

MC GOVERNANCE

MONTGOMERY COLLEGE
WD&CE Council Minutes
Tuesday, October 19, 2021
8:30 a.m. – 10:00 a.m.
Zoom

Present: Carolyn Bushey
Emma Wilson
Natasha Sacks
Liz Sepulveda
Transcie Almonte-Sabio
Nelson Gomez
Manuri Perera
Donna Kinerney
Rabbee Awan – replacement for Nancy Newton who is not working for WDCE

Absent: Irena Tsingotis – (excused)
Amelie House
Claudia Yasmin Arevalo

Call to order

- Meeting began at 8:30 a.m.
- Transcie Almonte-Sabio announced that meeting will be recorded for meeting review purposes.
- Welcome to Council Chair – Kimberly Jones

Approval of meeting minutes and agenda

- Last meeting minutes displayed for review.
- Correction: to remove names (who said what).
- Agenda was approved – Liz moved to approve; Carolyn seconded it.
- Minutes – approved by Manuri.

No Constituent Concerns noted

Speaker: George Payne, Vice President and Provost of WDCE

- George Payne was asked to provide updates in the beginning of each WDCE Council meeting.
- COVID-19 Vaccinations: everyone who receives a paycheck from the College has to produce proof of vaccination - higher level of responsibility on behalf of the public.
- How to report vaccination: upload vaccination card. Goes to secure site.
- HIPAA requirement on confidentiality. Cannot ask one another. Inappropriate to ask about status.
- Accolades from the Board of Trustees about WDCE students on campus in the Fall.
- Will continue to have a large number of online classes. Credit 60 – 70% credit on campus. WDCE face-to-face options will come back.
- Outstanding questions: how the College will handle walk-ins? what would be the protocol for the Spring?

- Hub work on the way. Will link to Fab Lab. Thanks for good work.
- Questions: a. Wheaton classroom space – 800 sq ft of classrooms (23 – 25 people) in Wheaton will be ready in Summer 2022; b. East County facility – County funded, building will be similar to GBTC – WDCE extension center; challenge – parking; c. Conferences – when to bring Disney back – smaller size conferences taking place; participants to show vaccination card, conferences with 50 – 100 participants allowed to take places.

Chair report: Transcie Almonte-Sabio – PowerPoint Presentation attached.

Guest Speaker: Jane-Ellen Miller, Interim Chief Information Officer - Workday Updates

- 70 people working on Workday. Input from HR, Finances, Grants, Academic Affairs – building the system.
- Workday – a self-service system; starting January 3rd – purchasing, recruiting, requisitions will be in Workday; blackout days Nov 27 – Jan 2 – cannot access things in Workday. HR put things on hold, until Jan 3. Departments reviewed their documents/processes before moving to Workday.
- Presenters: Lisa Burl- Demo Workday site - PowerPoint
Tykesha Reed – Workday Video

WDCE Council Chair Transcie Almonte-Sabio – Review of Goal Document and Discussion of Strategies

- Goal # 1 – The WDCE Council will communicate with WDCE employees and students to raise awareness & understanding of participatory governance to increase participation in all aspects of governance, including inquiries, meeting attendance, recommendations, and nominations and elections for academic year 2021-2022.

Summary of Strategies:

- include in George Payne’s monthly update letter
 - assign two people to bring a friend
 - share how successful your voice can be
 - sending communication, model from LLI can be adopted to the group
 - Transcie, Liz, and Natasha will meet to discuss
- Goal# #2 Strengthen presence of WDCE and familiarize incoming President with various programs, certifications, community benefits, and work being done by the unit.

Summary of Strategies:

- use what is already available
- check with Amy re images, branding
- check with George/Ken Nelson re PowerPoint

Transcie: Reminders – Wrap-Up

- Length of service for students on the Council – 4 months.
- Three unexcused absences are allowed for Council members.
- Need a replacement student to serve on the Council.
- Welcome to Rabbee, a replacement for Nancy Newton.

Liz - motion to adjourn the meeting

Manuri – second the motion.

Next meeting: November 16; 8:30 – 10 a.m.