

MC GOVERNANCE

Montgomery College
WD&CE Council Meeting #1
Minutes

Thursday, September 18, 2018
12:30 – 2:45 PM
Gaithersburg Business Center, GBTC 152

Attendees

Members Present: Tracee Matthias, Nancy Newton, Philip Bonner, David Reed, George Payne, Mauri Perera, Joe Marshall.

Members absent: Barnabas A Nkemeleke

Dial-in Attendance: Donna Kinerney, Debbie Juneja, and Essie Taylor

Liaison: Brad Pabian

Call to Order

Chair Tracee Matthias called the meeting to order at 8:30am. The meeting was recorded for internal use.

Constituent Concern/Comment

There were no concerns or comments.

Approval of Minutes and Agenda

There were no minutes available to approve. However, a motion was granted to approve the minutes as written.

Chair Report

The governance retreat highlighted the following topics:

- The inclusion of WDCE with college wide services, space, and to be considered as a 4th campus.
- To allow the hire of noncredit students for assistant jobs on campus.
- Tele work band has lifted as of July 1st of this year.
- Sharon Bland will present an equity inclusion activity update in December 2018.

Policy and Procedures Modifications

Modifications have been made on policy 31001 CP- Sexual Misconduct, and 61003 CP- Public Information, Communications, and Marketing. The council believes the new procedure modifications need to a bit more concise. There is a website for more information on what has been modified.

WD&CE Council FY18 Recommendations

- Hire non- credit students for assistant jobs on campus, and if denied a written letter with the reason for denial must be submitted. This recommendation on noncredit student hire status is noted as addressed.

WD&CE Council FY19 Goals

- To have the final goal(s) in by the 10/31/18 deadline.
- To have shared classroom and office space to reduce the number of leased spaces, and conduct target marketing that will promote WD&CE programs.
- To grant WD&CE students access to college wide services.

Announcements and Future Agenda Items

Introduction of Brad Pabian as the liaison to the President's office. Agenda items will be sent out earlier.

Adjournment

The meeting adjourned at 9:34AM.

Submitted by