

MC GOVERNANCE

MONTGOMERY COLLEGE
WD&CE Council Minutes
Tuesday, February 15, 2022
8:30 a.m. – 10:00 a.m.
Zoom

- Caralyn Bushey
- Emma Wilson
- Natalya Sacks
- Liz Sepulveda
- Rabbee Awan
- Transcie Almonte-Sabio
- Nelson Gomez
- Alisha Small
- Jason Excell
- Donna Kinerney
- Josef Sabio

Absent: Manuri Perera – excused absence

Clevette Ridguard – in attendance

Call to order by Transcie Almonte-Sabio

- Meeting began at 8:30 a.m.
- Meeting will be recorded for minutes review purposes only.

Approval of meeting minutes and agenda

- Last meeting minutes displayed for review.
- Agenda was approved. Minutes were approved without corrections – Liz moved to approve; Donna seconded.

Welcome to Guests: Anna Donohoe and Genevieve Liu

Constituent Concerns:

1st Concern: Workday – Inquiries from instructors on Workday re payroll and request for training for the entire WDCE.

Response: There is a guide to access payroll information.

2nd Concern: With COVID and people out of work, employees ask questions: Should the re-training on privacy be required?

Response: George Payne can include a reminder to employees on privacy issue in his mass email to employees.

Speaker: George Payne, Vice President and Provost of WDCE

- COVID compliance – Launched confirmation of students’ compliance status; status - compliant or non-compliant; if a student is not compliant, check if a student wants to switch to remote section; if not compliant, can drop students;
- Summer Semester - Things are opening up. Dr. Duke – will reevaluate COVID requirements; masks are still required; MC is more conservative than most colleges; more offerings will continue remote; GED program blossomed with remote instruction; preparation of transition document to introduce the President to WDCE; WDCE will meet a new President in May-June.
- Westfield employees will move to MK building. The Westfield 2nd floor – to be used for instructional purposes.
- New trend: credit students are encouraged to take non-credit classes or certifications for employability.
- Question regarding East County: East County update – Comcast building is possibility, parking is a problem, around 300 -400 spaces are needed. Lease to be signed by May. East County will offer – credit and non-credit classes;

Speaker: Sharon Wilder– Equity and Inclusion Officer Report – PowerPoint presentation

- Discussed a roadmap of success; rules of engagement and community norms, and civility norms. Cycle of Change Model – how to move through the world of equity and inclusion.
- The Equity and Inclusion Office started five years ago; grown; offers training: Let’s Talk series; developed Social Justice Leadership Institute; awards – campus based for different position clusters and students; training and coaching; peer mentoring at different departments; newsletter; dialog sessions – Feb 24; inclusion centers; white papers; MC Book of the Year program.
- Roadmap for Success - online; Equity and Inclusion Master Plan; goals – SMART goals formula – six goals: student equity, college workforce, teaching learning, multicultural teaching and learning, community-wide opportunity, and racial equity. Spring Equity Dialog is planned; introduced Anti-Racism Badge.
- The County Executive Office requirement - capital improvement budget comes with Equity Impact Statement. Each department to develop a statement.
- Exit interviews report some employees – did not feel supported; culture did not fit in, need to encourage people to be successful. Plan to develop framework for evaluating policies and procedures; information sessions for employees, educational journey for the Board of Trustee, SALT has to go through anti-racism journey; develop Social Justice badge for students.
- Events – planned: Imposter Syndrome two series workshops planned, March – new set of book discussions on caste; film discussion; coming up: Equity Week; Hispanic Diaspora.
- Question: what is the best way for WDCE students to join; response: creating MC LinkedIn community for classes. Another example: successful group around book – *White Fragility*.

Chair Report – Transcie Almonte-Sabio – PowerPoint presentation

Coming Up: Speaker Series – ELITE; Faculty Awards submission until March 1; The Innovation Fund Grants due March 21; Mental Health First Aid – Feb 22; it is free now; next training - April 12. Imposter Syndrome workshops; nominations for the WDCE Council; elections in April; drinking or eating in classrooms is not allowed.

Goals:

- Goal 1 – Increase Participation in WDCE Council. Anna Donohoe and Genevieve Liu – guests. Collegewide Communications and Elections Committee – Rabbee and Emma joined the group. Info session – every week online; suggestion - Spanish info session. Goal for Election’s Committee–surpass – 1,550 nominations; over 2,000 votes; need to surpass previous year goal – encourage faculty, students to serve in Governance. Need faculty participation. Jason participated on a student panel representing WDCE.
- Goal 2 - Booklet to introduce the incoming President to WDCE. Liz reported. Amy provided a WDCE PDF document, it is too long; want more general – one page per program; need more responses from PDs, included testimonials.

Let us know who to invite for March meeting. MC Council Meeting – March 22, 1 – 3 p.m. Liz will attend to represent WDCE.

Announcements: parking: student parking is not enforced in the Spring Semester. WDCE Customer Service provides parking permits.

Employees can request masks from the Office of Facilities.

Liz – motion to adjourn; Josef – seconded it.

Next meeting: March 15; 8:30 – 10:00 a.m.