

MC GOVERNANCE

Montgomery College
WD&CE Council Meeting #3 Minutes

Tuesday, December 18, 2018
8:30 a.m. – 10:00 a.m.
Westfield South, WS 210C

Attendees

Members Present: Tracee Matthias, Philip Bonner, Nancy Newton, and David Reed, Donna Kinerney, Beri Kari-Fonge and Joe Marshall
Via phone: George Payne, and Debbie Juneja
Members Absent: Essie Taylor
Proxies: Beth Mole proxy for Manuri Perera
Guests: Henry Martin, Nicholas Leger, Opal Juarez

Call to Order

Tracee called the meeting to order at 8:30 am. The meeting was recorded for internal use.

Approval of Agenda and Minutes

The agenda and minutes were approved.

Constituent Concerns/Comments

There were no concerns or comments.

Chair Report

Updates from the College Council meetings

- Dr. Clevette Ridguard provided a detailed presentation about the governance tracking excel sheet. The council has adopted an excel tracking report that will be monitored by Beri Kari-Fonge
- Council's chairs should expect feedback on the goals before the next College Council meeting.
- The Office of Public Safety is hosting forums on each campus and CT.
- The Equity and Inclusion survey includes 70+ questions with comment boxes.
- The College Council Retreat will be held on February 5, 2019 for a half day in the afternoon.

Policy and Procedure Update

- Dr. Kevin Long presented an update to the policies and procedures modifications made available for public comment. There will be a phased in approach to the implementation of the changes.
- The compensation changes received the most comments of any PnP change presented for public comment. The changes to sexual misconduct, public safety and volunteer and interns are approved. The procedures related to the suspension of a procedure (i.e.

telework by AFS in FY18) is ready for the president's signature. The College retired the confidentiality policy since the intent is included in a similar policy.

- January 2019, the College will receive information about proposed changes to the following policies and procedures: Disciplinary Action and Suspension, Discharge, Grievance, Prohibition of Weapons, Workplace Violence/Bullying, & Telework. Academic Regulations will include changes to final grade dispute process

Staff Council Recommendation –

- **PT Staff of the Year Award** – The amended motion to add a PT Staff of the Year award category was passed by the College Council.

Achieving the Dream (ATD) Presentation

- John Hamman provided an ATD update. He shared the student success vision goals. More information about ATD are available on the website <http://mcblogs.montgomerycollege.edu/atd/>

College President Update

- Dr. Cain shared local government transitions, including a new county executive and four new council members. The state delegation includes several new faces who are supporters of higher education. Agency leads are also changing. The way the county receives and reviews the budget may change.
- Fewer students have been attending the College each year. 80% of student activity is credit supported by county funds. 20% of student activity is noncredit supported by county and state funds. FY18 was the biggest year ever for WD&CE in terms of FTE.
- A summary was provided about the public safety forum.

Recruiting Noncredit Students for Governance

- Deborah Juneja and Jacqueline Williams led the effort to recruit noncredit students to fill two student slots on the WD&CE Council and three slots on the Student Council. Their work led to 17 students expressing interest in finding out more about the councils.
- An email was sent with details about the opportunity including the eligibility criteria and an invite to Tuesday December 18, 2018 meeting. Recruitment will continue as well as respond to inquiries from the interested students.

WD&CE Council FY19 Goals- Work Group

- Nancy Newton recapped the WD&CE Council goals:
 - The WD&CE Council will research opportunities to bring more noncredit courses to campus and online using Blackboard.
 - The WD&CE Council will explore opportunities to include WD&CE programs as a core part of College branding and WD&CE as the fourth campus.
- Need program director advisory committee request early 2019
- Pop-up information session to obtain feedback from the community
- Invisible barriers

- Increase student enrollment
 - Next Steps: Invite Ray Gilmore 1st quarter 2019, Reach out to students, staff, & faculty, Subcommittee Phil Bonner & Nancy Newton

Announcements and Future Agenda Items

There were no announcements or future agenda items.

Adjournment

Nancy Newton motioned to adjourn the meeting at 9:25 am, Philip Bonner seconded the motion, and the council followed with a unanimous vote.

The meeting adjourned at 9:25 am.

Summited by David Reed
College Council Secretary