

# MC GOVERNANCE

**MONTGOMERY COLLEGE**

**WD&CE Council Minutes**

**Tuesday, April 19, 2022**

**8:30 a.m. – 10:00 a.m.**

**Zoom**

- Caralyn Bushey
- Emma Wilson
- Natalya Sacks
- Liz Sepulveda
- Rabbee Awan
- Transcie Almonte-Sabio
- Donna Kinerney
- Manuri Perera

Absent: Alisha Small

- Nelson Gomez
- Jason Excell
- Josef Sabio

## **Call to order by Transcie Almonte-Sabio**

- Meeting began at 8:30 a.m.
- Meeting will be recorded for minutes review purposes only.

## **Approval of meeting minutes and agenda**

- Last meeting minutes displayed for review.
- Agenda was approved. Minutes are displayed. There was one correction. The minutes were corrected and approved. Manuri moved to approve; Donna seconded.

## **Constituent Concern**

- Customer Service should properly route students with disabilities. Customer Service will be notified.

**Speaker: George Payne, Vice President and Provost of WDCE**

- President Williams in weekly blast – accolades for WDCE – impressed with depth and breadth of offerings. Took a tour of Gudelsky.
- 3<sup>rd</sup> quarter financials – review up 14% over last year. State aid is back – restored. No last year money. Spring – graduation; face to face resumption.
- Commencement to take place on-campus outside.
- Three new employees to operate the HUB – ribbon cutting – Saturday before graduation. Mission - Innovations around technology – cyber credentialing. The Hub will receive the County’s support; it will be tuition generated. Updates on East County Building: – location is identified; it is located across from the shopping center with available parking.

**Chair Report Transcie Almonte-Sabio – PowerPoint Presentation**

- Training around the College – “Practical Resilience”
- “Warning Signs of Suicide” offered by Shaw Center
- Volunteers are Needed for Commencements – May 19
- Spring Closing Meeting in Global Hall in GT will be streamed
- “Disney Approach to Leadership” Program - offered by BITS - \$399; can use EAP

**Adam Reed, Director of Public Safety, Health, and Emergency Management and Clery Compliance Manager.**

- Program Stop the Bleed– provides public access kits– control bleeding to save lives. American College of American College of Surgeons initiated this program; it centers around military medicine. FEMA provided grant money – moved programs into public spaces. Boxes will be located near LEDs. The Public Safety Office has been trained; the training is a part of the First Aid curriculum. Stop the Bleed Program has web-based training; employees can get certified through First-Aid. Employees at the College are certified to teach. Adam can connect with resources. Off-site facilities? Do not yet have the kits. One will be installed at GBTC.

**Linda Griffin and Byron Jamison – WDCE Operations, Lumens Team**

- CC-10s – deadline for this year, 4/30. Comply with guidelines. Contract Training – need to know the company id; CC-10 on comment line – specify the company name; MHEC requirement; Send a reminder for classes for renewal? Linda might send a report before Friday.
- Byron: Lumens Youth Program pilot was successful – second cycle of registering students through Lumens; difficult to reconcile when there are errors.
- Lumens – 900 active students. \$500,000 revenue generated; can generate more.
- Database – down to a handful of errors. Corrected discount labels and amounts. Need to work on: database does not capture – contact hours; pay attention to number of contact hours; out-of-state fee – tuition plus OOS; biggest problem – operation production schedule proofing – check against what is in Banner; need consistency between schedule pdf and Lumens. For classes that repeat every term, can build for each semester as soon as possible.

### **Transcie Almonte-Sabio, WDCE Council Chair: Announcements**

- Both WDCE Council's goals were successfully completed.
- Next meeting, May 10; newly elected council members will be joining; if absent, send proxy.
- Welcome to Eric Scharf – Program Coordinator for Lifelong Learning Institute.
- Meeting adjourn: Manuri moved to motion; Rabbee seconded.