



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**February 25, 2013**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery College met in open session on February 25, 2013, in Globe Hall, High Technology and Science Center, Germantown, Maryland. The open session meeting was called to order by the chair at 9:15 p.m.

**2. ROLL CALL**

Present: Trustees Stephen Z. Kaufman, chair, Reginald Felton, 1st vice chair, Marsha Suggs Smith, 2nd vice chair, Constantine Apergis, Gloria Aparicio Blackwell, Kenneth Hoffman, Michael Knapp, Leslie Levine, and Michael Priddy

Absent: Trustee Benjamin Wu

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne P. Pollard

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer  
Ms. Arlean Graham, board relations coordinator  
Ms. Cathy Jones, senior vice president for administrative and fiscal services  
Dr. Donald Pearl, senior vice president for academic affairs  
Mr. David Sears, senior vice president for advancement and community engagement  
Mr. Rocky Sorrell, general counsel  
Dr. Beverly Walker-Griffiea, senior vice president for student services

**3. APPROVAL OF THE AGENDA**

Trustee Felton moved to approve the revised agenda; Trustee Smith seconded, and the revised agenda was unanimously approved by the Board.

**4. COMMENTS PERIOD**

There were no speakers for the comments period.

**5. APPROVAL OF MINUTES**

Trustee Knapp moved to approve the minutes for the month of January, closed and open sessions; Trustee Smith seconded. The minutes were unanimously approved by the Board.

## **6. REPORTS**

### **A. President's Report**

Dr. Pollard provided brief remarks on her report, which focused on the College's academic redesign. She indicated that the Academic Redesign Task Force has been meeting since last spring to plan how best to undertake this challenge. Dr. Pollard noted that she charged the task force with the need for the academic redesign to have a collegewide emphasis and collegewide authority, and indicated that this was a point of stress for the organization. Dr. Pollard noted that the College has worked in the way that it should for last nearly 70 years, but it now requires something new and different. She said that there are no easy questions or easy answers, but she wants to examine academic matters at the College such as redundancy, the work of department chairs, and the natural contraction that is occurring in community colleges' enrollments. She noted that there were only three community colleges in Maryland with enrollment increases this year.

Trustees' comments focused on the optimization of the redesign, the importance of input from the newly established governance councils, and support for the academic restructuring with consideration for some focus for each campus.

### **B. CHAIR'S REPORT**

Trustee Kaufman introduced Ms. Liz Brandenburg, president of AFSCME, and thanked her and the bargaining unit's team for reaching agreement with the College, and said he wanted to recognize the work they have done. Ms. Brandenburg thanked Trustee Kaufman and noted that there were good teams on both sides of the table.

Trustee Kaufman reported that the Board met with the College Council this evening and had a good conversation. He noted that, from a governance point of view, the College has evolved as there is more opportunity for participation within the College community for all constituent groups.

### **C. GERMANTOWN CAMPUS ANNUAL REPORT**

Dr. Sanjay Rai, Germantown vice president and provost, presented the Germantown Campus annual report. He acknowledged the faculty, staff, and students that were in attendance. Dr. Rai provided comments on some of the highlights of the video presentation. The Board viewed a video about the Germantown Campus and thanked Dr. Rai for his presentation.

Dr. Rai noted that he is looking forward to Trustee Information Day on the campus on March 28, and he hopes to bring the visiting Trustees a lot closer to the classroom.

## **7. CONSENT CALENDAR**

### **BR# 13-02-017 Personnel Actions Confirmation Report**

On motion to approve the consent calendar by Trustee Felton, and a second by Trustee Smith, the Board approved the consent calendar by unanimous vote.

## **8. COLLECTIVE BARGAINING**

### **BR# 13-02-018 Approval of Memorandum of Agreement with Service Employees International Union, Local 500, Change to Win**

On motion by Trustee Smith, and a second by Trustee Felton, the motion passed unanimously and the Board approved and adopted the above resolution.

Trustee Knapp commended everyone for reaching agreement and for putting together a framework to work with the College. Trustee Knapp offered an amendment to the motion to include a final resolve to the resolution, with a second by Trustee Levine. The final additional resolve was stated as:

*RESOLVED, That the Board of Trustees recommend the joint committee developing a framework of ensuring student success through the development of permanent part-time faculty also examine the use of accountability metric to substantiate the linkage between permanent part-time faculty and student success.*

Trustee Smith accepted the amendment to the motion.

Dr. Pollard noted that the College SEIU representatives were not in attendance tonight because they were attending meetings in Annapolis. She acknowledged the work of Ms. Jacia Smith, the College's chief negotiator, and her team.

## **9. ACADEMIC AND REGULATORY MATTER**

### **BR# 13-02-019 Presentation of the Middle States Periodic Review and Compliance Reports**

On motion to approve the above resolution by Trustee Felton, and a second by Trustee Smith, the Board approved the Middle States Periodic Review and Compliance Reports by unanimous vote.

Dr. Pollard thanked the Board for its acceptance of the College's 2013 Periodic Review Report and Compliance Report and noted that a thorough review of the report was given to the Board at its retreat held on January 25, 2013, and she will make any necessary editorial changes to the final reports before submission to the Middle States Commission on Higher Education.

## **10. POLICY MATTERS**

### **Revisions to Existing College Equity and Diversity Policies**

**A. BR# 13-02-020 31002–Hate/Violence Activity**

**B. BR# 13-02-021 31006–EEO and Non-Discrimination**

**C. BR# 13-02-022 31007–Affirmative Action**

**D. BR# 13-02-023 31008–Sexual Harassment**

**E. BR# 13-02-024 31106–Consensual Relationships**

**F. BR# 13-02-025 32106–Employment of Individuals with Disabilities**

**G. BR# 13-02-026 41002–Equal Education Opportunity and Non-Discrimination Policy**

On motion to approve the revised College Equity and Diversity policies by Trustee Felton, and a second by Trustee Hoffman, the Board approved the revised policies by unanimous vote.

Trustee Felton thanked Dr. Pollard and staff for the educational component that appeared in the policies and noted that it was on target and respectful.

**New Policy**

**H. BR# 13-02-027 77002–Prohibition of Weapons on Campus**

On motion to approve the new policy by Trustee Levine, and a second by Trustee Knapp, the Board approved the new policy by unanimous vote.

Trustee Kaufman noted that the Board has reviewed and discussed the policies very thoroughly.

**11. NEW BUSINESS**

There was no new business to come before the Board.

**12. TRUSTEE ANNOUNCEMENTS**

There were no trustee announcements.

**13. ADJOURNMENT**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on February 25, 2013, in room 216, High Technology and Science Center, Germantown, Maryland, MD, at 7:40 p.m. to receive legal advice on five matters (subsection 7); and to discuss one personnel matter (subsection 1), a collective bargaining matter (subsection 9), a privacy matter (subsection 2), and a real property matter (subsection 3).

On motion by Trustee Knapp to adjourn, and a second by Trustee Apergis, the Board voted unanimously to adjourn at 9:55 p.m.

---

Stephen Z. Kaufman  
Chair, Board of Trustees

---

DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean B. Graham