



**BOARD OF TRUSTEES MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**January 31, 2011**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in public session on January 31, 2011, in the Atrium of the Commons Building, Takoma Park/Silver Spring Campus. The regular public meeting was called to order by the Chair at 7:10 p.m.

**2. PUBLIC HEARING**

The Chair of the Board called the ***Public Hearing on the Proposed FY2012 Operating Budget*** to order on motion by Trustee Felton and seconded by Trustee Shulman. There were no speakers to give testimony on the ***Proposed FY2012 Operating Budget***. On motion by Trustee Shulman and seconded by Trustee Felton, the ***Public Hearing*** was adjourned.

**3. ROLL CALL**

Present: Trustees Michael Lin, Chair, Steve Kaufman, 1<sup>st</sup> Vice Chair, Roberta Shulman, Leslie Levine, Kenneth Hoffman, Reginald Felton, and Marsha Suggs Smith  
Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard  
Absent: Trustees Gigi Godwin, 2<sup>nd</sup> Vice Chair, Gloria Aparicio Blackwell, and Christina Cieplak

**4. APPROVAL OF THE REVISED AGENDA**

Trustee Felton moved to approve the revised agenda; Trustee Smith seconded, the motion passed and the agenda was approved by the Board.

**5. MINUTES**

Trustee Kaufman moved to approve the minutes of the December 13, 2010 public meeting; Trustee Shulman seconded, the motion passed and the minutes were approved by the Board.

**6. COMMENTS PERIOD**

There were no speakers to come before the Board.

**7. REPORTS**

**A. President's Report to the Board**

Dr. Pollard provided her report to the Board. Dr. Pollard spoke about Montgomery College being an innovative institution and President Obama's State of the Union Address where he indicated that the U.S. must out innovate, out educate and out build everybody in the world. She noted that there are fiscal challenges nationally and internationally.

Dr. Pollard presented two questions for the Board's discussion:

- (1) With the fiscal climate at the county and the state, Montgomery College has fewer resources. In this environment, how can the Board of Trustees members and the senior leaders of this institution inspire innovation while using our resources as judiciously as possible?
- (2) How can we build upon the successes of the past and prepare the College and the local Workforce to embrace future changes in academic programs, professional industry, and Global competitiveness?

Trustee Shulman noted that there must be a framework for accountability measurements and must look for new projects that emphasize skills for the future.

Trustee Felton noted that the College should look at instructional programs that will help make students to be more creative. Students and professors can focus on problems at the College. The more that the College can do this in the future, then it can find partners to help with solving these problems.

Trustee Kaufman explained that the College needs to be an advocate for innovation. In terms of partnerships, the College needs to reach out to other organizations to encourage partnerships.

Trustee Levine noted that innovation comes from a group of people who think about a goal or project that needs to be accomplished. For example, accounting standards give you goals, but you get a group of people to think about how to do it better or faster.

Trustee Smith noted that the College should issue a challenge to faculty, staff, and students to come up with creative ideals for the community, families, and the county. The College should look at what it is doing now and publicize it. The College needs to work on how to publicize its good things and work on going from "good to great".

Trustee Hoffman noted that innovation comes from the eyes of the students. The College needs to use technology to succeed from course to course and look at efficiencies. Students will become the best advocates for innovation.

Dr. Pollard thanked the Trustees for their comments.

## **B. Chair's Report**

Chairman Lin welcomed everyone to the meeting and thanked Dr. Stewart for hosting the meeting at the Takoma Park/Silver Spring Campus. He noted that the Takoma Park/Silver Spring Campus is beautiful. Dr. Lin discussed the MACC Trustee Leadership Conference that was held in Annapolis on January 24, and indicated that community colleges are very important for the economic recovery. He indicated that there is no current plan to shift State pension funding to the counties. He noted that it was exciting to be in the business of community colleges to satisfy the curiosity of learning and to ensure a competitive and productive workforce for the future.

### **C. Trustee Information Report – Student Financial Aid**

Dr. Pollard noted that the report was very insightful and the numbers were interesting. The number of Pell Grants that students are applying for and getting is increasing. The total student loan volume is disturbing because it has been increasing. The College should be proud of the number of scholarships that it awards to students.

Trustee Felton thanked Dr. Pollard for the report and noted that 39% of students are receiving some form of financial aid and this seemed low. He wanted to know how does this compare with other community colleges. Dr. Robert Lynch, director of Institutional Research and Analysis, stated that other community colleges' numbers are higher, around 45%. Trustees wanted to know to what extent does College staff talk with students about borrowing and repaying loans after school. Trustee Hoffman wanted to know the average amount of student debt and the interest rates.

### **D. Takoma Park/Silver Spring Campus Annual Report**

Dr. Pollard introduced Dr. Brad Stewart, Vice President and Provost, and noted that the Board was glad to be at the Takoma Park/Silver Spring Campus. Dr. Stewart thanked Dr. Pollard and the Board and presented his agenda for the night and introduced his leadership team at the campus. Dr. Stewart reported that the campus has 14 new faculty and staff, commented on student achievements, campus enrollment, and student characteristics. Dr. Stewart noted that the signature programs for the campus are visual art & design and the nursing and health sciences programs. Three students from the Montgomery College and Montgomery County Public Schools Service Learning collaboration provided information on their projects at Takoma Park/Silver Spring Campus.

Dr. Stewart reported that the Takoma Park/Silver Spring Campus Expansion Project which started a decade ago is now complete. Dr. Stewart discussed the working relationship of the campus with the arts community in downtown Silver Spring and with the city of Takoma Park.

- 8. BR# 11-01-001 Personnel Actions Confirmation Report**
- 9. BR# 11-01-002 Award of Contract, Project and Portfolio Management System**
- 10. BR# 11-01-003 Award of Contracts for Scientific Equipment, Science Center, Rockville Campus**
- 11. BR# 11-01-004 Sole Source Award of Contracts for Scientific Equipment, Science Center, Rockville Campus**

On motion by Trustee Kaufman, seconded by Trustee Smith, the motion passed and the Board approved and adopted agenda items #8-11.

- 12. BR# 11-01-005 Approval of Memorandum of Settlement – Collective Bargaining Agreement, AFSCME**

On motion by Trustee Felton, seconded by Trustee Smith, the motion passed and the Board approved and adopted the agenda item.

Dr. Pollard noted that she was delighted to present this item to the Board. The College has reached agreement with AFSCME. She thanked the AFSCME negotiating team and Ms. Sarah Espinosa and her team for their work. The entire College community recognizes the environment that we are working in at this time. Ms. Liz Brandenburg, chapter president of AFSCME, thanked the Board for its confidence in the union and she applauded Ms. Espinosa and her team.

Trustee Kaufman thanked the representatives of AFSCME and noted that it took courage for them to be the first collective bargaining group to complete its negotiations with the College.

### **13. Presentation of the College Proposed FY2012 Operating Budget**

Ms. Donna Dimon, chief budget and management studies officer, presented the FY2012 Operating Budget to the Board. She reviewed the FY2011 budget and revenue sources for fiscal years 2011 and 2009. Ms. Dimon noted priority items for FY2012 which include keeping tuition and fees as low as possible, serving the needs of students with limited resources, maintaining quality instruction, and supporting employees to the greatest extent possible by protecting jobs and meeting benefits costs.

Ms. Dimon reviewed FY2012 enrollment assumptions and the FY2012 Operating Budget total request of \$218 million, which is a 1.4% increase from FY2011.

Ms. Dimon reviewed the FY2012 budget reductions of \$4.7million; Auxiliary Services highlights; Workforce Development and Continuing Education initiatives and trends for FY2012 and use of the unit's fund balance and budget summary; and reviewed other funds to include the Emergency Maintenance and Plant Reserve Fund, Cable TV, grants, the Transportation Fund, Major Facilities Reserve Fund, and the 50<sup>th</sup> Anniversary Endowment Fund.

Ms. Dimon reviewed cost savings for the College and noted that the College needs to partner with the County to come up with a strategy to get through these difficult budget years. The County Executive will make his recommendations on March 15, 2011 and the Council will review in April and May. The Board will be asked to vote on the College FY2012 Operating Budget prior to the February 28 Board meeting.

### **14. New business**

There was no new business to come before the Board.

### **15. Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on January 10, 2011, when one real property/legal matter (subsections 3 &7) were discussed; one collective bargaining matter (subsection 9); and two legal matters (subsection 7) were discussed. Additionally, the Board met in closed session again on January 22, 2011 when one legal matter (subsection 9) was discussed.

A motion was made to adjourn at 8:30 p.m.



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Michael C. Lin  
Chair, Board of Trustees



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DeRionne P. Pollard  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham