



BOARD OF TRUSTEES
MONTGOMERY COLLEGE

PUBLIC BOARD MEETING AGENDA

Central Services Building • Room CT S108 • 9221 Corporate Blvd, Rockville, MD 20850

BOARD OF TRUSTEES

Gloria Aparicio Blackwell
Chair
TERM ENDS JUNE 30, 2020

Leslie S. Levine, PhD
First Vice Chair
TERM ENDS JUNE 30, 2021

Michael A. Brintnall, PhD
Second Vice Chair
TERM ENDS JUNE 30, 2023

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Student Trustee
TERM ENDS JUNE 30, 2020

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TERM ENDS JUNE 30, 2023

Michael J. Knapp
TERM ENDS JUNE 30, 2024

Frieda K. Lacey, EdD
TERM ENDS JUNE 30, 2024

Robert F. Levey
TERM ENDS JUNE 30, 2025

Maricé Morales
TERM ENDS JUNE 30, 2025

Marsha Suggs Smith
TERM ENDS JUNE 30, 2022

**PRESIDENT AND
SECRETARY-TREASURER**

DeRionne P. Pollard, PhD

Monday, October 21, 2019

Brief Public Meeting for Sole Purpose of Voting on Motion
to Convene in Closed Session
CT S408 • 7:00 p.m.

**Reconvene Public Meeting in CT S108
8:00 p.m.**

1. Call to Order Procedural
2. Roll Call Procedural
3. Approval of Agenda..... Procedural
4. Comments Period Procedural
5. Approval of Minutes Action
 - A. September 6-7, 2019 Retreat
 - B. September 23, 2019 Closed Session
 - C. September 23, 2019 Public Meeting
6. Reports..... Information
 - A. Student Report
 - B. President's Report (Dr. DeRionne P. Pollard)
 - C. Chair's Report (Ms. Gloria Aparicio Blackwell)
 - D. Fiscal Year 2020 First Quarter Financial Report (Ms. Donna Schena)
7. Consent Agenda Action
 - A. Personnel Actions Confirmation Report
 - B. Retirement Recognitions
 - i. Professor Pamela P. Arrindell
 - ii. Mr. Antonio O. Baiza
 - iii. Ms. Diane M. Barbaresi
 - iv. Ms. Janet L. Campbell
 - v. Professor Alyson N. Escobar

- vi. Dr. Tami Y. Isaacs
- vii. Professor Mark E. Kovach
- viii. Professor Nancy B. Kropetz
- ix. Ms. Tuyet T. Nguyen-Jackson
- x. Professor Cynthia L. Pfanstiehl
- xi. Mr. Richard J. Servatius

C. Awards of Medallions

- i. Bronze Medallion to Professor Claudia J. Rousseau
- ii. Silver Medallion to Dr. Mary T. Furgol

- 8. Budget Matter..... Information
 The Proposed FY21 Capital Budget Request (Mr. Marvin Mills, Mr. John McLean, Ms. Kristina Schramm)
- 9. New Business Procedural
- 10. Trustee Comments..... Procedural
- 11. Adjournment..... Procedural

NOTICES

BOARD OF TRUSTEES INFORMATION. The board's meeting schedule, agendas, meeting minutes, and records of resolutions are available at www.montgomerycollege.edu/bot.

PUBLIC COMMENTS. The board welcomes public comments, which can be sent to trustees@montgomerycollege.edu or to Board of Trustees, 9221 Corporate Blvd, Rockville, Maryland 20850, ATTN: Public Comments.

PUBLIC TESTIMONY. Persons wishing to speak before the board during a public meeting must sign up no less than seven (7) days before the scheduled meeting by calling 240-567-5272 or emailing trustees@montgomerycollege.edu. An electronic file or a hard copy of the testimony must be provided to the Board of Trustees by 5:00 p.m. on the day of the public meeting. Persons speaking before the board are provided four minutes for comments. The board allots 16 minutes for comments during each public meeting, though this time may be extended for an additional specified period by motion of the board chair and agreement by two-thirds of board members present. Additional comment time may be scheduled at the end of the agenda prior to adjournment.

ALTERNATIVE AGENDA FORMAT. This agenda is available in an alternative format upon request, in accordance with the Americans with Disabilities Act, by contacting 240-567-5272 or trustees@montgomerycollege.edu at least two weeks prior to the scheduled board meeting.

COMMUNICATIONS ACCOMMODATIONS. For special accommodations in communicating with the board, contact 240-567-5272 or trustees@montgomerycollege.edu.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7A
October 21, 2019

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Schena

RESOURCE PERSON

Ms. Leitch Walker

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7A
October 21, 2019

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period August 1, 2019, through August 31, 2019; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore, be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From August 1, 2019, through August 31, 2019

STAFF

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Department
08/26/2019	Aroni Caceres, Claudio	Building Services Worker	11	Facilities – Central Admin
08/26/2019	Artenie, Carmen E	Master Tutor	27	Biology and Chemistry Dean
08/26/2019	Johnson, Martin J	Building Maintenance Mechanic	23	Facilities Operations – RV
08/12/2019	Johnson, Victoria A	Enroll & Student Access Spec	23	CW Welcome Center
08/26/2019	Lignelli, Jeremy L	Instructional Associate	25	Humanities Dean
08/12/2019	Pineda, Christian	Academic Coach	27	ACES-Achieve College Excel/Success
08/12/2019	Priester, Kenisha C	Training & Devel Coordinator	29	BITS Dean WDCE
08/26/2019	Rodriguez-David, Yanira	Community Engagement Manager	27	Community Engagement

STAFF SEPARATIONS

Effective

Date	Name	Position Title	Grade	YOS	Department
08/30/2019	Hatfield, Robert E ¹	Grounds Maintenance Wkr Lead	17	32	Facilities Operations – GT
08/30/2019	Laufer, Miriam	Learning Center Manager	31	4	AELP, Linguistics and Speech Dean
08/30/2019	Marke, Sandra L ¹	Mail Supervisor	19	22	Facilities – Central Admin
08/09/2019	Martinez, Tyler A	Financial Records Assistant	17	<1	WDCE Central Administration
08/19/2019	Noble, Danielle M	Campus Access Svcs Supervisor	23	<1	Library – TP/SS
08/28/2019	Pabian, Brad	Academic Coach	27	6	ACES-Achieve College Excel & Success
08/24/2019	Trana, Jackson A	Enrollment Services Specialist	23	13	Admissions Services

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Haw-PI	TOTAL
Female	1	2	1	0	0	0	4
Male	2	0	2	0	0	0	4
TOTAL	3	2	3	0	0	0	8

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Haw-PI	TOTAL
Female	2	1	0	0	0	0	3
Male	2	0	2	0	0	0	4
TOTAL	4	1	2	0	0	0	7

¹ Retirement

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From August 1, 2019, through August 31, 2019

FACULTY

FACULTY EMPLOYMENTS

Effective

Date	Name	Position Title	Location
08/26/2019	Alvaradous-Phillander, P	Assistant Professor	Health Sciences Dean
08/26/2019	Brown, Andrae L	Professor	Social Science Dean
08/26/2019	Crowe, Steven J	Professor	GITE – Gudelsky Inst Tech Educ
08/26/2019	De La Rosa, Levena N	Associate Professor	Social Science Dean
08/26/2019	De, Tania	Assistant Professor	Engineering/Computer Science Dean
08/26/2019	Ewers, Miriam E	Assistant Professor	Fine Perform Visual Arts Dean
08/26/2019	Hamilton Service, Lisa F	Associate Professor	Health Sciences Dean
08/26/2019	Lang, Rhonda F	Associate Professor	Business/Computer Applications Dean
08/26/2019	Lee, Jennifer S	Assistant Professor	English and Reading Dean
08/26/2019	Lemich, Julia C	Assistant Professor	Engineering/Computer Science Dean
08/26/2019	Montgomery, Yeve G	Associate Professor	English and Reading Dean
08/26/2019	Parker, Bonita	Associate Professor	Social Sciences Dean
08/26/2019	Rastogi, Soumya	Associate Professor	Biology and Chemistry Dean
08/26/2019	Tobler, Cheryl A	Professor	Fine Perform Visual Arts Dean
08/26/2019	Upchurch, Jerome J	Associate Professor	Health Sciences Dean
08/26/2019	Vialva, Jessica F	Associate Professor	Mathematics Dean

FACULTY SEPARATIONS

Effective

Date	Name	Position Title	YOS	Department
08/09/2019	Arrindell, Pamela P ¹	Professor	24	Mathematics Dean
08/09/2019	Drain, Kimberly M	Professor – NT	8	CW Dean Stu Access-GT Stu Svcs
08/09/2019	Evans, Wendy B	Professor	<1	Health Sciences Dean
08/17/2019	Ichile, Iyelli M	Associate Professor	2	Humanities Dean
08/21/2019	Isaacs, Tami Y ¹	Professor	13	Biology and Chemistry Dean
08/09/2019	McLaughlin, Jessica	Assistant Professor	4	Social Science Dean
08/20/2019	Peery, Tammy S	Professor	20	English and Reading Dean
08/10/2019	Rousseau, Claudia J ¹	Professor	15	Fine Perform Visual Arts Dean

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Haw-PI	TOTAL
Female	4	6	0	3	0	0	13
Male	1	2	0	0	0	0	3
TOTAL	5	8	0	3	0	0	16

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Haw-PI	TOTAL
Female	5	3	0	0	0	0	8
Male	0	0	0	0	0	0	0
TOTAL	5	3	0	0	0	0	8

¹ Retirement

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bi
October 21, 2019

Subject: Retirement and Award of Emerita Status to Professor Pamela P. Arrindell

WHEREAS, Professor Pamela P. Arrindell served Montgomery College with enthusiasm and dedication for more than 24 years as a full-time faculty member and retired from the College as of August 1, 2019; and

WHEREAS, She began her career at the College as an intern before becoming full-time faculty; and

WHEREAS, She worked passionately at improving developmental education with her involvement in and leadership of the Developmental Mathematics Committee and the Appropriate Course Placement Committee; and

WHEREAS, She represented her department by serving on and chairing numerous committees as well as coordinating part-time faculty; and

WHEREAS, She was instrumental in developing and implementing a collegewide competency test for developmental mathematics; and

WHEREAS, Professor Arrindell was awarded the Montgomery College Faculty Outstanding Service Award in 2007; and

WHEREAS, She served her professional community by working with the American Mathematical Association of Two Year Colleges, the National Association for Developmental Education, and served as treasurer for the Developmental Education Association of Maryland; and

WHEREAS, Professor Arrindell participated in the Fifth Leadership Development Institute; and served as both the chair and vice chair of the Rockville Faculty Council; and

WHEREAS, She served the College and community at large by being part of the Presidential Transition Committee and assisted with events such as Sonya Kovalevsky Day; and

WHEREAS, Professor Arrindell is known by her colleagues and students as a dedicated and good natured educator who will be deeply missed in her department; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Pamela P. Arrindell on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Pamela P. Arrindell for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Pamela P. Arrindell is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Pamela P. Arrindell.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bii
October 21, 2019

Subject: Retirement of Mr. Antonio O. Baiza

WHEREAS, Mr. Antonio O. Baiza served Montgomery College with enthusiasm and dedication for more than 21 years as a full-time staff member and retired from the College as of July 1, 2019; and

WHEREAS, He provided excellent customer service to the College that enabled the Facilities Department to fulfill its mission; and

WHEREAS, He was an outstanding member of the Rockville Campus Facilities Department and received numerous letters of appreciation for a job well done; and

WHEREAS, Mr. Baiza helped maintain a clean and healthy environment for students and staff on the Rockville Campus; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Antonio O. Baiza on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Antonio O. Baiza for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Mr. Antonio O. Baiza.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Biii
October 21, 2019

Subject: Retirement of Ms. Diane M. Barberesi

WHEREAS, Ms. Diane M. Barberesi served Montgomery College with enthusiasm and dedication for more than 14 years as a full-time staff member and retired from the College as of July 1, 2019; and

WHEREAS, Ms. Barberesi has provided outstanding service to the Health sciences programs as the clinical education outreach coordinator for 14 years and health sciences chair for more than four years; and

WHEREAS, She was instrumental in the acquisition of clinical affiliate and university memoranda of understanding agreements for the health sciences programs; and

WHEREAS, She was honored with a team award for her contribution to the Mass Casualty Drill events in 2018 and 2019; and

WHEREAS, She represented the College community while serving on the Holy Cross Hospital Montgomery College Steering Committee since its inception in 2009; and

WHEREAS, Ms. Barberesi provided leadership to the Workforce Development & Continuing Education allied health and nursing programs as chair of health sciences and was involved in the expansion of the Workforce Development & Continuing Education programs for health sciences, including allied health and nursing; and

WHEREAS, As chair, Ms. Barberesi was responsible for oversight of the Diagnostic Medical Sonography, Health Information Management, Physical Therapist, Polysomnography, Radiologic Technology, Surgical Technology, and Mental Health programs; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Diane M. Barberesi on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Diane M. Barberesi for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Ms. Diane M. Barberesi.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Biv
October 21, 2019

Subject: Retirement of Ms. Janet L. Campbell

WHEREAS, Ms. Janet L. Campbell served Montgomery College with enthusiasm and dedication for more than 18 years as a full-time staff member and retired from the College as of July 1, 2019; and

WHEREAS, She began her employment at Montgomery College as a technical project and planning analyst and later transitioned to business process and systems analyst II to work on the Workday Project and was also tasked with overseeing records management; and

WHEREAS, She helped document business processes within the Office of Human Resources and Strategic Talent Management, and, with her analytical skills, was able to provide opportunities for improvement through in-depth analysis and documentation; and

WHEREAS, She provided outstanding support to the College in its endeavor to supply students and employees with simplified access to information; and

WHEREAS, She provided exceptional support to the College as its records management coordinator, and served on the Records Management Committee, which provided regular findings to senior leadership; and

WHEREAS, She coordinated the records management program at the College for 10 years, and developed the process of records management while maintaining a close working relationship with vendors and every department at the College; and

WHEREAS, She made presentations at various forums to educate the College community on the importance of records management; and

WHEREAS, She helped co-author user guides and records management policies; and

WHEREAS, Ms. Campbell went above and beyond her work responsibilities in order to provide extraordinary support to the College community in areas like records management, cybersecurity, business process reengineering, and technology acquisitions; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Janet L. Campbell on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Janet L. Campbell for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Ms. Janet L. Campbell.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bv
October 21, 2019

Subject: Retirement and Award of Emerita Status to Professor Alyson N. Escobar

WHEREAS, Professor Alyson N. Escobar served Montgomery College with enthusiasm and dedication for more than 15 years as a full-time faculty member in the Department of Hospitality Management and retired from the College as of July 1, 2019; and

WHEREAS, Professor Escobar taught nutrition courses, including Introduction to Nutrition and two learning communities: Introduction to Nutrition paired with Personalized Health Fitness and Introduction to Nutrition paired with Nutrition for Weight Management; and

WHEREAS, She ably and effectively chaired the Department of Hospitality Management, where she advocated for department programs, fully informed faculty and staff of department news and developments, served as department representative for the College's Major Days and other events, coordinated the department's advising open house each semester, and worked with the University of Maryland College Park and the University of Maryland Eastern Shore to develop articulation agreements; and

WHEREAS, Her support of the Marriott Hospitality Center and its programs included serving as acting director of the center during a colleague's sabbatical leave in 2007 and accompanying students on field trips to such venues as a regional hotel and restaurant conference in New York City and the recently renovated Convention Center in Washington, DC; and

WHEREAS, Service to her department and discipline included working as the Rockville Campus liaison to the Outcomes Assessment Team, leading outcomes assessment activities for the Introduction to Nutrition course, and Academic Area Review for the four leading Food and Beverage Management and Hotel/Motel Management courses; and

WHEREAS, Professor Escobar served her College and Campus as the Rockville chair of chairs, as a level four participant in the Collegewide Advising Cadre, and as a member of the Rockville Faculty Council, the 2016 Commencement Planning Committee, and the Revised General Studies Program Advisory Committee for STEM; and

WHEREAS, Her community service included participating in the Metro DC Partnership for Hospitality Management and Subcommittee for Community College Hospitality Educators, and co-convening the Montgomery College/Montgomery County Public Schools Cluster Advisory Board on food, beverage, and lodging management systems; and

WHEREAS, She was selected as a Smithsonian faculty fellow for 2012, focusing on food habits and dietary behaviors of various population groups as part of the theme, "American Experience: The Quest for Identity"; and she received the College's General Studies Open Educational Resources Fellowship in 2015; and

WHEREAS, She developed professionally by attending many College-based trainings on topics

ranging from interactive learning methods to using case studies in the classroom; by completing the American Dietetic Association's Certificate of Training in Adult Weight Management and the Academy of Nutrition and Dietetics' Certified Specialist program in Sports Dietetics; and by regularly attending professional dietetics conferences; and

WHEREAS, Professor Escobar is esteemed by students and colleagues as a highly skilled, motivated, and passionate teacher who engages students in active learning, who presents her material clearly and effectively, and who is often a role model for students; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Alyson N. Escobar on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Alyson N. Escobar for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Alyson N. Escobar is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Professor Alyson N. Escobar.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bvi
October 21, 2019

Subject: Retirement and Award of Emerita Status to Dr. Tami Y. Isaacs

WHEREAS, Dr. Tami Y. Isaacs served Montgomery College with enthusiasm and dedication for more than 14 years as a full-time faculty member and retired from the College as of September 1, 2019; and

WHEREAS, She served ably and effectively as a chemistry faculty member that included teaching a range of both general and organic chemistry courses as well as Chemistry for Engineers; and

WHEREAS, She attended a Lumina Foundation Conference and was so inspired that she assisted in the reorganization of CHEM 131–Principles of Chemistry I to a “flipped-classroom” model; and

WHEREAS, Professor Isaacs was awarded a Team Effort Award in 2017 for her three years of service on the Code of Conduct Ad-hoc Committee and later served on the Ethical Focus Group in 2018; and

WHEREAS, Professor Isaacs served the College and the community as a judge at the Science Technology, Engineering, and Math Research Conference; as a science fair judge on multiple occasions; as an assistant at the USA Science and Engineering Festival in Washington, DC; as a speaker for the Germantown Spectrum Lecture series; and, as a frequent helper at the Mobile Market on the Germantown Campus; and

WHEREAS, She provided leadership and wisdom to the College by serving on the Associate Deans in Instructional Areas Workgroup; two years as chair of the Part-time Faculty Committee; three years on the Faculty Leave Committee; and by participating in Discovery Channel focus group meetings; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Tami Y. Isaacs on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Tami Y. Isaacs for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Tami Y. Isaacs is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Dr. Tami Y. Isaacs.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bvii
October 21, 2019

Subject: Retirement and Award of Emeritus Status to Professor Mark E. Kovach

WHEREAS, Professor Mark E. Kovach has served Montgomery College with enthusiasm and dedication for more than 31 years as a full-time faculty member and retired from the College as of June 1, 2019; and

WHEREAS, Professor Kovach served as a faculty member in the automotive technology program, beginning his teaching career with Montgomery College when the Gudelsky Institute for Technical Education was in the planning stages, and assisted with the development of the floor plans, the revised curriculum, and equipment needs; and

WHEREAS, During his years of teaching, the automotive technology program became certified by the National Institute for Automotive Service Excellence, which establishes industry certification standards for automotive service technicians; and

WHEREAS, During these years of service, the program expanded to include technician training programs for working automotive technicians employed by local new automobile dealerships, and the Washington Area New Automotive Dealers Association has since partnered with Montgomery College for many years; and

WHEREAS, Professor Kovach will be deeply missed by his colleagues for his collegial spirit and customer service focus in supporting students, faculty and staff; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Mark E. Kovach on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Mark E. Kovach for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Mark E. Kovach is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Mark E. Kovach for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Mark E. Kovach.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bviii
October 21, 2019

Subject: Retirement and Award of Emerita Status to Professor Nancy B. Kropetz

WHEREAS, Professor Nancy B. Kropetz served Montgomery College with enthusiasm and dedication for more than 38 years as a full-time faculty member and retired from the College as of June 1, 2019; and

WHEREAS, Professor Kropetz was a full-time faculty member in the Health and Physical Education Department on the Germantown Campus; and

WHEREAS, She was responsible for developing and integrating educational experiences in the classroom and activities classes; and

WHEREAS, She was awarded certifications from American College of Sports Medicine as a personal trainer and the American Council on Exercise as a group fitness instructor; and

WHEREAS, She attended professional development activities to support her certifications; and

WHEREAS, Professor Kropetz participated annually in the Germantown Campus Health Fair and attended Germantown Faculty Council meetings; and

WHEREAS, Professor Kropetz is known by her colleagues as a mentor and friend, and her students know her as a passionate and dedicated teacher who creates an atmosphere of mutual respect and an open learning environment, and her energetic personality and enthusiasm for health and physical education will be missed; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Nancy B. Kropetz on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Nancy B. Kropetz for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Nancy B. Kropetz is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Professor Nancy B. Kropetz.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bix
October 21, 2019

Subject: Retirement of Ms. Tuyet T. Nguyen-Jackson

WHEREAS, Ms. Tuyet T. Nguyen-Jackson served Montgomery College with enthusiasm and dedication for more than 39 years as a full-time staff member and retired from the College as of July 1, 2019; and

WHEREAS, Ms. Nguyen-Jackson began her employment in the Office of Admissions and Records as a transcript evaluator and graduation coordinator, transitioned to office manager, and ended her career as the veterans affairs coordinator and certifying official; and

WHEREAS, She was exceptional in her work, and always made herself available to students, faculty, and staff on a daily basis, while also ensuring that our veteran student population was properly enrolled and that their enrollment was certified in a timely manner to the Veterans Administration; and

WHEREAS, She received numerous awards over the years, participated in many conferences and workshops that focused on the veteran and military population, and stayed current on all new initiatives and programs that related to the veteran student population; and

WHEREAS, Ms. Nguyen-Jackson was very involved with students and enjoyed working with them and made time for them even when she had numerous enrollments to certify; she brought positive energy to the office to boost morale amongst her colleagues by providing breakfast on many mornings; and

WHEREAS, She took the initiative when working with faculty and staff to make sure all of her daily tasks were completed, and she was very knowledgeable about her work with the veteran and military student population; and

WHEREAS, Ms. Nguyen-Jackson was vital to the operations of the Office of Admissions and Records, and her dedication to the department and everything that she accomplished during her career at Montgomery College is greatly appreciated; and

WHEREAS, The senior vice president for student affairs and the president of the College recommend this public recognition of Ms. Tuyet T. Nguyen-Jackson on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Tuyet T. Nguyen-Jackson for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Tuyet T. Nguyen-Jackson.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bx
October 21, 2019

Subject: Retirement and Award of Emerita Status to Professor Cynthia L. Pfanstiehl

WHEREAS, Professor Cynthia L. Pfanstiehl served Montgomery College with enthusiasm and dedication for more than 10 years as a full-time faculty member in the Department of Sociology, Anthropology, and Criminal Justice and retired from the College as of August 1, 2019; and

WHEREAS, Professor Pfanstiehl taught a wide range of anthropology courses, including Introduction to Sociocultural Anthropology, Introduction to Archaeology, Human Evolution and Archaeology, and Archaeological Investigation; she taught in formats ranging from honors courses to College Institute courses and Academic Initiatives Program courses; and she taught in settings ranging from online classes to face-to-face classes at the Rockville Campus, in the College's Lifelong Learning Institute, at Wootton High School, and at the Universities at Shady Grove campus; and

WHEREAS, She developed a new course, Independent Study in Anthropology, which gave students the opportunity to select a topic, meet with the instructor, develop research questions and a bibliography, and compose a 20-page paper; and

WHEREAS, She ably and effectively chaired the Department of Sociology, Anthropology, and Criminal Justice's Annual Poster Session, collaborating with the Art Department to pair social science papers with artwork inspired by the paper topics; and

WHEREAS, Professor Pfanstiehl tutored students in anthropology; trained students in archaeological field work, particularly at the historic James Hanson Miles site; and highlighted students' historic research and excavations through such venues as the Montgomery County History Conference at Johns Hopkins, Shady Grove Campus; and

WHEREAS, She volunteered as a speaker on behalf of the Department of Sociology, Anthropology, and Criminal Justice, and served on the Committee for Coordinating Departmental Speakers; and

WHEREAS, Service to her department and discipline included coordinating the anthropology discipline at various times and helping to fortify the association between Montgomery College's and Hood College's archaeological programs; and

WHEREAS, Service to her Campus and College included working on the Montgomery Scholars Steering Committee, which guides the recruitment and selection of Montgomery Scholars and plans numerous Scholar events; participating in the Planning Committee for the College Institute and Concurrent Enrollment 10th Anniversary Celebration and Presentation in 2012, which she co-chaired; and accompanying 24 Montgomery Scholars students to the two-week Cambridge University International Summer School in 2010; and

WHEREAS, Service to her community included participating in the Advisory Board of the King Barn Dairy "Mooseum," for which she presented an expanded exhibit titled, *Early Creameries and Dairy Technology in Montgomery County, 1880-1920*; moderating an Oral History Panel of Montgomery County Dairy Farmers at the Waters House History Center; and contributing her expertise to the Maryland Parks Archaeologist and Cultural Resource Manager at Little Bennett Regional Park; and

WHEREAS, Her professional associations included active membership in the Mid-Atlantic Archaeological Conference, the Archaeological Society of Maryland, and the Montgomery County Historical Society, through which she maintained access to archaeological sites in the County; and

WHEREAS, Professor Pfanstiehl is esteemed by students and colleagues as a teacher who engages students in active learning, whose approach is both well-organized and enthusiastic, and whose work extends beyond the immediate requirements of her job to initiate creative projects that involve students in studying the history and archaeology of early Montgomery County farming communities; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Cynthia L. Pfanstiehl on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Cynthia L. Pfanstiehl for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Cynthia L. Pfanstiehl is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Cynthia L. Pfanstiehl.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Bxi
October 21, 2019

Subject: Retirement of Mr. Richard J. Servatius

WHEREAS, Mr. Richard J. Servatius served Montgomery College with enthusiasm and dedication for more than 10 years as a full-time staff member and retired from the College as of July 1, 2019; and

WHEREAS, Mr. Servatius began his service at the College as a media resources technician and continued his career at the College as an IT support specialist with the Office of Information Technology Department at the Takoma Park/Silver Spring Campus; and

WHEREAS, He was known for his dedication to helping the campus community members with their technical needs, for his audio-visual expertise, and for always being willing to go above and beyond to help his customers; and

WHEREAS, He completed technical trainings throughout the years and attended many IT conferences to stay current with his technical knowledge and expertise; and

WHEREAS, Mr. Servatius demonstrated a high level of commitment, dedication, and professionalism in serving the College community; and

WHEREAS, Mr. Servatius was an active participant on the Scala project where he led, managed, and handled all Scala related issues throughout the Takoma Park/Silver Spring Campus for several years; and

WHEREAS, He was a respected member of the Takoma Park/Silver Spring IT support team; and his colleagues will miss his consistent and ever-present innovative spirit; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Richard J. Servatius on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Richard J. Servatius for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. Richard J. Servatius.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Ci
October 21, 2019

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Dr. Claudia J. Rousseau**

WHEREAS, Dr. Claudia J. Rousseau served Montgomery College with dedication and distinction for more than 15 years as a full-time faculty member and retired from the College as of September 1, 2019; and

WHEREAS, Dr. Rousseau served ably and effectively as a professor and academic advisor in the Department of Visual and Performing Arts at the Takoma Park/Silver Spring Campus and at the School of Art + Design, teaching art history courses that ranged from historical surveys to topics focused on the Italian Renaissance (for which she designed a new curriculum), European Modern Art, and Contemporary American Arts; and

WHEREAS, She took a leadership role in developing new courses titled, Modern Art: Realism to Surrealism and Latin American Art, including preparing image data collections for these courses, and further designed a course titled, Gallery and Museum Resources in Washington, for credit and noncredit programs; and

WHEREAS, She was the founder and lead faculty member of the Study Abroad Program in Italy, for which she designed the curriculum and itinerary, offered intensive lectures on Italian art, collaborated with other faculty members to include studio art and music components, and coordinated with the Istituto il Perugino to heighten the student experience; and

WHEREAS, Dr. Rousseau demonstrated exceptional leadership as Faculty/Staff Council Chair and Gallery Committee Chair at the School of Art + Design, as Exhibitions Committee Coordinator at Montgomery College, and in her support for the School of Art + Design's move to the Takoma Park/Silver Spring Campus, where she ensured that the art history teaching arrangements were useful and appropriate; and

WHEREAS, She organized and curated numerous art exhibitions at the College and School, among them student exhibitions for the Italy Study Abroad program, *Personal Patterns* and *Washington Sculptor's Group: Landmarks* in the King Street Gallery at The Morris and Gwendolyn Cafritz Foundation Arts Center and *Italy: Past and Present* and *Radiant Body, Luminous Mind* in the Gudelsky Gallery at the School of Art + Design; and she organized and curated art exhibitions beyond the College and School, among them *RADIX, The Eternal Feminine: Painting by Anne Marchand, Pat Goslee, and Cianne Fragione* and *Sam Noto, Steel Sculpture: Anxiety and Hope* at the American University Art Museum, and *Craig Kraft: Markings/Graffiti from the Ground Zero Blues Club* at the VisArts Gibbs Street Gallery; and

WHEREAS, Dr. Rousseau lectured extensively on art history and appreciation to public and private audiences within and beyond the Washington, DC, metropolitan area, including at the College's Art Institute as part of the Distinguished Scholar Series that featured *Abandoning*

Common Sense: Revolutions in Art and Science in the Early 20th Century with Dr. Ernest Barreto, Department of Physics and Astronomy and the Krasnow Institute, George Mason University, at The Morris and Gwendolyn Cafritz Foundation Arts Center; at the College's Rockville Music Recital Hall on *Renaissance Songs and Images of the Virgin*, for a performance she organized with Schola Cantorum and William Culverhouse; at BlackRock Center for the Arts on *Leonardo da Vinci's 'Mona Lisa': Pregnant with Meaning*; at the Martin Luther King Art Library on *Mara Odette's 'Day of the Dead'* exhibition; at the Smithsonian Museum of American History on American photographer Lisa Moser; at the Sophia Centre (University of Wales-Trinity St. David) Conference in Bath, England, on *Astrological Imagery and Rulership Propaganda in the Art of Cosimo I de' Medici*, selected for publication in *Astrology as Art: Representation and Practice*, as well as *Love, Triumph and Immortality: The Mythic and Pictorial Tradition of the Corona Borealis*, which is slated for publication; at the Cathedral of Saint Matthew in Washington, DC, after the Cathedral's restoration, on the Cathedral's art and architecture; and

WHEREAS, Dr. Rousseau wrote prolifically as an art critic for 11 years for the *Gazette Newspapers* in Montgomery, Frederick, and Prince Georges counties; as editor-at-large and art critic for *Easy City Art*, an online arts magazine; and as the author of numerous published articles and essays, including one on three-dimensional art for the commemorative book honoring City Hall in Washington, DC, and published by the Commission on the Arts and Humanities and one on Titian's painting, *Bacchus and Ariadne*, at the National Gallery in London, England; and has published two books, one titled *St. Matthew's Cathedral: The Architecture, Mosaics and Other Art of the Cathedral*, Washington DC, and the other titled *Sam Noto, Sculptor: A Persistent Curiosity*; and

WHEREAS, She served as a panel member on the Public Arts Trust Steering Committee of the Arts and Humanities Council of Montgomery County, representing Montgomery College; on the Art Review Panel for Public Art of the Maryland-National Capital Park and Planning Commission; on the Arts Council of Montgomery County for Individual Awards to Scholars; and as a juror for many competitions, including a national art competition sponsored by the D'Art Center in Norfolk, Virginia, the Trawick Painting Awards Competition in Bethesda, Maryland, and the Arts and Humanities Council Creative Grants panel; and

WHEREAS, Her scholarly achievements and community contributions led to public recognition as a twice-invited guest on the Kojo Nnamdi Show to discuss the local arts scene; as an elected member of the International Association of Art Critics (AICA), United States section; as an invited member of the history of art colloquia for the Center for Advanced Study of the Visual Arts (CASVA) at the National Gallery of Art; and as a member of the Hirshhorn Museum Associates Circle; and

WHEREAS, Her many accomplishments led to a letter of appreciation and commendation from Montgomery College President Charlene Nunley in 2006; and

WHEREAS, Dr. Claudia J. Rousseau is respected and esteemed by students and colleagues for her expertise in art history, her enthusiasm about art, and her ability to make the study of art history a richly rewarding experience for her students; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Claudia J. Rousseau on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Claudia J. Rousseau for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Claudia J. Rousseau is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Claudia J. Rousseau is awarded the Bronze Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. Claudia J. Rousseau.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:
Adopted on:

Agenda Item Number: 7Cii
October 21, 2019

**Subject: Retirement and Award of Emerita Status and Silver Medallion to
Dr. Mary T. Furgol**

WHEREAS, Dr. Mary T. Furgol served Montgomery College with dedication and distinction for 27 years as a full-time faculty member and four years as a part-time faculty member and retired as of July 8, 2019; and

WHEREAS, Dr. Furgol won teaching awards, including two NISOD Excellence in Teaching Awards, the Montgomery College Outstanding Faculty Award, and the Maryland Professor of the Year Award from the Carnegie Foundation; and

WHEREAS, She twice chaired the History and Political Science Department, developing a diverse curriculum, including Women in World History, African History, History of Sport, Civil Rights in America, History of Latinos in the United States, History of Asian Americans, Military History, Politics of the Developing World, and Introduction to International Conflict, and overseeing the development of the Ethnic Social Studies Letter of Recognition and Certificate, and the addition of the International Relations degree into the department; and

WHEREAS, Dr. Furgol testified before the Montgomery County Education Committee and the County Council, successfully advocating for expanding the department by hiring an expert in Asian History, Latin American History, and International Relations; and

WHEREAS, Dr. Furgol was Director of the Montgomery Scholars Program from 2002 to 2019, was instrumental in developing its curriculum, teaching World History to 20 classes of Scholars and producing an award-winning newsletter, *Scholarly Pursuits*, and followed students beyond graduation, tracking alumni and collecting data on their outstanding completion rates and presenting that data at state and national conferences; under her direction the program received local, state, and national recognition by such groups as Excelencia for the high achievement of Latino Students, the Two-Year College Excellence in English Teaching Award, and the Maryland Association of Higher Education Honors Teaching Award, and was written about in the *Washington Post*, the *New York Times* and the *Chronicle of Higher Education*; and

WHEREAS, She guided scholars in investigating the legacy of the African American rag musician, James Reese Europe, and organized a concert commemorating the 100th anniversary of the US entry into World War I; and

WHEREAS, She created and taught in a successful pilot project to replicate the Montgomery Scholars Program model for students with challenges in English and reading and served as faculty advisor for the Best Buddies Club and the Do Something Now Club and as faculty mentor for students interning at the Holocaust Museum; and

WHEREAS, Dr. Furgol served on many committees, including but not limited to the Honors Committee; the Global Humanities Committee; the Critical Literacy Committee; the Holocaust Commemoration Committee; the Women's Studies Committee; the From Hate Crimes to Genocide Committee; the Paul Peck Humanities Committee; the Faculty Council, the Rockville Campus Council, and the Rockville Faculty Senate; and

WHEREAS, She undertook several fellowships including Critical Literacy and International Education and was a co-organizer of the Critical Literacy Cherry Blossom Conferences; and

WHEREAS, Dr. Furgol appeared on programs for Montgomery College TV and co-scripted and co-directed a video on the Humanities and Social Sciences at Montgomery College; and

WHEREAS, Dr. Furgol was awarded a National Endowment for the Humanities fellowship and published an article on "Creating the 'Celestial City'," in addition to other scholarship; and

WHEREAS, Dr. Furgol served as a judge for the American Historical Association Roelker Award Committee and for the CASE US Professor of the Year Award, served on international panels of historians; and

WHEREAS, Dr. Furgol presented at conferences such as Maryland Association of Community Colleges, Community College Humanities Association, Modern Language Association, Middle States Commission on Higher Education, and the League for Innovation, and spoke at the Smithsonian, the National Organization of Women, the Nuclear Regulatory Commission, the Department of the Treasury, the Food and Drug Administration; the Cosmos Club, the Washington Area Chapter of Women in Computing, the American Association of University Women, and the St. Andrew's Society; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize distinguished service to the College and the community; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Furgol on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Mary Furgol for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Mary Furgol is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Mary Furgol is awarded the Silver Medallion in recognition of her distinguished service to the College and the community, and as an expression of gratitude of the

College for her exceptional dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Silver Medallion be presented to Dr. Mary Furgol.

MONTGOMERY COLLEGE
Office of Central Facilities

October 21, 2019

MEMORANDUM

To: Dr. DeRionne P. Pollard, President

From: Ms. Donna Schena, Senior Vice President for Administrative and Fiscal Services
Mr. Marvin Mills, Vice President of Facilities & Public Safety

Subject: Proposed FY21 Biennial Capital Budget Request

The proposed FY21 biennial capital budget request as part of the six-year FY21–FY26 capital improvements program (CIP) is presented to the Board of Trustees as an information item at the October meeting and will be recommended as an action item at its November meeting. The complete budget document will be distributed to members of the Board at the October meeting.

The following highlights the College's FY21 request:

- The FY21 request, the first year of the biennial capital budget, includes 24 projects and totals \$31,465,000. Since FY21 is the first year of the biennial, the College proposes cost increases in several projects, as well as one new project – the Germantown Student Affairs and Science Building Renovation Phase 2.
- The state of Maryland has recognized an increase in construction costs by allowing a four percent escalation factor in FY21, which has resulted in a modest cost increase for all of the College's state assisted projects. The incremental escalation cost is funded 50/50 between the state and the county, which leverages funding from state sources.
- Additional funding is requested in the ADA compliance project due to a survey that will identify ADA deficiencies collegewide that need to be addressed.
- The planned lifecycle asset replacement project has been increased to address deferred maintenance needs. There is a direct correlation with delays in deferred maintenance, and the increase in the total costs of repairs and replacements. The total deferred maintenance backlog is \$141 million over the next 10 years.
- The planning, design, and construction project request, which funds 16 positions, includes the FY20 approved increase in the general wage increment.
- The collegewide physical education building renovations project includes an FY21 request of \$1,500,000, with no county funds requested as the College will fund this project from the major facilities capital projects fund.
- The collegewide library renovations project has a \$4.75 million request for the Takoma Park/Silver Spring Resource Center, which will fund construction, furniture and equipment.

- The three information technology projects have been increased to fulfill the network infrastructure lifecycle, and meet current and planned academic and administrative digital needs.
- The roof replacement project has been increased to include the next sequence of projects identified in the roofing survey conducted by Gale Associates in 2017.
- The site improvements project request has been increased to fund the replacement of parking lot 10 on the Rockville Campus, which is beyond its useful life.

Most of the campus-specific projects in the six-year CIP address the significant instructional space deficits that currently exist and projected to grow over the next 10 years. Attached is a summary table of the approved FY20 capital budget, and the pending FY21 and FY22 requests.

The following is a brief summary of all projects.

COLLEGEWIDE PROJECTS

ADA Compliance: College (FY21 - \$75,000; FY22 - \$75,000) – This project provides funding for the College's compliance with the facilities access requirements of the Americans with Disabilities Act (ADA). Project funding is for accessibility modifications for all College-owned property. The ADA Compliance project is an ongoing level-of-effort undertaking with additional funding to be requested in future years.

Capital Renewal (FY21 - \$2,000,000; FY22 - \$2,000,000) – This project provides funding for the capital renewal and major renovation of aging College facilities for new and changing academic programs and student support operations. The major focus of this project is to support programmatic changes to College facilities and operations by allowing the College to continue an ongoing building modernization effort where state aid is lacking. With this project, the College is able to selectively focus state aid requests on high cost projects utilizing these county funds to support an ongoing renovation effort on each campus. In conjunction with programmatic improvements and modifications, this project will replace aging building systems, such as heating, air conditioning, electrical, plumbing, etc., and update facilities to current building codes and regulations.

Collegewide Central Plant and Distribution Systems (FY21 - \$1,000,000; FY22 - \$1,500,000) – This project provides for the design and construction of new and renovation and expansion of existing central heating and cooling plants on the College's three campuses as recommended in the College's campus Utilities Master Plan (February 2013). The plan for a campus central plant, and distribution systems was included in the campus Facilities Master Plan update (June 2018). The project includes installation of boilers and chillers with associated equipment, the provision of natural gas service, and the construction of a hot water and chilled water distribution piping system to new and existing campus buildings. This project includes state funding every other year beginning in FY20.

Collegewide Library Renovations (FY21 - \$4,750,000; FY22 - \$0) – This project provides funding for the renovation of the libraries on Montgomery College's Takoma Park/Silver Spring, and Rockville campuses. An architecture firm has developed conceptual designs for the two campus libraries, and has identified improvements required to support organizational and service changes, and to modernize the libraries. The main library floors will be hubs of academic life at MC: dynamic spaces that will be student-centered, technology- and service-

driven, and will foster innovation. The upper floors will provide students with comfortable and quiet study spaces and smaller, curated collections to support their academic and career goals.

Collegewide Road/Parking Lot Repairs and Replacements (FY21 - \$0; FY22 - \$0) – This project provides funding for the repair, maintenance and improvements for the College's parking lots, walkways, and associated site infrastructure, such as lighting, signage, site communications, security, and storm management. This project is funded from the College's transportation facilities capital projects fund.

Collegewide Physical Education Renovations (FY21 - \$1,500,000; FY22 - \$1,500,000) – This project provides funding for the renovation of physical education buildings on Montgomery College's Rockville and Germantown campuses, funding for turf at the Rockville Campus, and redeveloping the Germantown Campus baseball field to meet Division I requirements to support the athletic program. A Takoma Park/Silver Spring health and wellness building is proposed in future years, and the existing building will be torn down in FY20. Funding for this project is from the major facilities capital projects fund. The College completed a facilities condition assessment of the Germantown and Rockville buildings in December 2013 that evaluated all building systems and related equipment and identified major repair and/or replacement requirements. Both of these buildings are experiencing a progressive deterioration of building systems and major pieces of building equipment.

Elevator Modernization: College (FY21 - \$200,000; FY22 - \$200,000) – This project funds the modernization of existing elevators and installation of new elevators, where appropriate, on all three campuses. This project has enabled the College to implement a proactive systematic repair/replacement program for its aging elevators.

Energy Conservation: College (FY21 - \$300,000; FY22 - \$300,000) – Project funding is for planning and design costs, ongoing lighting retrofits, photovoltaic system retrofits, HVAC control modifications, energy conservation/utility planning studies, and similar work. This is an ongoing level-of-effort undertaking with additional funding to be requested in future years. This project also funds two staff positions.

Facility Planning: College (FY21 - \$270,000; FY22 - \$270,000) – This project provides funding for facility planning and programming, feasibility studies, preliminary design efforts, and cost estimates for selected new facilities and renovations. The project serves as a transition to submitting a stand-alone funding request in the capital budget. This project is a phased undertaking with additional funding to be requested in future years.

Instructional Furniture and Equipment: College (FY21 - \$270,000; FY22 - \$270,000) – This project provides funding for new and replacement instructional furniture and equipment (for example, autoclaves and microscopes) that are in poor condition or that should be replaced to improve functionality. This project will also fund additional seating and furniture to meet the requirements of our student population. This project supports the replacement of furniture and equipment in classroom, laboratory, and student-support settings.

Planned Life-Cycle Asset Replacement (PLAR): College (FY21 - \$3,000,000; FY22 - \$3,000,000) – This project provides funding for the College's annual program of deferred maintenance work and major building systems replacements, including major mechanical/electrical equipment and life safety systems (fire alarms, emergency lighting, etc.) replacements. The PLAR project is a phased undertaking with additional funding to be requested in future years.

Planning, Design, and Construction (FY21 - \$1,900,000; FY22 - \$1,900,000) – This project provides salaries and benefits for 16 positions that plan, design, manage, and implement the projects in the College’s capital improvements program. Additional funding is requested for a general wage adjustment totaling a little over two percent, which was approved within the FY20 operating budget.

Roof Replacement: College (FY21 - \$1,000,000; FY22 - \$1,500,000) – This project provides funding for collegewide roof replacements as identified by a systematic 10-year survey cycle. The roofing survey has been completed, and has provided the College with the next sequence of roof replacements.

Site Improvements: College (FY21 - \$1,500,000; FY22 - \$800,000) – This project funds the repair, maintenance, and improvement of the College’s site infrastructure, including roadways, parking lots, walkways, signage, site lighting, site communications, storm water management facilities, and outdoor athletic facilities. This is a phased undertaking with additional funding to be requested in future years.

INFORMATION TECHNOLOGY PROJECTS

Information Technology: College (FY21 - \$8,500,000; FY22 - \$8,500,000) – This biennial request is based on the equipment replacement requirements identified in the Information Technology Strategic Plan. This project also funds the installation/construction of cabling systems, network distribution locations, and related space requirements that support the broad information technology needs of the College. The Information Technology project is a phased undertaking with additional funding to be requested in future years. This project also funds four staff positions.

Network Infrastructure and Server Operations: College (FY21 - \$3,800,000; FY22 - \$3,800,000) – This project supports the ongoing installation and maintenance of the information technology (IT) network infrastructure throughout all Montgomery College facilities, as well as on-premise server operations for applications not suitable for cloud computing. The network-related infrastructure includes cable distribution systems (conduit, fiber optics, wiring); equipment such as routers, switches, wireless access points, firewalls, intrusion detection and prevention devices; network management systems, specialized technology tools, monitoring systems, and diagnostic equipment; and remote access technologies. Also included are telephone systems, emergency notification systems, building management systems, and video security systems. The scope of the project includes the associated electrical, environmental, and backup systems needed to ensure the reliable operation of all equipment. This project also funds six staff positions.

Student Learning Support Systems (FY21 - \$1,400,000; FY22 - \$1,400,000) – This project includes the installation, upgrading, and replacement of student tracking, disability support services, student email, e-portfolio, resume software, and other applications used by students and faculty. This request includes funding for both hardware and software and is supported by the Information Technology Strategic Plan. This project is a phased undertaking with additional funding to be requested in future years. This project also funds four staff positions.

GERMANTOWN CAMPUS PROJECTS

Germantown Student Affairs and Science Building Phase 2 - Addition (FY21 - \$0; FY22 - \$0) – This project funds the demolition of the north side of the Student Affairs and Science Building, and the rebuilding of it from two stories to three stories, which will be a net gain of 18,000 gross square feet to the building. The existing first floor programmatic functions are devoted mostly to Student Services, which will move to the new Germantown Student Services Center.

Germantown Student Services Center (FY21 - \$0; FY22 - \$10,290,000) – Programming for this building will begin in 2019. This project funds the design of a new student services center (approximately 150,000 gross square feet) to support both academic and student services as outlined in the Germantown Campus Facilities Master Plan, 2013–2023 (February 2016). This project will consolidate student support functions and resources, as well as student activities, which have traditionally been spread throughout the Campus. It will relocate the admissions, registration, and records; and student development and student life offices from the Student Affairs and Science Building and create substantially more space for student interaction to support a growing campus. In addition, the building will house a library, cafeteria, and bookstore.

ROCKVILLE CAMPUS PROJECTS

Macklin Tower Alterations (FY21 - \$0; FY22 - \$0) – This project provides funding for major building infrastructure improvements to Macklin Tower including replacement of major mechanical, electrical, and plumbing systems and equipment; upgrade/replacement of life safety systems (fire alarm, emergency generator and sprinkler systems); upgrade/replacement of building elevators; and building access upgrades. The last two areas of the building to be renovated include the lower level housing the College's cable television operations, and other instructional resources. (Pending close out)

Rockville Parking Garage (FY21 - \$0; FY22 - \$0) – This project provides funding for the construction of a 920-space parking garage on the north side of the Rockville Campus. The College issued revenue bonds to finance 50 percent of the construction costs for this facility with 50 percent funded from the county. This parking garage opened for spring 2017 classes. (Pending close out)

Rockville Student Services Center (FY21 - \$0; FY22 - \$0) – This project funds the construction of a new Student Services Center (approximately 128,000 gross square feet) to bring together student and administrative services to support the concept of “one-stop” services for students. Specifically, it will include the following functions and activities: admissions and registration, financial aid, cashier, dean of student development, career transfer center, assessment, counseling, disabled student services, and the TRIO program plus support services such as a training facility, storage, resource library and waiting areas. In addition, this building will house the campus Office of Public Safety. The project includes funding for a new central utility plant to be located in the Student Services Center and extensive road and site improvements related to the building.

TAKOMA PARK/SILVER SPRING CAMPUS PROJECTS

Takoma Park/Silver Math and Science Center (FY21 - \$0; FY22 - \$7,410,000) – This project provides funding for the design and construction of a new academic building (107,000 gross square feet) supporting the biology, chemistry, physical sciences, and mathematics programs,

as described in the Takoma Park/Silver Spring Campus Facilities Master Plan, 2013–2023.

Please let me know if you have any questions or concerns.

cc: Dr. M. Brown
Dr. S. Cain
Dr. S. Rai
Mr. D. Sears

Attachment: Proposed FY21 Biennial Capital Budget Request
Rev.1008



FY21 Capital Budget Proposed

*First Year of the Biennial Capital Budget
as part of FY21 - FY26 CIP (in \$000s)*

Collegewide -- General	FY20 Adopted	FY21 Request	FY22 Request
ADA Compliance	\$ 50	\$ 75	\$ 75
Capital Renewal	2,000	2,000	2,000
Collegewide Central Plant & Distribution Systems (New)	475	1,000	1,500
Collegewide Library Renovations	400	4,750	-
Collegewide Road/Parking Lot Repairs and Replacements	-	-	-
Collegewide Physical Education Renovations	2,000	1,500	1,500
Elevator Modernization	200	200	200
Energy Conservation	225	300	300
Facility Planning	270	270	270
Instructional Furniture & Equipment	270	270	270
Planned Life-Cycle Asset Replacement	3,000	3,000	3,000
Planning, Design & Construction	1,850	1,900	1,900
Roof Replacement	250	1,000	1,500
Site Improvements	700	1,500	800
Total Collegewide -- General	\$ 11,690	\$ 17,765	\$ 13,315

Collegewide -- Information Technology	FY20 Adopted	FY21 Request	FY22 Request
Information Technology	7,000	8,500	8,500
Network Infrastructure and Server Operations	3,800	3,800	3,800
Student Learning Support Systems	1,400	1,400	1,400
Total Collegewide -- Information Technology	\$ 12,200	\$ 13,700	\$ 13,700

Germantown Campus Projects	FY20 Adopted	FY21 Request	FY22 Request
Germantown SA Building Renovation and Add. Phase 1	-	-	-
Germantown SA Building Phase 2-Addition	-	-	-
Germantown Student Services Center	-	-	10,290
Total Germantown	\$ -	\$ -	\$ 10,290

Rockville Campus Projects	FY20 Adopted	FY21 Request	FY22 Request
Macklin Tower Alterations	-	-	-
Rockville Parking Garage	-	-	-
Rockville Student Services Center	-	-	-
Total Rockville	\$ -	\$ -	\$ -

Takoma Park/Silver Spring Campus Projects	FY20 Adopted	FY21 Request	FY22 Request
TP/SS Math & Science Center	71,242	-	7,410
Total Takoma Park/Silver Spring	\$ 71,242	\$ -	\$ 7,410

Grand Total	\$ 95,132	\$ 31,465	\$ 44,715
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