1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on December 16, 2013, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:20 p.m.

2. ROLL CALL

Trustees Present:  
- Mr. Reginald M. Felton, Chair
- Ms. Marsha Suggs Smith, First Vice Chair
- Mr. Michael J. Knapp, Second Vice Chair
- Dr. Kenneth H. Hoffman, Trustee
- Dr. Leslie S. Levine, Trustee
- Mr. Alexander G. Stone, Student Trustee
- Mr. Benjamin Wu, Trustee

Trustees Absent:  
- Ms. Gloria Aparicio Blackwell, Trustee
- Mr. Michael D. Priddy, Trustee

Present Ex-Officio:  
- Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present:  
- Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
- Ms. Arlean Graham, Board Relations Coordinator
- Dr. Sanjay Rai, Interim Senior Vice President for Academic Affairs
- Mr. David Sears, Senior Vice President for Advancement and Community Engagement
- Mr. Clyde H. Sorrell, General Counsel
- Dr. Beverly Walker-Griffea, Senior Vice President for Student Services
- Dr. Janet Wormack, Interim Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Smith moved to approve the agenda; Trustee Hoffman seconded, and the agenda was unanimously approved by the Board.

4. PUBLIC HEARING ON PROPOSED FY15 OPERATING BUDGET

The Chair of the Board called the Public Hearing on the Proposed FY15 Operating Budget to order on motion by Trustee Hoffman and second by Trustee Stone. There were no speakers to give testimony on the proposed budget. On motion by Trustee Smith and second by Trustee Wu, the public hearing was adjourned.
5. COMMENTS PERIOD

There were no speakers for the comments period.

6. APPROVAL OF MINUTES
A. November 18, 2013 Closed Session
B. November 18, 2013 Open Session

Trustee Stone moved to approve the minutes for November closed and open sessions; First Vice Chair Smith seconded. The minutes were unanimously approved by the Board.

7. REPORTS

A. President’s Report

Dr. Pollard presented the women’s volleyball team and the men’s soccer team to be honored by the Board. The volleyball team won the district championship in early November and the soccer team was the region 20 champion. The coaches introduced team members and the Board presented them with certificates. The College mascot, the Raptor, attended the meeting and was introduced to the Board.

Dr. Pollard thanked the students for being scholar athletes. She thanked Mr. Derrick Carter, athletic director, Dr. Clemmie Solomon, collegewide dean of student engagement, and Dr. Beverly Walker-Griffiea for their efforts to build and support the athletics program.

Dr. Pollard highlighted the ongoing communications audit in her written report. She reported that Clarus Communications is the firm conducting the audit and noted that significant work has been done in the fall semester. She recognized Senior Vice President for Advancement and Community Engagement David Sears and Director of Communications Beth Homan and their teams for their efforts in working with Clarus to gather information. The initial report of the audit shows that the College is a large and complex organization with a rich history and a workforce that spans four generations. In the spring, the College will conduct a collegewide survey for employees regarding communications; in addition, Clarus will conduct the external communications portion of the audit.

B. Chair’s Report

Chair Felton provided his report and shared three topics—advocacy, Board constituent conversations, and the Maryland Association of Community Colleges (MACC) Completion Summit. He reported on the state legislators’ priorities hearing and the College’s protocol meeting with the county executive on the capital budget. Chair Felton thanked the faculty, staff, students, and administrators for their stimulating and enlightening conversations with the Board this semester. The MACC Completion Summit was held earlier this month and Chair Felton thanked College representatives for attending.

C. Maryland Association of Community Colleges (MACC)

Dr. Pollard introduced Dr. Bernie Sadusky, executive director of MACC, and noted that she is impressed with the work he has been doing with the community colleges.
Dr. Sadusky thanked Dr. Pollard and complimented Dr. Pollard for her leadership at the state and national levels. He reported that the College has outstanding staff who testify in Annapolis, and that the College is always involved in important statewide issues. Dr. Sadusky reviewed the MACC 2014 legislative agenda with the Board. He noted that MACC’s legislative agenda includes items for action at the state level on issues that affect the welfare of Maryland community colleges and their students. He said that MACC will focus on the following issues in the 2014 Session of the Maryland General Assembly:

1. Operating funds
2. Performance-based funding
3. Health Occupation Shortage programs and statewide programs
4. College and Career Readiness and College Completion Act
5. Capital request
6. Part-time grant
7. Disabled-student grant
8. Transfer scholarship

Dr. Sadusky noted that the path to success in the future is through post-secondary education. He announced that the MACC Trustee Leadership Conference will be held on February 3, 2014, and the guest speaker will be from Apple Corporation. He thanked the Board for inviting him to speak.

8. CONSENT CALENDAR
BR# 13-12-114 Personnel Actions Confirmation
BR# 13-12-115 Graduates Receiving the Associate Degree and the Program Certificate in Summer 2013
BR# 13-12-116 Graduates Receiving the Associate Degree and the Program Certificate in Fall 2013
BR# 13-12-117 National and State of Maryland Designated Awareness Days and Months for 2014

On motion to approve the consent calendar by Trustee Knapp and a second by Trustee Hoffman, the Board approved the consent calendar by unanimous vote.

9. AUDIT MATTER
BR# 13-12-118 Acceptance of the Montgomery College Audited Financial Statements for June 30, 2013 and 2012

On motion to approve the above resolution by Trustee Smith and a second by Trustee Wu, the Board approved the above resolution by unanimous vote.

Dr. Pollard thanked everyone involved in the audit and noted that an audit is a true reflection of how a College operates. All appropriate procedures had been followed and she thanked everyone for their cooperation with the auditors.

Trustee Levine noted that the College had an absolutely clean audit.

10. RECOGNITIONS
BR# 13-12-119 Recognition of Dr. Gregory Wahl as Maryland Professor of the Year
BR# 13-12-120 Retirement and Award of Emerita Status to Professor DeAnne D. Adams
BR# 13-12-121 Retirement of Mr. Franklin Anderson
BR# 13-12-122 Retirement of Ms. Helen B. Friedkin
BR# 13-12-123 Retirement of Mr. Richard “Doc” E. Gladhill
BR# 13-12-124 Retirement of Ms. Diane L. Marceau
BR# 13-12-125 Retirement of Ms. Maria S. Narvaez
BR# 13-12-126 Retirement of Dr. Robert R. Romano

On motion to approve the above resolutions by Trustee Knapp, and a second by Trustee Smith, the Board approved the above resolutions by unanimous vote.

Dr. Pollard provided comments about Dr. Gregory Wahl’s recognition as Maryland Professor of the Year, read part of his resolution, and presented him with the framed resolution.

Dr. Wahl thanked the Board for the recognition and provided brief remarks.

11. AWARD OF CONTRACT (COMPETITIVE)
BR# 13-12-127 Architectural and Engineering Services for the Rockville Garage, Rockville Campus

On motion to approve the above resolution by Trustee Knapp and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

Dr. Pollard provided comments on the contract. Trustee Hoffman provided recommendations for the construction of the garage to support the College strategic plan. He noted that he was interested in seeing this placed in the design phase. Consideration should be given for community engagement, transportation enhancement, rapid transit, and this would be an opportunity to bond with the community.

Dr. Pollard thanked Trustee Hoffman for his comments and noted that she would have a discussion with the Facilities team to be thoughtful about city planning and the College strategic plan.

12. POLICY MATTER
BR# 13-12-128 New Policy 68005-Research Misconduct

On motion to approve the above resolution by Trustee Smith, and a second by Trustee Knapp, the Board approved the above resolution by unanimous vote.

Dr. Pollard provided comments on the new policy and responded to questions.

13. BUDGET MATTER
BR# 13-12-129 Adoption of the FY15 Current, Enterprise, and Other Funds Budgets

On motion to approve the above resolution by Trustee Knapp, and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

Dr. Janet Wormack, interim senior vice president for administrative and fiscal services, provided a presentation on historic budget trends and College actions from FY10–14, appropriations and county aid, enrollment projections, tuition history, and the FY15 proposed operating (current...
fund) budget. Dr. Wormack reported that the total current fund budget recommended for adoption by the Board is $244.4 million to meet major and ongoing operational initiatives. The recommended budget has a 7.3 percent increase over the FY14 budget. Dr. Wormack reviewed the FY15 budget assumptions and summarized the other funds. She thanked everyone who helped to develop the budget.

Dr. Pollard thanked the Board’s Budget Committee and Dr. Wormack and her team for developing the budget.

Trustees’ comments focused on student needs, the development of a good budget, the need to advocate for the budget, a focus on the College mission, the need for modern facilities, and concerns about increasing tuition.

14. NEW BUSINESS

There was no new business to come before the Board.

15. TRUSTEE ANNOUNCEMENTS

Chairman Felton wished everyone happy holidays.

16. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted unanimously to convene a closed session on December 16, 2013, in room 318, Mannakee Building, Rockville, Maryland, at 7:17 p.m. to discuss one personnel matter (subsection 1), a legal matter (subsection 7), and a collective bargaining matter (subsection 9).

On motion by First Vice Chair Smith to adjourn, and a second by Trustee Levine, the Board voted unanimously to adjourn at 9:45 p.m.

Reginald M. Felton  DeRionne P. Pollard, PhD
Chair, Board of Trustees  President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean B. Graham