MONTGOMERY COLLEGE GOVERNANCE
TPSS Campus Council Meeting Minutes
Monday, April 11, 2022
Zoom
1:30PM – 3:30PM

Attendees

Members Present: Jona Colson, Jeri Gresham, Richelle Charles, Khanh Vuong, Diana M. Benson, Alice Boatman, Sonja Jackson, Charmaine Weston, Schnell Reed Garrett, Robert Kuhar, Kidus Gurma, Fenet Shertaga (Additional Attendees: Yvette Taylor)

Proxies: William Curvey

Members Absent: Jeff Chuang

Invited Guests: Kimberly Jones, Director of Student Life

Liaison: Dr. Brad Stewart

Call to Order
The regular meeting called to order at 1:31pm by Chair, Alice Boatman

Approval of Agenda/Minutes
Motion to approve minutes. Second. Minutes approved as written. Motion to approve agenda. Second. Agenda approved as written.

Constituents Concerns
- Arrows in parking garage need to be re-painted, as drivers are going up the wrong ramp.
- Bushes need to be trimmed and mirrors need to be installed for pedestrian and driver safety.
- Alice will submit both concerns to Facilities to address. (Note: Power washing and painting the East Garage is on facilities' to-do list)

Provost's Report
- Academic All-American Awards received by three TPSS Campus Montgomery College students!
- Honors Convocation held May 5th in the Cultural Arts Center
- In-person graduation; Graduation will be split on two days; A-L students on Thurs., May 19th Outside venues and M-Z student on Fri., May 20th. Please attend to support our MC graduates!
- If you need graduation regalia, please contact Kim McGettigan
- Trying to increase back on campus seats – Summer Sessions 60% offered face to face and 40% virtual. Fall Semester about 75% face to face and 25% virtual.
- ELAP students strongly expressed interest in continuing to remain in remote learning. Get students' names and email addresses and send to Dr. Glade and Dr. Brad Stewart.

Updates on Mental Health Fair
Kimberly Jones, Director of Student Life provided the following updates:
- Mental Health Fair has been held for 6 – 7 years to date. (Usually offered in Fall semester).
- Fair offers four main exhibits/stations: Fact in Fiction Exhibit, Brain Game Exhibit, Graffiti Art, and the Secret Wall Exhibit; Students will have a passport booklet which will require a stamp for each station visited.

- Many Community Organizations, Counseling & Advising, and Student Activities Board will be there as well!
- TPSS Campus Council will partner with the Mental Health Fair. (t-shirts provided to 1-hour slot volunteers, as supplies last)
- Mental Health Fair from 10am – 2pm on Mon., April 25th. Please volunteer if you can!

Chair's Updates
- Student vaccination information still expected for Summer & Fall. Majority of students are compliant.
- Think about governance planning next year. Some currently held leadership roles, will become vacant: Chair, Vice-Chair and Secretary.
- Governance Luncheon being held on April 26th at noon
- New Student Orientation Leader deadline is April 22nd. Nominate and encourage students to apply! See New Student Orientation Leader Application Survey (surveymonkey.com)

Annual Goals Implementation Work
- Brief Updates:

Goal 1: Help to facilitate integration of students into the campus community and foster their academic success.

Update on potential tabling event opportunities:
- Student Life event Graduation Cap decoration held ST Bldg. by MC Munchies on Wed., April 13 from 11am – 1pm (Contact: Fenet)
- Pledge Party event from April 20th from 11am – 1pm (Contact: Schell)

Goal 2: Improve and streamline campus specific communications to make information more easily accessible and to empower employees to support students more successfully.

Update on Communications Office and Digital Signage:

Communication Office responses to council questions
- Do we have an assigned Content Contributor for MC governance? We do not have anybody who is designated by the governance council. If the council sends content to be displayed, Brady will post it.
- Is there a way to know what is already on the Digital Signage boards? Communications handles any issues with duplication
- Who can put things up on the Digital Signage Board? Only registered student organizations, governance units, academic units, Student Affairs, administrative areas, and the Office of Communications are permitted to display content on the digital signage system.
- Are the images static or are video w/audio an option? Digital signage is an easily accessible tool for College announcements, news, student activities, open captioned videos, campus-generated content and events, as well as critical campus updates such as weather advisories and emergency information.

Digital Signage slides (Idea: Slides with info specific to TP/SS to display on campus monitors)
(*Volunteers: Alice, Richelle, Khanh, and Schnell*)
- Discussed update on digital boards on campus; TPSS CC will include slides to promote:
  - **TPSS Campus Council meeting announcements** – (Note: Council needs to send slide information to Brady Patton, Communications Office, on a monthly basis).

- **Student IDs (ST211)** - (Note: Brady is working on a slide for IDs. Slides to run daily)
- **Two Food Pantries** – (Note: Brady has slides, but TPSS Council has edits. Slides to run daily):
  - Commons Food Pantry (CM110) & Hours
  - Institute for Race Justice and Civic Engagement (P4, Rm 202) & Hours
  - Suggestions for Food Pantry slide:

    Where: Institute for Race Justice and Civic Engagement (P4, Rm 202) (Go to: ST306)
    What: non-perishable food, hygiene products, clothing, school supplies and textbooks
    When: Current Hours: Mon. – Fri. 8:30am – 5pm
    Visit: https://www.montgomerycollege.edu/life-at-mc/student-health-and-wellness/fuel-for-success-food-campaign.html

    Where: Commons Building (CM110)
    What: non-perishable food, hygiene products, clothing, school supplies and textbooks
    When: Current Hours: Mon. - Thurs. 8am - 7pm, Sat. 9am - 1pm

- Discussed campus physical poster design/content. General poster will be placed around campus. Updated draft of poster shared. Content: Email, QR code, encouraging involvement in campus governance, TPSS governance email address, Questions, Comments Concerns, Word Cloud (Jona will continue to work with Communications to improve the poster).
  - Suggestions: Consider purple and black text. Use bold to add emphasis to some words, or use different text sizes.

TPSS Recommendation
- Reviewed and provided feedback on the TPSS Governance Recommendation: *Enhancement of Collegewide Building Directories through use of QR Codes*
- Motion to approve Governance Recommendation; Seconded; Vote set: Yea (11) and Nay (0); Approval pending
- Work on constituents work list and end of year summary in progress

Announcements
- Reminder: Next meeting schedule for May 9, 2022

Agenda Items for Next Meeting
- To be determined

Adjourned
Meeting adjourned at 3:08pm.

Respectfully submitted by
Richelle Charles
TPSS Campus Council Secretary