



**BOARD OF TRUSTEES PUBLIC MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**March 26, 2018**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery College met on March 26, 2018, in the Board Room, Central Services Building, Rockville, Maryland. The public meeting was called to order by the chair at 7:38 p.m.

**2. ROLL CALL**

Trustees Present: Mr. Michael J. Knapp, Chair  
Ms. Gloria Aparicio Blackwell, First Vice Chair  
Dr. Leslie S. Levine, Second Vice Chair  
Dr. Michael A. Brintnall, Trustee  
Dr. Kenneth J. Hoffman, Trustee  
Mr. Robert Levey, Trustee  
Ms. Marsha Suggs Smith, Trustee  
Mr. Benjamin Wu, Trustee

Trustees Absent: Ms. Diyana Kahawita, Student Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs  
Mr. Timothy Dietz, General Counsel  
Ms. Lily Lee, Manager, Board Operations and Services  
Dr. Sanjay Rai, Senior Vice President for Academic Affairs  
Dr. Michelle Scott, Deputy Chief of Staff  
Mr. David Sears, Senior Vice President for Advancement and Community Engagement  
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

**3. APPROVAL OF THE AGENDA**

Trustee Aparicio Blackwell moved to approve the agenda; Trustee Hydorn seconded. The agenda was unanimously approved by the Board.

**4. COMMENTS PERIOD**

There were no speakers to come before the Board.

## **5. APPROVAL OF MINUTES**

- A. February 26, 2018 Closed Session**
- B. February 26, 2018 Public Meeting**

Trustee Suggs Smith moved to approve the minutes for the February 26, 2018, closed and public meetings. Trustee Wu seconded. The minutes were approved with one abstention by Trustee Hydorn.

## **6. REPORTS**

### **A. President's Report**

Dr. Pollard opened her report with a summary of the reaccreditation process to date and the recent Middle States evaluation team's visit. She reported that during its visit, the team held numerous meetings with members of the Montgomery College community and ended its stay with a presentation of its preliminary report. Dr. Pollard thanked the steering committee co-chairs, in addition to Dr. Michelle Scott, administrative staff, and security staff for handling logistics and other details during the visit as well as dealing with the "curveballs" thrown at them by the weather, which necessitated the preliminary report being delivered via webcast.

Dr. Pollard stated that the evaluation team's preliminary report concurred that Montgomery College is meeting all the requirements of the Middle States standards and made several commendations of the College's work. The team also affirmed suggestions and recommendations that the College had made for itself in the self-study, and added two recommendations and a handful of suggestions. The team's report now goes to the Middle States Commission on Higher Education, where it will be reviewed and then, ultimately, voted on by the full commission at its meeting in June.

Dr. Pollard expressed her deepest gratitude to the steering committee co-chairs, Dr. Eric Benjamin, Professor Tammy Peery, and Dr. Melissa Gregory, and to deputy chief of staff Dr. Michelle Scott for their hard work. She presented them with gifts of appreciation and the members of the Board echoed her gratitude with words of thanks.

Dr. Pollard transitioned to budgetary matters and reminded Board members that, after their approval in January, the College submitted its operating budget to the county executive and the county council with a total appropriation request of \$314.8 million for FY19. The county's share of that budget request is \$143.3 million, which—this year—includes an additional \$4.3 million dedicated solely to support compensation increases. Dr. Pollard welcomed the county executive's recommendation of \$2 million in additional county funding, which sets the stage for our work with the county council to seek full funding of our \$4.3 million FY19 budget increase.

Dr. Pollard turned her attention to "March Madness" and was happy to report that both our men's and women's basketball teams had fantastic years and won their regional championships. She said that both teams went to the national tournament for community colleges, where our men made it to the final four and our women made it to the quarterfinals. She congratulated the players, the coaches, and everyone who has supported the team through this season.

Dr. Pollard gave some comments from her written report, which focuses on the theme of planning to plan. Highlighting the topic of community engagement, Dr. Pollard reported that the work of community engagement and partnership planning touches people in all parts of the College, constructing a net that connects the College to willing partners in business, nonprofits, schools, and government. She added that successful engagement depends on the deepening existing relationships with the community and creating new ones. She concluded her report by stating that planning for philanthropy, ACES expansion, and workforce development curricula all depend heavily on the important work of such partnerships.

### **B. Chair's Report**

Board Chair Knapp highlighted several recent and upcoming events, with the first being a series of budget forums led by Councilmember Craig Rice to explain and discuss the county's investments in education, both for K–12 and for Montgomery College. He thanked Dr. Pollard for joining Mr. Rice and Dr. Jack Smith of MCPS in sharing information and answering questions in public about the College's budget.

Chair Knapp thanked the board members who have attended the numerous advocacy meetings with councilmembers and state delegates. He reported that the Maryland General Assembly's session will be over in April and we will know the outcome of several key pieces of legislation potentially affecting higher education by the next public Board meeting.

Chair Knapp reported that Trustee Information Day would take place on April 9 and Dr. Pollard's State of the College address would be held on April 12. He concluded his report by reminding the Board that its April 23 meeting will start with the annual appreciation dinner for the College's supporting organizations, the alumni association and our two foundations, the Montgomery College Foundation and the PIC MC Foundation.

### **C. Montgomery College Foundation Board Liaison's Report**

Dr. Levine updated the Board on the proceedings of the last Montgomery College Foundation Board meeting, which took place on February 28. Having attended on behalf of Trustee Aparicio Blackwell, Dr. Levine reported that work will begin on an Advancement and Community Engagement Strategic Plan. He informed the Board that other activities included hearing reports on the progress of the ACES Program and its 2014–2015 cohorts, a proposal to the Gates Foundation, the ACES Pathways Champions program, and a treasurer's report.

### **D. FY18 Constituent Conversations**

Dr. Michelle Scott and Dr. Kevin Long gave a summary report of the constituent conversations, which took place throughout the year. Having served as facilitators for these meetings, Drs. Long and Scott reminded that Board that it had met with five constituent councils this year to discuss the topic of "Planning to Plan." Prior to coming to the meetings, each governance council was given pre-reading materials and three questions that would be posed. These questions focused on the roles that the strategic plan plays in operations, the successes of the strategic plan, and the most compelling issues facing the College as the next strategic plan is developed. Drs. Long and Scott illustrated the road ahead and the next steps in the strategic planning process.

The Trustees thanked Dr. Long and Dr. Scott for their report.

**7. CONSENT CALENDAR**

- A. BR#18-03-019 Personnel Actions Confirmation Report**
- B. BR#18-03-020 Award of Contract, Clinical Simulation Medical**
- C. BR#18-03-021 Nomination to the Montgomery County Consolidated Health Benefits Trust Board**

Trustee Hydorn moved to approve the consent calendar. Trustee Hoffman seconded and the motion passed by unanimous vote.

**8. FACILITIES MATTER**

- BR#18-03-022 Naming of the Math and Science Building at the Takoma Park/Silver Spring Campus**

Trustee Suggs Smith moved to approve the resolution. Trustee Hydorn seconded and the motion passed by unanimous vote.

Trustee comments focused on their enthusiasm to vote for this resolution in honor of County Executive Isiah Leggett.

**9. BOARD MATTER**

- BR#18-03-023 Schedule of Board Meetings for Fiscal Year 2019**

Trustee Hydorn made a motion to approve the resolution with a second by Trustee Hydorn. The motion passed by unanimous vote.

**10. TRUSTEE COMMENTS**

Trustee comments included participation in Leadership Maryland, attendance at the Montgomery County Safety Awards Luncheon, and the Montgomery College Scholarship Luncheon.

**11. NEW BUSINESS**

There was no new business to come before the Board.

**12. ADJOURNMENT**

Pursuant to Section 3-305 of the General Provisions Article, the board voted to convene a closed session this evening at 7:08 p.m. in room S408 in the Central Services Building to discuss three privacy matters (subsection 2) and one collective bargaining matter (subsection 9).

On a motion by Trustee Suggs Smith and a second by Trustee Hydorn, the board voted unanimously to adjourn at 8:36 p.m.

Signature on file

Michael J. Knapp  
Chair, Board of Trustees

Recorder: Lily Lee  
Approved on: April 23, 2018

Signature on file

DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees