am-2pm. Uncertain as to evening hours, due to staffing issues. Alice will follow up on this.

- Complaint of food and beverage costs.
- New vendor does not have an option for breakfast.
- Can we invite food vendor to our meeting and ask Brad Stewart to stay?
- Vending machines have been restocked
- Faculty have been having trouble with gaining access to classrooms. Security has been short staffed, but are working on request for access to be added to cards.

Chair's Updates

- Still in need of Instructional Faculty and a Student rep. for the TPSS Campus Council
- New MC President, Dr. Williams start date Feb., 28th
- Reminder: Imposter Syndrome is Real: Learn How to Overcome It: 2pm-3pm on 2/22 and 4/5.
- Data Informed Decision-making Speaker Series: 3pm-4pm on 2/1, 2/8, 2/15, 2/22, and 3/1.
- Please find time to review P&P edits and provide feedback
- Check out InsideMC for Black History Month events. Keep an eye out!
- Boys to Men (BTM) program recruiting and improving retention of men of color.
- Donate to the Campus Food Pantry. To access the Shaw Center's Amazon wish list visit: <https://bit.ly/mcshawwishlist>
- \$50,000 Innovation Fund Grant: submission proposal deadline, 3/21/22.
- Generation Hope Scholars Program Information Session: 6:30pm-7:00pm on 2/9/22.
- Spread the word about ATPA Drop-In Coaching
- MC Governance Nominations & Elections coming up. Nominations: 2/25/22 – 3/10 and Elections: 3/28/22 – 4/8/22.

Annual Goals Implementation Work

- Updates:
 - Goal 2: Improve and streamline campus specific communications to make information more easily accessible and to empower employees to support students more successfully.
 - Brief Update:
 - Contacted Melissa Pace, Manager of MCTV to determine departmental requirement for short training video, "*Do you know where the...?*"; Received recommendations from Melissa for the Council member to review; Reminded Council members to review options provided by Melissa for next meeting in February 2022. Document is in Teams site.
 - Discussed option to pair down topics from 16 to 3 (Council members can refer to *TPSS CC Goal 2 Training Video MCTV update* document). Once we prioritized which messages are most important and best lending themselves visually to video, submit using this request form. <https://www.montgomerycollege.edu/offices/advancement-and-community-engagement/communications/how-to-submit-service-request.html>
 - Resource Map (Idea: Resource Map (*includes basic needs and learning centers*) on the reverse of TPSS Campus Map...*discussion tabled*)
 - QR Code (Idea: "You are Here" QR code could have link to Resource Map, Infographic, and/or MC website) (*Volunteers: Diana, Charmaine, Fenet*)
 - Wallet Card (Idea: Wallet Card list services available at TPSS and grouped as they make sense - basic needs,

- academic needs, learning centers. (*Volunteers: Jeri, Fenet, Jeff, Sonja*)
 - Requesting Digital Signage slides (Idea: Slides with info specific to TP/SS to display on campus monitors) TPSS Campus Council must consult do it yourself training from Brady Patton, MCTV.
<https://www.montgomerycollege.edu/offices/advancement-and-community-engagement/communications/digital-signage/index.html> (*Volunteers: Alice, Richelle, Khanh*)
- Goal 1: Help to facilitate integration of students into the campus community and foster their academic success.
 - Brief Update:
 - Communications Dept. working on a general sign for the TPSS Campus Council. Jona will keep council updated.
 - When will we do tabling? Good dates, possibly sometime in February and March between 12pm – 2pm. Fenet will follow up with Alice regarding specific dates
 - Survey feedback received from Clary Brown. Alice will reframe Clary's suggestions and then send reframed survey back to council for review.

Office of Equity and Inclusion

Sharon Bland Wilder, Chief Equity and Inclusion Officer, provided the following updates:

- [Office of Equity and Inclusion](#)
 - Civility Norms / Reading book, "Mastering Civility" by Christine Parath
 - Developed cycle of change model, from awareness to action to change
 - Inclusion Centers; Surveys, evaluations, assessments; Search Advocates program, Faculty Collaborations; Newsletters Development; Trainings and Coaching; Student Affairs; Let's Talk Series; PACEI Meetings and Trainings.
 - Off. of E&I shared main programs
 - E&I Roadmap for Success Six SMARTIE Goals: Specific, Measurable, Achievable, Relevant, Time-based, Inclusive, Equitable
 - Goal 1 Student Equity, Goal 2 College Workforce, Goal 3 College Culture, Goal 4 Multicultural Teaching Learning, Goal 5 Community-wide Opportunities, Goal 6 Antiracism Strategy
 - From plans to actions: Data collection > Data Interpretation > Action on the Data/Data Implementation
 - Launching the Student Success Score Card
 - Shared college division units' equity plans to be developed with the CEIO over the next two years
 - Shared Institutional Assessment and Surveys and Findings
 - E&I Actions and Intervention. 1. Create Affinity Groups and professional development opportunities for all; 2. Search Advocate Training
 - Multicultural Cohorts and Programs Available: 1. Achieving the Promise Academy (ATPA) for Students; 2. ELITE Professional Development for Employees
 - Minority Faculty Program; Racial Equity
 - Anti-racism / Anti-racist Definition
 - E&I Action and Intervention – SMARTIE Action – Components of the Educational Journey include: 1. Educational Journey for SALT; 2. Information Session for Employees; 3. Educational Journey for the Board of Trustees
 - Approved badges this Spring: 1. Antiracist Journey Badge and 2. Social Justice Journey Badge
 - Shared Upcoming Events – Spring 2022 (Check InsideMC for details)

Announcements

- Reminder: Next meeting schedule for March
- Action item: Alice to reach out to Food Services and Office of Communications
- Action item: All TPSS Campus Council members need to input feedback in survey document in Teams by Feb. 14th.

Agenda Items for Next Meeting

- To be determined

Adjourned

Meeting adjourned at 3:30pm.

Respectfully submitted by
Richelle Charles
TPSS Campus Council Secretary