



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
December 12, 2016

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on December 12, 2016, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:36 p.m.

2. ROLL CALL

Trustees Present:	Ms. Marsha Suggs Smith, Chair Mr. Michael J. Knapp, First Vice Chair Ms. Gloria Aparicio Blackwell, Second Vice Chair Dr. Kenneth J. Hoffman, Trustee Mr. Robert J. Hydorn, Trustee Mr. Robert F. Levey, Trustee Dr. Leslie S. Levine, Trustee Mr. Michael Priddy, Trustee Mr. Benjamin Wu, Trustee
Absent:	Ms. Michelle Menendez, Student Trustee
Present Ex-Officio:	Dr. DeRionne P. Pollard, President and Secretary-Treasurer
Resource Staff Present:	Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer Mr. Timothy Dietz, Acting General Counsel Ms. Arlean Graham, Board Relations Coordinator Dr. Melissa Gregory, Associate Senior Vice President for Student Affairs Dr. Sanjay Rai, Senior Vice President for Academic Affairs Ms. Nancy Nuell, Acting Senior Vice President for Advancement and Community Engagement Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Levey moved to approve the agenda; First Vice Chair Knapp seconded after an amendment to remove Item #11, Envisioning the Future, from the agenda. Second Vice Chair Aparicio Blackwell seconded the amendment. The agenda was unanimously approved by the Board with the amendment.

4. COMMENTS PERIOD

There were no speakers to come before the Board.

5. APPROVAL OF MINUTES

- A. November 14, 2016 Closed Session**
- B. November 14, 2016 Open Session**

First Vice Chair Knapp moved to approve the minutes for November 14, 2016, closed and open sessions; Trustee Levey seconded. The minutes were unanimously approved by the Board.

6. CONSENT AGENDA

- A. BR# 16-12-138 Personnel Actions Confirmation Report**
- B. BR# 16-12-139 Amendment to 2013 to 2023 Facilities Master Plan**
- C. BR# 16-12-140 Modification of Policy 31006—Equal Employment Opportunity and Non-Discrimination**
- D. BR# 16-12-141 Modification of Policy 45004—Student Indebtedness**
- E. BR# 16-12-142 Modification of Policy 62003—Public Information, Communications, and Marketing**
- F. BR# 16-12-143 Modification of Policy 68101—Use of Copyrighted Materials**

On a motion to approve the consent agenda by First Vice Chair Knapp, and a second by Trustee Wu, the Board unanimously approved the consent agenda.

7. REPORTS

A. Chair's Report

Chair Smith provided a statement from the Board regarding the recent media coverage of the president that outlined the Board's support:

I would like to begin my report tonight by saying a few words about recent media coverage of our president.

When we were searching for a new president seven years ago, the Board wanted to find someone who would bring a deep commitment to student success—not just someone who would use Montgomery College as a notch in their belt on the way to another position. The Board wanted someone who would work tirelessly as an advocate for students and the institution. And we wanted someone who would have the courage to make necessary changes at the College. We wanted someone to help the College make the leap from Good to Great, as Jim Collins, the bestselling author, espoused.

We found that person in DeRionne Pollard.

The fruits of her leadership are evident all around us. The College community has followed her lead and is taking Montgomery College to new levels with a deep commitment to student success. The Board places high demands on our president to deliver for our employees and our students, and for our community.

She has met and exceeded our expectations.

Her leadership has resulted in \$75 million in grants and \$23 million in gifts—totals that far exceed MC records. These outcomes enable the College to innovate and provide

direct student support. Students have benefitted from scholarships and assistance, new academic programs, state-of-the-art facilities, and excellent faculty and staff who prepare them to transfer or enter the workforce.

To accomplish these outcomes, we expect Dr. Pollard to be active in our community locally as well as in the higher education sector nationally. We expect her to participate in conferences on matters involving community colleges and higher education. We have dispatched her to events to be recognized as a thought leader and represent the good work of the College -- to help advance our institution and the mission of community colleges in general. She also brings back new ideas and best practices to advance our goals with respect to student success. Dr. Pollard's travel is all work related and approved by the Board. Her travel adheres to our policies and our agreements.

Together we have kept tuition affordable and kept the faith with our employees with fair compensation increases while pushing forward new initiatives to enhance student achievement.

On the matter of security, I remember the “sniper,” Umpqua Community College in Oregon, Virginia Tech, and—just two weeks ago, today—Ohio State University. I can tell you that security for the entire College community is a prime concern for the Board. We applaud the efforts of the College to enhance security on campuses and in off-campus sites. We take a proactive posture in protecting everyone at the College and this includes our president.

I have watched and followed the recent media reports and have been disappointed, but not surprised, by how they have sensationalized presented information—without context, in a misleading manner, and lacking critical details, even though those details were provided. The Trustees and Dr. Pollard recognize that many in our community are probably confused and concerned by these one-sided news stories. It's understandable that people—especially those who have a profound love for the College—would want to voice their questions and concerns. I want you to know that we have listened, we continue to listen, and we respect and learn from all of these comments. Having this diversity of perspectives is a tradition for MC and is critically important as we move forward.

Just as important, I have been heartened by the support of people who know the College and know DeRionne Pollard. I want you in the audience to know that the Board of Trustees takes its fiduciary responsibilities very seriously, and—as it has in the past—will continue to be judicious in its oversight role. Most importantly, I want you to know that Dr. Pollard enjoys the full support of the Board and will continue to enjoy that support as together we work to empower all our students at Montgomery College to change their lives. Our job now as a community is to move forward and to do what we do best: to stay focused on our students.

Chair Smith shared various advocacy events that she had attended on behalf of the College, including a legislative reception, a joint delegation hearing, and a minority legislative breakfast.

Trustees shared reports of their efforts on behalf of the College since the last board meeting. First Vice Chair Knapp thanked two College employees who helped with the Germantown HELP holiday giving program; Second Vice Chair Aparicio Blackwell reported that she attended some

advocacy events, the County Chamber of Commerce Business Awards, and a holiday celebration. Trustee Hoffman shared the work he is conducting to complete a chapter in a new book, and Trustee Levine reported on the Financial Sustainability Committee meeting held on November 29, 2016.

B. President's Report

Dr. Pollard commented on her written report, which centered on the College's compliance efforts. She noted that the College has placed a lot of energy into this topic and noted that compliance is an investment in good practice, fair treatment, and protection of students, employees, and the institution.

Dr. Pollard noted that although compliance regulations in higher education have ballooned over the last 20 years, the College has led the way in establishing a strong Office of Compliance and kept current with the latest developments. She noted that Compliance staff monitors new and evolving federal, state, and local rules that impact colleges, and they work to make sure trainings for thousands of employees keep them knowledgeable about the nuances of the requirements. Dr. Pollard noted that the ultimate outcome of compliance is to keep people safe, keep the institution accountable, and to avoid any penalties that could result from violations.

Dr. Pollard shared a brief video about the College's compliance program.

8. AWARD OF CONTRACT (COMPETITIVE)

BR# 16-12-144 Unified Communications as a Service Solution

On a motion to approve the resolution by Trustee Hydorn, and a second by Trustee Levey, the Board unanimously approved the award of contract.

Trustee Levine asked for clarification for the numbers in the contract. Dr. Wormack responded to the question and explained the numbers.

9. REGULATORY MATTER

BR# 16-12-145 Acceptance of the Montgomery College Audited Financial Statements For June 30, 2016, and 2015

On a motion to approve the June 30, 2016 and 2015 Audited Financial Statements by Trustee Hydorn, and a second by Trustee Hoffman, the Board unanimously accepted the audit.

10. BUDGET MATTER

Presentation of the FY18 Operating Budget

Dr. Pollard thanked Dr. Wormack and her team, the College leadership teams, and the senior leaders for examining the College's needs and priorities by working with every office in the College.

Dr. Pollard noted that the proposed budget advances five initiatives toward achieving student success: Achieving the Dream strategies, student success and affordability, commitment to employees, campus safety, and greater institutional effectiveness.

Additionally, the budget request also addresses fiscal sustainability, given the College's

enrollment trends and reflects sustainable efforts that helps the College to manage budget changes over time. The Board is scheduled to vote on the FY18 operating budget in January 2017.

Dr. Pollard asked Dr. Wormack to share the budget presentation with the Board.

Dr. Wormack thanked Dr. Pollard and highlighted major aspects of the budget. She presented an overview of the FY18 president's budget initiatives, the proposed FY18 current fund budget with revenue and expenditure assumptions, other funds initiatives and budgets, the total FY18 budget, and the timeline for budget approval.

Dr. Wormack reported that there is a 1.3 percent increase in the budget over last year, and thanked the Financial Sustainability Committee for its guidance and questions.

Trustees' comments focused on the American Data Prison System as related to a budget item, food services, and the modification of lapsed policies.

11. NEW BUSINESS

There was no new business to come before the board.

12. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session December 12, 2016, in room 318 of the Mannakee Building, Rockville, Maryland, at 6:20 p.m. to discuss a public securities matter (subsection 6), five legal matters (subsection 7), a collective bargaining matter (subsection 9), and a personnel matter (subsection 1).

First Vice Chair Knapp wished the College community happy holidays.

On a motion by Trustee Hydorn, and a second by Trustee Aparicio Blackwell, the Board voted unanimously to adjourn at 9:35 p.m.

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Arlean Graham