



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
April 19, 2017

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on April 19, 2017, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:48 p.m.

2. ROLL CALL

Trustees Present: Ms. Marsha Suggs Smith, Chair
Ms. Gloria Aparicio Blackwell, Second Vice Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert Hydorn, Trustee
Mr. Robert Levey, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Benjamin Wu, Trustee (arrived at 9:20 p.m.)

Trustees Absent: Mr. Michael J. Knapp, First Vice Chair
Mr. Michael Priddy, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, Acting General Counsel
Ms. Lily Lee, Board Relations Coordinator
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Levey moved to approve the agenda; Trustee Hydorn seconded. The agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were six speakers to come before the Board.

Since the time for six speakers would exceed the maximum speaker time provided in the Board's bylaws, Trustee Hydorn moved to extend the time for public comment; Trustee Hoffman seconded. The public comments period was extended by a unanimous vote.

5. APPROVAL OF MINUTES

A. March 20, 2017 Closed Session

B. March 20, 2017 Open Session

Trustee Hydorn moved to approve the minutes for March 20, 2017, closed and open sessions; Trustee Aparicio Blackwell seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard thanked the Board for honoring the College's support organizations—the Montgomery College Foundation, the PIC MC Foundation, and the Alumni Association—earlier in the evening for their work with the College. She said that the College is fortunate to have so many people in the community who value Montgomery College enough to give of their time, talent, and treasure to help our students succeed.

Dr. Pollard then updated the Board on progress related to the College's advocacy. She said that the General Assembly's annual 90-day session ended last week after it considered hundreds of proposed laws, conducted countless hearings, and made decisions that will affect the state and the College next year and for years to come. She noted that the College had success with state budget matters on the operating budget, and that the College was pleased that the governor proposed full implementation of the Cade funding formula. She said this resulted in an increase in state aid for the College of about \$300,000. She noted that, since Cade funding is related to enrollment, our current trend of declining enrollment had an impact on the extent of our increase.

Dr. Pollard reported that, on the capital budget, our county delegation was extremely supportive and successful in maintaining and adding funds for our major projects, especially the math/science building at the Takoma Park/Silver Spring Campus. The funding is there to keep it moving forward. Dr. Pollard said that several other laws were passed that may impact the College and administrators are assessing the specific impacts now.

Dr. Pollard reminded the Board that its approved FY18 budget sought \$7.4 million in new funds—all for only increased salary and benefits with no new programs—and that the county executive later recommended only an increase of \$2 million to the operating budget, thus leaving a \$5.4 million gap. She said that the \$2 million is appreciated—and noted that \$1 million of that amount would be new funds and \$1 million was actually placed in the operating budget by transferring a million out of our capital budget, a reduction that will have consequences for the College. Dr. Pollard thanked all of the Trustees who have worked tirelessly to advocate for closing our gap through meetings with county councilmembers, giving testimony at public meetings, and supporting the College wherever possible.

She said that the budget condition of the county has changed dramatically over the past decade and we are mindful of its ability to provide funds at increasing levels. To that end, faculty, staff, and administrators have risen to the challenge to find new efficiencies through budget reductions and discussions in our Blue Ribbon Taskforce on Spending for Student Success.

Dr. Pollard also commented on the current federal budget proposals that require our vigilance and involvement as well. She thanked the Trustees who visited Senator Van Hollen and Representative Jamie Raskin earlier this year to advocate for funding of federal education and grant programs. She said there is a possibility that there could be reductions in federal grants that have supported successful programs at Montgomery College.

Dr. Pollard then provided the Board with an update on the new Central Services Building. She said that more employees have moved there since the last board meeting. She said that we are now completely moved out of 40 West Gude and OITB on Calhoun and that final moves will take place by the end of June. She said that board meetings will continue to be held in the Mannakee Building through June. She thanked the Montgomery College Foundation for its support in purchasing the building on behalf of the College, an effort she noted will save the College \$40 million over 20 years.

Dr. Pollard introduced her President's Focus report and noted it continued with the theme of impacts with this report looking at the impacts of ACES over the last four years. She said that, with 1,700 students now arriving from 13 MCPS high schools, our pool of ACES students has acquired depth and breadth. The coaches who follow students from high schools to Montgomery College, and then on to a four-year institution, have proven themselves committed, creative, and courageous. A brief video was shown featuring the program.

Trustees' comments addressed the College's budget and the need for to increase efficiencies. Trustee Levine commented on the speakers who had asked the Board not to reduce aquatic exercise classes and noted that the Board is not against seniors, but has efficiency issues to consider for all courses as funding support declines have an impact on College operations.

B. Chair's Report

Chair Suggs Smith began her report with reflections on Trustee Information Day, which occurred on April 3. She noted that the model was different this year with each Trustee being matched with a student to spend a "Day in the Life of a Student." She said that Trustees visited all three campuses and spent time with the participating students doing what they normally do. She thanked Trustees for their commitment to participate in this opportunity and thanked Dr. Pollard and staff for making it possible. Then, with photos of Trustees and their students displayed, she invited each Trustee to introduce their student and provide comments on the experience. She noted that the Trustees will speak further at a later meeting about thoughts and ideas garnered as a result of the experience.

Chair Suggs Smith reflected on the Board's appreciation event held earlier in the evening and thanked members of the Montgomery College Foundation, the PIC MC Foundation, and the Alumni Association for their service.

The Chair thanked board members for their engagement in advocacy this year. She noted that, while the state process is complete, the county process continues for another month. She said that the Board will also continue to monitor the national debate about the federal budget and impacts on community colleges and higher education across the country.

Chair Suggs Smith announced that during the General Assembly's session, the senate confirmed two Montgomery College Trustees: Dr. Ken Hoffman, who has been appointed to another six-year term, and Dr. Michael Brintnall, who will be filling the seat currently occupied by Mike Priddy. She congratulated Dr. Hoffman and acknowledged Trustee Priddy for his service. She noted that Dr. Brintnall's term will commence on July 1, 2017.

Chair Suggs Smith commended Dr. Pollard for her series of dialogues called "Civility in Action: Dialogues across Difference" over the spring semester. She said that the events in March featured a dialogue with Tom Manger, chief of Montgomery County police and a dialogue with the Honorable Connie Morella, former Congresswoman and Ambassador. She noted that these have been well attended and aired on MCTV. She also said that there is one more event on May 8 at the Germantown Campus, when the focus will be on the intersection of immigration and religion with her panelists who are the executive director of Asian American LEAD and the Muslim chaplain at Georgetown University.

The Chair then invited Trustees to offer reports on their recent activities in support of the College.

7. CONSENT AGENDA

- A. BR#17-04-030 Personnel Actions Confirmation Report**
- B. BR#17-04-031 Graduates Receiving the Associates Degree and Program Certificate in Spring 2017**

Trustee Hydorn requested the removal of an item on the consent agenda, Modification of Policy 11001–Board of Trustees Bylaws, and that it be placed on the Board's May agenda.

On a motion to approve the consent agenda by Trustee Hydorn and a second by Trustee Levey, the Board unanimously approved the consent agenda.

8. RECOGNITIONS

- BR#17-04-032 Honorary Degree Candidates for 2017**

Trustee Hydorn moved to approve the honorary degree candidates and Trustee Levine seconded the motion. The motion passed by unanimous vote.

9. ACADEMIC MATTER

- BR#17-04-033 Deletion of the Graphic Design for Web and Interaction Associate of Applied Science Degree and Deletion of the Graphic Design for Web and Interaction Certificate**

Trustee Hydorn moved to approve the deletion of the program and certificate. Trustee Levey seconded the motion. The motion passed by unanimous vote.

10. AWARD OF CONTRACT (SOLE SOURCE)

- BR#17-04-034 Amendment to Award of Contract for the Continuation of Purchase and Travel Card Program Services**

Trustee Hydorn moved to approve award of contract; Trustee Aparicio Blackwell seconded. The motion passed by unanimous vote.

11. FACILITIES MATTERS

- A. BR#17-04-035** **Authorization for the Montgomery College Foundation to Serve as College’s Agent for the Disposition of Real Property**
- B. BR#17-04-036** **Approval of Change Order Final Contract Mediation Agreement, Resource Center Heating, Ventilation, and Air Conditioning Upgrades, Phase 2, Takoma Park/Silver Spring Campus**

Trustee Levey moved to approve the authorization for the Montgomery College Foundation to serve as the College’s agent for disposition of real property. Trustee Hydorn seconded. The motion passed by unanimous vote.

Trustee Levey moved to approve the approval of change order; Trustee Hoffman seconded the motion. Trustee Hydorn recused himself from the vote. The motion passed by unanimous vote.

12. NEW BUSINESS

Trustee Hydorn asked that the section in the draft bylaws modification referring to meeting location be reviewed and updated in light of the College’s new Central Services Building, where Board meetings will be held starting in September.

13. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session January 23, 2017, in room 318 of the Mannakee Building, Rockville, Maryland, at 7:11 p.m. to discuss three personnel matters (subsection 1), a legal matter (subsection 7), and a collective bargaining matter (subsection 9).

On a motion by Trustee Hydorn, and a second by Trustee Levey the Board voted unanimously to adjourn at 10:06 p.m.

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Lily Lee