



BOARD OF TRUSTEES
MONTGOMERY COLLEGE

PUBLIC BOARD MEETING AGENDA

Central Services Building ▪ Board Room ▪ 9221 Corporate Boulevard, Rockville, Maryland
[Link to join via Zoom](#) ▪ By phone: 301-715-8592 ▪ Meeting ID: 965 0498 0888

BOARD OF TRUSTEES

November 17, 2025
6:15 p.m.

Gloria Aparicio Blackwell
Chair
TERM ENDS JUNE 30, 2026

Annice Cody
First Vice Chair
TERM ENDS JUNE 30, 2028

Sheryl Brissett Chapman, Ed.D.
Second Vice Chair
TERM ENDS JUNE 30, 2029

Michael A. Brintnall, Ph.D.
TERM ENDS JUNE 30, 2029

Marvin Dickerson
TERM ENDS JUNE 30, 2030

David A. Hill
TERM ENDS JUNE 30, 2030

Omar A. Lazo
TERM ENDS JUNE 30, 2027

Jacqueline C. Manger
TERM ENDS JUNE 30, 2031

Marcia Brown Mintz
TERM ENDS JUNE 30, 2031

Renata Podlesny
Student Trustee
TERM ENDS JUNE 30, 2026

PRESIDENT AND
SECRETARY-TREASURER
Dr. Jermaine F. Williams

1. Call to Order Procedural
2. Roll Call Procedural
3. Approval of Agenda Procedural
4. Reports Information
 - A. Chair's Report
 - B. Fiscal Year 2026 First Quarter Financial Summary Report
 - C. PIC MC Foundation Board Liaison's Report
 - D. Progress Toward Transformational Aspirations and Strategic Plan
 - E. President's Report
5. Consent Agenda Action
 - A. Minutes
 - i. October 13, 2025 Public Vote and Closed Session Minutes
 - ii. October 13, 2025 Public Meeting Minutes
 - B. Personnel Actions Confirmation Report
 - C. National and State of Maryland Designated Awareness Days and Months for 2026
 - D. Graduates Receiving Associate's Degrees and Program Certificates in Fall 2025
6. Contract Change Orders Action
 - A. Contract Change Order, Award of Contract, Construction Manager at Risk for the Resource Center Library Renovation, Takoma Park/Silver Spring Campus, Part Two, Guaranteed Maximum Price, Bid 622-006
 - B. Contract Change Order, Award of Contract, Corporate Central Dispatch Mechanical and Electrical Infrastructure Systems, Central Services Building, Bid 624-001

C. Contract Change Order, Award of Contract, Continuation of Virtual Reality Training Simulation Software, Bid e521-015

7. Budget Matter Action

The Proposed FY27 Biennial Capital Budget

8. Policy Matters Information and Possible Action

A. New Policy 59000: Academic Excellence Awards

B. Retirement of Policy 41005: Presidential Academic Excellence Award

C. Retirement of Policy 41006: Board of Trustees Academic Excellence Award

D. Retirement of Policy 41007: Board of Trustees Apprenticeship Academic Excellence Award

9. New Business Procedural

10. Trustee Comments Procedural

11. Adjournment Procedural

NOTICES

BOARD OF TRUSTEES INFORMATION. The Board's meeting schedule, agendas, meeting minutes, and records of resolutions are available at www.montgomerycollege.edu/bot.

WRITTEN COMMENTS. The Board of Trustees welcomes written comments, which can be sent to trustees@montgomerycollege.edu or to Montgomery College, 9221 Corporate Blvd, Rockville, Maryland 20850, ATTN: Board of Trustees.

ALTERNATIVE AGENDA FORMAT. This agenda is available in an alternative format upon request, in accordance with the Americans with Disabilities Act, by contacting 240-567-5272 or trustees@montgomerycollege.edu at least two weeks prior to the scheduled board meeting.

COMMUNICATIONS ACCOMMODATIONS. For special accommodations in communicating with the Board, contact 240-567-5272 or trustees@montgomerycollege.edu.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 5B
November 17, 2025

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001: Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Leitch Walker

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 5B
November 17, 2025

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period September 1, 2025, through September 30, 2025; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore, be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From September 1, 2025, through September 30, 2025

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Department
09/02/2025	Carretero, Brandon	Program Coordinator	23	BITS Dean WDCE
09/02/2025	Escobar, Brandon	Campus Police Officer	19	Public Safety-GT
09/02/2025	Hernandez, Leslie	Public Safety Officer II	15	Public Safety-TP/SS
09/02/2025	Hurley, Luladey	Executive Director of Foundation Finance & Operations	37	Advancement/Comm Engage
09/02/2025	Nordstrom, Rachel	Library Access Services Specialist I	17	Library-Central
09/02/2025	Sitta, Farris	Administrative Aide III	23	Facilities Operations-TP/SS
09/02/2025	Song, Yaru	Senior Instructional Assistant	25	Biology and Chemistry Dean
09/02/2025	Zhelezinskaia, Iadviga	Instructional Lab Coordinator	27	Engineering/Computer Science Dean
09/15/2025	Mitiku, Anteneh	Building Equipment Mechanic II	25	Facilities-Central Admin
09/15/2025	Molina, Dafany	Administrative Aide II	19	CW Dean-Student Engag-TP/SS Stu Svcs
09/15/2025	Ortiz, Vilma	Administrative Aide II	19	Business and Hospitality Dean
09/29/2025	Flores, Nelson	Grounds Maintenance Worker	15	Facilities Operations-GT
09/29/2025	Gaillard-Cohen, Ariana	Manager of Talent Acquisition & Employment	33	Human Resources/Strategic Talent Mgt
09/29/2025	Joya Alba, Dayana	Community Use Scheduler	15	Facilities Operations-GT
09/29/2025	Knight-Brown, Debra	Financial Aid Counselor	27	Financial Aid

STAFF SEPARATIONS

Effective Date	Name	Position Title	Grade	YOS	Department
09/02/2025	Barahona, Karla	Community Engagement Specialist II	25	2	Community Engagement
09/02/2025	Gregory, Melissa ¹	Assoc SVP for Stud Success & Engagement	39	27	ASVP-Student Success & Engagement
09/02/2025	Mitchell, Christopher	HR Workday Analyst	29	2	Human Resources/Strategic Talent Mgt
09/03/2025	Tomon, Alexey	Grounds Maintenance Worker	15	2	Facilities Operations-RV
09/06/2025	Fuentes, Eduardo	Building and Grounds Maintenance Manager	29	16	Facilities Operations-TP/SS
09/09/2025	Powell, Christopher ¹	Academic Tutor	27	26	CW Learning Centers
09/14/2025	Scott, Jacqueline	Child Care Lead Teacher	23	16	Center for Early Education
09/15/2025	McLaren-Scott, Rhonda	Financial Aid Outreach Counselor	27	19	Financial Aid
09/19/2025	Garvin, Rosemarie ¹	Associate SVP for Adv and Comm Engagement	39	18	Grants & Business Development
09/19/2025	Ng, Louise	Instructional Assistant	23	18	Assessment & Testing Centers
09/19/2025	Sushka, Nicole	ATPA Program Director	33	14	Achieving the Promise-ATP Academic
09/26/2025	Franks, Brian	Building Services Worker	11	1	Facilities Operations-TP/SS
09/26/2025	Ramos, Cherrie	Senior Instructional Assistant	25	7	Biology & Chemistry Dean
09/30/2025	Greenfield, Steven ¹	VP of Workforce Dev. & Industry Partnerships	41	20	VP-Workforce Dev. & Industry Partnership

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	1	3	4	1	0	1	10
Male	1	1	3	0	0	0	5
TOTAL	2	4	7	1	0	1	15

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	4	1	1	2	0	0	8
Male	1	4	1	0	0	0	6
TOTAL	5	5	2	2	0	0	14

¹ Retirement

**MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From September 1, through September 30, 2025**

FACULTY

FACULTY EMPLOYMENTS

Effective Date	Name	Position Title	Department
None			

FACULTY SEPARATIONS

Effective Date	Name	Position Title	YOS	Department
09/12/2025	Robinson, Linda ¹	Professor	25	CW Dean Stu Success-RV Stu Services

¹ Retirement

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	1	0	0	0	0	0	1
Male	0	0	0	0	0	0	0
TOTAL	1	0	0	0	0	0	1

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 5C
November 17, 2025

**NATIONAL AND STATE OF MARYLAND DESIGNATED
AWARENESS DAYS AND MONTHS FOR 2026**

BACKGROUND

Federal and state laws have designated specific days and months throughout the year to recognize and celebrate America's diversity. These designated national and state awareness days and months provide opportunities to acknowledge, honor, and celebrate the contributions of women; members of the gay, lesbian, bisexual, and transgender communities; individuals with a disability; and individuals and peoples of Arab American, Asian American/Pacific Islander, Black/African American, Caribbean American, German American, Hispanic/Latino, Irish American, Italian American, Jewish American, Native American, and Polish American heritage.

Montgomery College is a diverse, multi-ethnic, multi-cultural, and international learning community committed to fostering academic and work environments across the College at all campuses, the East County Education Center, workforce centers, and all learning and working sites throughout the county in order to acknowledge and celebrate the contributions of its diverse students, employees, and communities. The designated national and state awareness days and months create unique opportunities at Montgomery College to acknowledge and celebrate these contributions with our local, regional, and national communities.

RECOMMENDATION

It is recommended that the Board of Trustees adopt this resolution to reaffirm its support of the programs and activities at Montgomery College to commemorate and celebrate the federal and state of Maryland awareness days and months. It is also recommended that the Board encourage the College community to participate in these College and community based activities.

BACKUP INFORMATION

Board Resolution
National and State of Maryland Designated Awareness Days and Months for 2026 (Attachment)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

RESOURCE PERSON

Dr. Secuban

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 5C
November 17, 2025

**Subject: National and State of Maryland Designated Awareness Days and Months for
2026**

WHEREAS, Federal and state laws have designated and proclaimed specific days and months throughout the year to acknowledge and celebrate diversity and ethnic and cultural heritages; and

WHEREAS, The designated national and state awareness days and months provide opportunities to acknowledge, honor, and celebrate the contributions of women; members of the gay, lesbian, bisexual, and transgender communities; individuals with a disability; and individuals and peoples of Arab American, Asian American/Pacific Islander, Black/African American, Caribbean American, German American, Hispanic/Latino, Irish American, Italian American, Jewish American, Native American and Polish American heritage; and

WHEREAS, Montgomery College is a diverse, multi-ethnic, multi-cultural, and international learning community committed to fostering academic and work environments across the College at all campuses, the East County Education Center, workforce centers, and all learning and working sites throughout the county in order to acknowledge and celebrate the contributions of its diverse students, employees, and communities; and

WHEREAS, Montgomery College supports programs and activities that acknowledge, commemorate, and celebrate the contributions of its diverse students, faculty, staff, and members of its diverse surrounding communities; and

WHEREAS, The College will plan various events, library displays, and/or host speakers for a designated federal or state awareness day or month celebration; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the Board of Trustees hereby endorses and supports observances and activities of designated federal and state awareness days and months; and be it further

Resolved, That the Board of Trustees hereby encourages all members of the Montgomery College community to participate in planning programs and activities and attending observances for designated federal and state awareness days and months.

ATTACHMENT

NATIONAL AND STATE OF MARYLAND DESIGNATED AWARENESS DAYS AND MONTHS FOR 2026

The designated national and state awareness days and months that Montgomery College will acknowledge and celebrate in 2026 are below.

Month	Event
February	Black/African American History
March	Irish-American Heritage National Women's History
April	National Arab American Heritage
May	Asian Pacific American Heritage Jewish American Heritage
June	Juneteenth National Freedom Day LGBTQ Pride Month National Caribbean-American Heritage National Immigrant Heritage Month
September	National African Immigrant Heritage Month
September-October	National Hispanic Heritage
October	German American Heritage National Italian American Heritage National Disability Employment Awareness Polish American Heritage
November	National Native American Heritage

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 5D
November 17, 2025

**GRADUATES RECEIVING ASSOCIATE'S DEGREES AND
PROGRAM CERTIFICATES IN FALL 2025**

BACKGROUND

The Board of Trustees is required to ratify the conferral of degrees and certificates by the faculty each semester, as certified by the college registrar.

RECOMMENDATION

The Board of Trustees is asked to ratify the conferral of degrees and certificates by the faculty on the list of proposed graduates who have successfully completed the requirements of a program, subject to certification of the college registrar.

BACK-UP INFORMATION

Board Resolution
List of Graduates (Board members only)

RESPONSIBLE SENIOR ADMINISTRATORS

Dr. Price
Dr. Ray-Patterson

RESOURCE PERSONS

Mr. Cartledge
Mr. Dietz

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 5D
November 17, 2025

**Subject: Graduates Receiving Associate's Degrees and Program Certificates in
Fall 2025**

WHEREAS, It is necessary that the Board take action on the list of certified candidates attached herewith; and

WHEREAS, The college registrar ("the registrar") has certified that the students of Montgomery College, as listed on the attachment, are expected to complete successfully in the fall 2025 semester the courses and curriculum prescribed by the faculty, and to meet all other requirements of the College, for the degrees and certificates that those students are seeking; and

WHEREAS, The faculty has thereby conferred upon the students of Montgomery College, as listed on the attachment, their respective associate's degrees and certificates, subject to certification by the registrar that such students have met all applicable requirements; and

WHEREAS, The president recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees ratifies the faculty's conferral upon the students of Montgomery College, as listed on the attachment, of their respective associate's degrees and certificates, subject to certification by the registrar that such students have met all applicable requirements.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6A
November 17, 2025

**CONTRACT CHANGE ORDER
AWARD OF CONTRACT, CONSTRUCTION MANAGER AT RISK FOR THE RESOURCE
CENTER LIBRARY RENOVATION, TAKOMA PARK/SILVER CAMPUS, PART TWO,
GUARANTEED MAXIMUM PRICE
BID 622-006**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for administrative and fiscal services and chief operating officer is requesting a contract spend authority increase to address additional work under the existing contract. Additional work includes retro commissioning of the existing roof top unit, water testing on existing roofs, replacing existing card readers, final cleaning and surveying cost, and revised fiber run related to the altering of the path of the new fiber line within the Resource Center.
Award Type:	Competitive
Reason Being Brought to Board:	Board approval is required for all contract change orders valued at more than 25% of the original approved contract award amount. Although this individual change order amount is below the 25% threshold, previous contract modifications—also under the 25% threshold—have cumulatively increased the total contract value beyond this limit. As a result, this request seeks approval to increase the total contract spend authority accordingly.
Certification:	The chief business/financial strategy officer certifies that funds are planned for and budgeted in the FY26 capital budget.
Change Order Amount:	\$ 28,513
Vendor Name:	Gilbane Building Company
Vendor Address:	1215 E. Fort Avenue, Suite 100 Baltimore, Maryland 21230
Term of Contract:	One-time purchase
Minority Status	Non-minority
Minority Classification	NA

RECOMMENDATION

It is recommended that the Board of Trustees approve an increase in the current contract award spend authority by \$28,513 to cover retro commissioning of the existing roof top unit, water

testing on existing roofs, replacing existing card readers, final cleaning and surveying cost, and revised fiber run related to the altering of the path of the new fiber line within the Resource Center

BACKUP INFORMATION

Board Resolution

Resolutions [23-11-031](#) and [22-04-063](#)

Policy 41000: Student Success

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Mr. Johnson

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 6A
November 17, 2025

Subject: Contract Change Order, Award of Contract, Construction Manager at Risk for the Resource Center Library Renovation, Takoma Park/Silver Spring Campus- Part Two, Guaranteed Maximum Price, Bid 622-006

WHEREAS, Pursuant to Md. (Educ.) Ann. Sec. 16-311, a request for proposal for a Construction Manager at Risk (CMAR) for the Resource Center Library Renovation, Takoma Park/Silver Spring Campus was publicly posted on the Montgomery College Procurement website and eMaryland Marketplace on January 10, 2022; and

WHEREAS, The Board of Trustees approved an award of contract (Part I - Appointment of CMAR and Pre-construction services) to Gilbane Building Company of Baltimore, Maryland, under resolution [22-04-063](#), followed by an award of contract (Part II – Guaranteed Maximum Price for the project) to same company, under resolution [23-11-031](#); and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness, and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approves an increase in the current contract award spend authority by \$28,513; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6B
November 17, 2025

**CONTRACT CHANGE ORDER,
AWARD OF CONTRACT, CORPORATE CENTRAL DISPATCH MECHANICAL AND
ELECTRICAL INFRASTRUCTURE SYSTEMS, CENTRAL SERVICES BUILDING,
BID 624-001**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for administrative and fiscal services and chief operating officer is requesting a contract spend authority increase to address additional work needed to bring the Central Services building fire alarm/generator interface with the lobby annunciator panel to up code.
Award Type:	Competitive
Reason Being Brought to Board:	Board approval is required for all contract change orders valued at more than 25% of the original approved contract award amount. Although this individual change order amount is below the 25% threshold, previous contract modifications—also under the 25% threshold—have cumulatively increased the total contract value beyond this limit. As a result, this request seeks approval to increase the total contract spend authority accordingly
Certification:	The chief business/financial strategy officer certifies that funds are planned for and budgeted in the FY26 capital budget.
Change Order Amount:	\$42,126
Vendor Name:	Henley Construction Company, Inc.
Vendor Address:	7940 Queenair Drive Gaithersburg, Maryland 20879
Term of Contract:	One-time purchase
Minority Status	Non-minority
Minority Classification	NA

RECOMMENDATION

It is recommended that the Board of Trustees approve an increase in the current contract award spend authority by \$42,126 to address additional work needed to bring the Central Services building fire alarm/generator interface with the lobby annunciator panel, to up code.

BACKUP INFORMATION

Board Resolution [24-10-013](#)

Policy 72001: Construction Projects

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Mr. Johnson

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 6B
November 17, 2025

Subject: Contract Change Order, Award of Contract, Corporate Central Dispatch Mechanical and Electrical Infrastructure Systems, Center Services Building, Bid 624-001

WHEREAS, Pursuant to Md. (Educ.) Ann. Sec. 16-311, a request for proposal for corporate Central Dispatch Mechanical and Electrical Infrastructure Systems at the Center Services building was publicly posted on the Montgomery College Procurement website and eMaryland Marketplace on July 31, 2023; and

WHEREAS, The Board of Trustees approved an award of contract to Henley Construction Company Inc. of Gaithersburg, Maryland, under resolution [24-10-013](#); and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness, and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approves an increase in the current contract award spend authority by \$41,126; and

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6C
November 17, 2025

**CONTRACT CHANGE ORDER,
AWARD OF CONTRACT, CONTINUATION OF VIRTUAL REALITY TRAINING
SIMULATION SOFTWARE, BID e521-015**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for academic affairs is requesting the continued use of the Mursion virtual reality training simulation software.
Award Type:	Continuation of Award of Contract
Reason Being Brought to Board:	On November 1, 2020, a contract was awarded to Mursion Inc. of San Francisco, California, for virtual reality training simulation software, under request for bid e521-015. At the time of the award, the total contract amount did not rise to the level where Board approval was required. In May 2022, it was discovered that the need for additional Mursion software modules was necessary and that the total 5-year contract amount would exceed \$250,000. As a result, approval from the Board of Trustees was granted under resolution 22-06-096 to increase the contract's spend authority.
Certification:	The director of procurement affirms that software can only be obtained from the publisher, Mursion Inc., and the chief business/financial strategy officer certifies funds are planned for and budgeted in the FY26 operating budget.
Annual Dollar Amount	\$115,000
Vendor Name:	Mursion Inc.
Address:	2443 Fillmore Street, Suite 515 San Francisco, California 94115
Term:	One year with four one-year renewals
Minority Status:	Non-minority
Minority Classification:	NA

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-year award of contract for the continued use of the virtual reality training simulation software license from Mursion Inc. of

San Francisco, California, for a total, not-to-exceed annual amount of \$115,000.

It is further recommended that contract be renewed for four additional one-year periods under the same terms and conditions, at the sole discretion of the College, provided services are satisfactory, funding is available, and renewals are in the best interest of the College. The total five-year contract estimated amount is \$575,000.

BACKUP INFORMATION

Board Resolution [22-06-096](#)
Policy 41000: Student Success

RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Price

RESOURCE PERSON

Mr. Johnson

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 6C
November 17, 2025

Subject: Contract Change Order, Award of Contract, Continuation of Virtual Reality Training Simulation Software, Bid e521-015

WHEREAS, On November 1, 2020, a contract was awarded to Mursion Inc. of San Francisco, California, for virtual reality training simulation software, under a request for proposal e521-015; and

WHEREAS, At the time the original contract was awarded, the total five-year cost was not expected to exceed the \$250,000 threshold that would require approval from the Board of Trustees; and

WHEREAS, In May 2022, it was discovered that the need for additional Mursion software modules was necessary and that the total 5-year contract amount would exceed \$250,000, the Board approval threshold requirement at that time; and.

WHEREAS, The Board of Trustees approved an increase in the total contract award dollar amount under resolution [22-06-096](#); and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approve a one-year award of contract for the continued use of the Mursion virtual reality training simulation software to Mursion Inc. of San Francisco, California, for a not-to-exceed annual amount of \$115,000; and be it further

Resolved, That the contract be renewed for four additional one-year periods under the same terms and conditions, at the sole discretion of the College, provided services are satisfactory, funding is available, and renewals are in the best interest of the College; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 7
November 17, 2025

THE PROPOSED FY27 CAPITAL BUDGET

BACKGROUND

The proposed FY27 capital budget and six-year FY27–32 capital improvement program was presented and discussed at the October 13, 2025, Board of Trustees meeting. The capital improvement program is supported by and implements the College's Facilities Master Plan. The request for FY27 is the second half of the FY27–32 biennial capital budget and totals \$44,034,000. A copy of the proposed capital budget was distributed to the board at its October meeting. Since then, the Maryland State Department of Budget and Management changed the initial state escalation of ten percent to four and a half percent, which resulted in a six-year reduction of \$6,579,000. In addition, a new project was added for collegewide road and parking lot repair. The board's adoption of the proposed FY27 capital budget is necessary for the county executive's consideration of these requests in the county's capital improvement program. Attached is a summary table that shows the proposed FY27 request by project, along with the FY28 request for each project.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the FY27 capital budget, which requests a total of \$44,034,000 and authorize the transmittal of the budget to the county.

BACKUP INFORMATION

Board Resolution
FY27 Capital Budget Summary

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 7
November 17, 2025

Subject: The Proposed FY27 Capital Budget

WHEREAS, On the basis of the College's Facilities Master Plan and future enrollment projections, the proposed FY27 capital budget and six-year FY27–32 capital improvement program have been developed by appropriate College personnel; and

WHEREAS, The proposed FY27 biennial capital budget and six-year FY27–32 capital improvement program must be transmitted to the Montgomery County government for inclusion in the county executive's recommended capital improvements program; and

WHEREAS, The proposed FY26 capital budget aligns with all four goals identified in Montgomery College's Strategic Plan; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees adopt the proposed FY27 capital budget and six-year FY27–32 capital improvement program and authorize the president of the College to transmit the project description forms to the county executive for review and recommendation in the county's capital improvement program.



FY27 Capital Budget Proposed
First Year of the Biennial Capital Budget
as part of FY27 - FY32 CIP (in \$000s)

	FY27 Request	FY28 Request
Collegewide -- General		
ADA Compliance	\$ 75	\$ 75
Capital Renewal	2,000	2,000
Capital Asset Management System	1,000	-
Collegewide Central Plant & Distribution Systems	1,000	1,500
Collegewide Library Renovations	1,991	-
Collegewide Physical Education Renovations	-	-
Collegewide Road/Parking Lot Repairs and Replacement	2,000	-
Collegewide Security Systems	250	250
Elevator Modernization	200	200
Energy Conservation	300	300
Facility Planning	270	270
Instructional Furniture & Equipment	270	270
Planned Life-Cycle Asset Replacement	4,000	4,000
Planning, Design & Construction	1,900	1,900
Roof Replacement	1,200	2,772
Site Improvements	700	700
Total Collegewide -- General	\$ 17,156	\$ 14,237

	FY27 Request	FY28 Request
Collegewide -- Information Technology		
Information Technology	11,250	11,250
Network Infrastructure and Server Operations	4,100	4,100
Student Learning Support Systems	1,700	1,700
Total Collegewide -- Information Technology	\$ 17,050	\$ 17,050

	FY27 Request	FY28 Request
Germantown Campus Projects		
Germantown SA Building Renovation and Add. Phase 1	-	-
Germantown SA Building Renovation and Add. Phase 2	-	-
Germantown Student Services Center	5,653	-
Total Germantown	\$ 5,653	\$ -

	FY27 Request	FY28 Request
Rockville Campus Projects		
Rockville Student Services Center	-	-
Rockville Theatre Arts Building Renovation	4,175	-
Total Rockville	\$ 4,175	\$ -

	FY27 Request	FY28 Request
Takoma Park/Silver Spring Campus Projects		
TP/SS Math & Science Center	-	-
Total Takoma Park/Silver Spring	\$ -	\$ -

	FY27 Request	FY28 Request
East County		
Fourth Campus	-	5,000
Total East County	\$ -	\$ 5,000

Grand Total	\$	44,034	\$	36,287
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**MONTGOMERY
COLLEGE**

Project Classification	FY27 Request
Collegewide - General	\$ 17,156
Collegewide - Information Technology	\$ 17,050
Germantown Campus Projects	\$ 5,653
Rockville Campus Projects	\$ 4,175
Takoma Park/Silver Spring Campus Projects	\$ -
East County Project	\$ -
Grand Total	\$ 44,034

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8A
November 17, 2025

NEW POLICY 59000: ACADEMIC EXCELLENCE AWARDS

General Information

Policy Number:	59000
Contained in Chapter:	Chapter Five
Policy Title:	Academic Excellence Awards

Reason for Policy

This new policy establishes a unified framework for recognizing exceptional student academic achievement at Montgomery College through the Board of Trustees and Presidential Academic Excellence Awards. It consolidates previous award policies into a single document to reduce redundancy, promote efficiency, and ensure consistency, while allowing flexibility to recognize additional qualities such as leadership and civic engagement.

Purpose of Each Policy Element

Section	Purpose
I.	This policy statement affirms the Board's commitment to recognizing and celebrating outstanding student academic achievement.
II.	This section defines the basis and criteria for awards, emphasizing academic excellence and broader contributions such as leadership and civic engagement.
III.	This section defines the basis and criteria for awards, emphasizing academic excellence and broader contributions such as leadership and civic engagement.

RECOMMENDATION

It is recommended that the Board of Trustees adopt Policy 59000: Academic Excellence Awards.

BACKUP INFORMATION

Resolution
Policy 59000: Academic Excellence Awards

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Price

RESOURCE PERSON

Mr. Dietz
Dr. Van Camp

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 8A
November 17, 2025

Subject: New Policy 59000: Academic Excellence Awards

WHEREAS, The Board of Trustees and the president have identified the need for a policy to recognize and reward exceptional student achievement through the establishment of awards that honor academic excellence; and

WHEREAS, The issues related to the recognition of student achievement, including the criteria, eligibility standards, and administration of awards have been researched under the direction of the president; and

WHEREAS, A draft policy statement was reviewed by the appropriate College community stakeholders for their feedback; and

WHEREAS, The president recommends that the Board adopt the policy; now therefore be it

Resolved, That 59000: Academic Excellence Awards be adopted as indicated in the attachment; and be it further

Resolved, That the president is authorized to implement this policy.

Chapter: Educational Program

Modification No. 001

Subject: **Academic Excellence Awards**

- I. The Board of Trustees is committed to recognizing students' exceptional academic achievements through the establishment of Board of Trustees Awards and by authorizing the College president to establish additional Presidential Awards.
- II. The criteria for these awards shall include academic excellence but may include additional criteria including but not limited to evidence of leadership and civic engagement.
- III. The Board of Trustees authorizes the president to establish any procedures necessary to implement this policy.

Effective Date:

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8B
November 17, 2025

RETIREMENT OF POLICY 41005: PRESIDENTIAL ACADEMIC EXCELLENCE AWARD

General Information

Policy Number:	41005
Contained in Chapter:	Four
Policy Title:	Presidential Academic Excellence Award
Policy Creation Date:	September 22, 1981
Most Recent Modification Date:	March 21, 2022

Reason for Policy Retirement

This policy is being retired because its provisions will be incorporated into the new policy 59000: Academic Excellence Awards, which consolidates all existing student award policies into a single, comprehensive policy.

RECOMMENDATION

It is recommended that the Board of Trustees retire Policy 41005: Presidential Academic Excellence Award.

BACKUP INFORMATION

Resolution
Policy 41005: Presidential Academic Excellence Award.

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Ray-Patterson

RESOURCE PERSON

Mr. Dietz
Dr. Van Camp

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 8B
November 17, 2025

Subject: Retirement of Policy 41005: Presidential Academic Excellence Award

WHEREAS, The Board of Trustees created Policy 41005: Presidential Academic Excellence Award in 1981; and

WHEREAS, The policy has served in establishing the authorization for the selection and recognition of Presidential Academic Excellence Award recipients at Montgomery College; and

WHEREAS, The language, authorities, and expectations codified in College Policy 41005: Presidential Academic Excellence Award can be appropriately incorporated into other policies and standard college operations; and

WHEREAS, The policy has been reviewed by the appropriate College community stakeholders for their feedback; and

WHEREAS, The president recommends that the Board retire the Policy; now therefore be it

Resolved, That Policy 41005: Presidential Academic Excellence Award be retired as indicated in the attached draft; and be it further

Resolved, That the president is authorized to implement these changes.

Chapter: Student Affairs

Modification No. 002

Subject: **Presidential Academic Excellence Award**

The Board of Trustees has authorized the selection of "Presidential Academic Excellence Award" recipients. The College President is authorized to establish procedures for the selection and recognition of "Presidential Academic Excellence Award" recipients.

Board Approval: September 22, 1981; March 21, 2022.

RETIRED

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8C
November 17, 2025

**RETIREMENT OF POLICY 41006: BOARD OF TRUSTEES ACADEMIC EXCELLENCE
AWARD**

General Information

Policy Number:	41006
Contained in Chapter:	Four
Policy Title:	Board of Trustees Academic Excellence Award
Policy Creation Date:	April 19, 1993
Most Recent Modification Date:	February 21, 2022

Reason for Policy Retirement

This policy is being retired because its provisions will be incorporated into the new policy 59000: Academic Excellence Awards, which consolidates all existing student award policies into a single, comprehensive policy.

RECOMMENDATION

It is recommended that the Board of Trustees retire Policy 41006: Board of Trustees Academic Excellence Award

BACKUP INFORMATION

Resolution

Policy 41006: Board of Trustees Academic Excellence Award

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Ray-Patterson

RESOURCE PERSON

Mr. Dietz

Dr. Van Camp

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 8C
November 17, 2025

Subject: Retirement of Policy 41006: Board of Trustees Academic Excellence Award

WHEREAS, The Board of Trustees created Policy 41006: Board of Trustees Academic Excellence Award in 1993; and

WHEREAS, The policy has served in establishing the authorization for the selection and recognition of Board of Trustees Academic Excellence Award recipients at Montgomery College; and

WHEREAS, The language, authorities, and expectations codified in 41006: Board of Trustees Academic Excellence Award can be appropriately incorporated into other policies and standard college operations; and

WHEREAS, The policy has been reviewed by the appropriate College community stakeholders for their feedback; and

WHEREAS, The president recommends that the Board retire the Policy; now therefore be it

Resolved, That Policy 41006: Board of Trustees Academic Excellence Award be retired as indicated in the attached draft; and be it further

Resolved, That the president is authorized to implement these changes.

Chapter: Student Affairs

Modification No. 002

Subject: **Board of Trustees Academic Excellence Award**

- I. The Board of Trustees is dedicated to recognizing an outstanding scholar from each College campus.
- II. The President is authorized to establish procedures to implement this policy.

Board Approval: April 19, 1993; February 21, 2022.

RETIRED

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number:
November 17, 2025

**RETIREMENT OF POLICY 41007: BOARD OF TRUSTEES APPRENTICESHIP ACADEMIC
EXCELLENCE AWARD**

General Information

Policy Number:	41007
Contained in Chapter:	Four
Policy Title:	Board of Trustees Apprenticeship Academic Excellence Award
Policy Creation Date:	April 28, 1997
Most Recent Modification Date:	February 21, 2022.

Reason for Policy Retirement

This policy is being retired as its provisions will be incorporated into the newly created This policy is being retired because its provisions will be incorporated into the new policy 59000: Academic Excellence Awards which consolidates all existing student award policies into a single, comprehensive policy.

RECOMMENDATION

It is recommended that the Board of Trustees retire Policy 41007: Board of Trustees Apprenticeship Academic Excellence Award.

BACKUP INFORMATION

Resolution
Policy 41007: Board of Trustees Apprenticeship Academic Excellence Award

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Ray-Patterson

RESOURCE PERSON

Mr. Dietz
Dr. Van Camp

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number:
November 17, 2025

Subject: Retirement of Policy 41007: Board of Trustees Apprenticeship Academic Excellence Award

WHEREAS, The Board of Trustees Policy 41007: Board of Trustees Apprenticeship Academic Excellence Award in 1997; and

WHEREAS, The policy has served in establishing the authorization for the selection and recognition of Board of Trustees Apprenticeship Academic Excellence Award recipients at Montgomery College; and

WHEREAS, The language, authorities, and expectations codified in 41007: Board of Trustees Apprenticeship Academic Excellence Award can be appropriately incorporated into other policies and standard college operations; and

WHEREAS, The policy has been reviewed by the appropriate College community stakeholders for their feedback; and

WHEREAS, The president recommends that the Board retire the Policy; now therefore be it

Resolved, That Policy 41007: Board of Trustees Apprenticeship Academic Excellence Award be retired as indicated in the attached draft; and be it further

Resolved, That the president is authorized to implement these changes.

Chapter: Student Affairs

Modification No. 002

Subject: **Board of Trustees Apprenticeship Academic Excellence Award**

- I. The Board of Trustees is dedicated to recognizing students with outstanding academic achievement from the Workforce Development and Continuing Education Apprenticeship Program.
- II. The President is authorized to establish procedures to implement this policy.

Board Approval: April 28, 1997; February 21, 2022.