

MC GOVERNANCE

Montgomery College
WD&CE Council Meeting #2
Minutes

Tuesday, October 16, 2018
8:30 – 10:00 AM

Takoma Park Silver Spring, CF room 143

Attendees

Members Present: Tracee Matthias, Beri Kari-Fonge, Debbie Juneja, Joe Marshall, David Reed, and

Members Absent:

Members Present

via phone: Nancy Newton, Essie Taylor, Manuri Perera, Donna Kinerney and George Kange

Proxies: Jackie Williams Proxy for Philip Bonner

Call to Order

Tracee called the meeting to order at 8:30am. The meeting was recorded for internal use.

Constituent Concerns/Comments

There were concerns about the lock down procedure and the notification procedure following an event at the Takoma Park campus.

Approval of 5/2018 and 9/2018 Minutes and Agenda

May meeting minutes unavailable Nancy Newton motioned to approve the September minutes, and Manuri Perera seconded the motion. The vote was unanimous.

Chair Report- Tracee Matthias

- 2 P&P up for modifications: photo protocol and
- Philip Bonner is moving from program Director to Part Time faculty instructor.
- Nancy Newton move from at large to program Director.
- The at large and student positions are open.
- Dr. Cain addressed concerns about the emergency protocol.
- Montgomery College is currently recruiting for SPO's (Special Police Officers).
- Kevin Long gave briefing on P&P changes as it relates to the following:

- sexual misconduct
- Compensation as it pertains to degree attainment
- disciplinary action as it relates to discharge, grievances, and support staff
- tuition refunds, and safety and security that will go into recording and notification
- MC2025 Strategic Planning forums currently in session.
- Each council presented their Goals
- Two factor authentication will be mandatory beginning January 2019.

Council Vacancies

The Chair of a council is allowed to appoint a member fill vacancies as needed.

Policy and Procedure Modifications

WD&CE Council provided feedback to the on the following P&P's for the planning office to address:

- 35001- Compensation Programs
- 39002- Volunteers and Interns protocol
- 7701- College Safety and Security

WD&CE Council FY18 Recommendations

Tracee is still waiting on a response from the President's office about noncredit students being hired for student jobs on campus.

WD&CE Council FY19 Goals

- Explore methods on how to achieve goals by increasing the number meetings and events at WD&CE
- Increase the opportunities to bring more noncredit online courses to WD&CE and decrease the number of needed spaces
- To have WD&CE recognized as a 4th campus, and be integrated as core part of the Montgomery College brand.

Announcements and Future Agenda Items

Philip Bonner has volunteered next meeting to brief the council on the updated disciplinary action P&P.

Add to the agenda how to get more members and member role/expectations

Suggestion for all WD&CE members to make a line identifying they are a member of WD&CE

Adjournment

The meeting adjourned at 9:47am.

Summited by David Reed
College Council Secretary