



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
January 23, 2019

1. CALL TO ORDER

The Chair of the Board of Trustees of Montgomery College called to order a brief public meeting for purposes of voting to go into closed session at 7:06 p.m. on Wednesday, January 23, 2019, in room S408, of the Central Services Building, Rockville, Maryland. Persons present for this meeting were:

Trustees Present: Mr. Michael J. Knapp, Chair
Ms. Gloria Aparicio Blackwell, First Vice Chair
Dr. Leslie S. Levine, Second Vice Chair
Dr. Michael A. Brintnall, Trustee
Dr. Kenneth J. Hoffman, Trustee
Dr. Frieda K. Lacey, Trustee
Mr. Robert F. Levey, Trustee
Ms. Sasini Wickramatunga, Student Trustee

Trustees Absent: Mr. Robert J. Hydorn, Trustee
Ms. Marsha Suggs Smith, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, General Counsel
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Ms. Donna Schena, Interim Senior Vice President for Administrative and Fiscal Services
Mr. David Sears, Senior Vice President for Advancement and Community Engagement

Board Chair Knapp asked for a motion to go into closed session to discuss a personnel matter–subsection 1, eight privacy matters–subsection 2, one legal matter–subsection 7, one collective bargaining and potential litigation matter–subsections 8 and 9, and one collective bargaining matter–subsection 9. Upon a motion made by Trustee Suggs Smith and seconded by Trustee Aparicio Blackwell, the Board voted unanimously to go into closed session.

This meeting was closed under the following provisions of General Provisions Article 3-305(b):

Subsection 1	Personnel Matter	To discuss details of the president's evaluation	No action taken
Subsection 2	Privacy Matters	To protect the privacy of former employees recommended for medallion recognitions	No action taken
Subsection 7	Legal Matter	To obtain legal advice regarding the opinion issued by the Open Meetings Compliance Board	No action taken

Subsections 8 and 9	Collective Bargaining and Potential Litigation Matters	and the subsequent legal requirement with respect to that opinion To discuss progress of negotiation sessions and pending litigation with the AAUP bargaining unit	No action taken
Subsection 9	Collective Bargaining	<i>Resource Persons: Mr. Robert Roop, Ms. Heather Pratt</i> To discuss progress of negotiation sessions with the AFSCME bargaining unit <i>Resource Persons: Mr. Robert Roop, Ms. Heather Pratt</i>	No action taken

RECONVENE PUBLIC MEETING

The Board of Trustees of Montgomery College reconvened on January 23, 2019, in the Board Room, Central Services Building, Rockville, Maryland, to conduct the public session of their January meeting. This public session was called to order by Board Chair Knapp at 7:40 p.m.

Board Chair Knapp made an announcement regarding a complaint filed by a former College employee with the Maryland Open Meetings Act Compliance Board alleging the Board of Trustees violated the Open Meetings Act in four ways during the 2017-2018 academic year. He reported that on December 31, 2018, the Compliance Board issued an opinion finding that, as acknowledged by the College, the written closing statements used during the challenged time did not provide all of the information required by Section 3-305(d) of the Act and therefore violated that provision. Board Chair Knapp stated that the College has made changes to the template it uses to correct this violation and that the Compliance Board found no violations with respect to all other allegations set forth in the complaint.

2. ROLL CALL

Trustees Present:	Mr. Michael J. Knapp, Chair Ms. Gloria Aparicio Blackwell, First Vice Chair Dr. Leslie S. Levine, Second Vice Chair Dr. Michael A. Brintnall, Trustee Dr. Kenneth J. Hoffman, Trustee Dr. Frieda K. Lacey, Trustee Mr. Robert F. Levey, Trustee Ms. Marsha Suggs Smith, Trustee Ms. Sasini Wickramatunga, Student Trustee
Trustees Absent:	Mr. Robert J. Hydorn, Trustee
Present Ex-Officio:	Dr. DeRionne P. Pollard, President and Secretary-Treasurer
Resource Staff Present:	Dr. Monica Brown, Senior Vice President for Student Affairs Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer Mr. Timothy Dietz, General Counsel Dr. Sanjay Rai, Senior Vice President for Academic Affairs Ms. Donna Schena, Interim Senior Vice President for Administrative and Fiscal Services Mr. David Sears, Senior Vice President for Advancement and Community Engagement

3. APPROVAL OF THE AGENDA

Trustee Suggs Smith made a motion to approve the agenda and Trustee Hoffman seconded.

The motion unanimously passed and the agenda was approved by the board.

4. COMMENTS PERIOD

There were no speakers to come before the board.

5. PUBLIC HEARING OF THE PROPOSED FY20 OPERATING BUDGET

Trustee Suggs Smith made a motion to open the public hearing of the proposed FY20 operating budget. Trustee Levine seconded and the motion passed unanimously.

There were no speakers to give comments on the proposed operating budget for fiscal year 2020.

Trustee Levey made a motion to close the public hearing of the proposed FY20 operating budget. Trustee Suggs Smith seconded and the motion passed unanimously.

6. APPROVAL OF MINUTES

- A. December 10, 2018 Closed Session**
- B. December 10, 2018 Audit Committee Meeting**
- C. December 10, 2018 Public Session**

Trustee Lacey noted a mistake in the committee reports section of the December 10, 2018 public meeting minutes.

Trustee Levey made a motion to approve the three sets of minutes with correction to the public meeting minutes. Trustee Aparicio Blackwell seconded. The minutes were unanimously approved.

7. REPORTS

A. Student Recognition

The board recognized Ms. Evelina Davlieva, a third-year international student majoring in nursing. Ms. Davlieva is the assistant for a student leadership program called iLead at the Takoma Park/Silver Spring Campus. Through this program, she has helped incoming Montgomery College students develop confidence and leadership skills.

Ms. Davlieva thanked the board for its recognition and for the opportunities she has received at Montgomery College and through the iLead program.

B. President's Report

Dr. Pollard opened her report by thanking the board for the opportunity for a sabbatical over the past six months. She also thanked all the senior leaders and members of the president's office staff who stepped up to make adjustments while she was away.

Dr. Pollard reported that over 19,000 students had just begun spring semester classes. She added that 77 percent, or 3,112 "First Time in College" students who began in the fall 2018 semester returned in the spring.

Dr. Pollard reported that we had a well-enrolled winter term this year with 895 students in 60 course sections in the extended term and another 1,016 students in 56 course sections in the term that began at the beginning of January.

Turning her attention to budget matters, Dr. Pollard reported that the county asked the College to join in a savings plan for the current fiscal year. She stated that \$2.8 million will be set aside from this year's budget to be applied to next year's budget.

Dr. Pollard updated the board on the progress of the Catherine and Isiah Leggett Math and Science Building, stating that our architect was responsive to over 500 suggestions received during the charrette process in developing and adjusting the building design. She stated that the City of Takoma Park's mayor and council passed a resolution of support for the project and that the county executive supported the county's funding of the building in his capital budget announcement. Dr. Pollard thanked everyone who had a hand in this project, starting with Dr. Stewart, Ms. Madden, and so many people from the Facilities Team. She closed her report by stating that a mandatory referral hearing is scheduled for February 14 and that a related award of contract for a construction-manager-at-risk for this project would be brought forward for the board's consideration later in the meeting.

C. *Montgomery College 2020 Annual Report*

Dr. Pollard introduced a video report of the College strategic plan, *Montgomery College 2020*, which was launched 2013, and contains five themes: educational excellence; access, affordability, and success; economic development; community engagement; and assessment and institutional effectiveness. She thanked MCTV and the Office of Communications for their excellent work in producing the video report and also the Board for its support in implementing the vision described in the *Montgomery College 2020* plan.

D. Chair's Report

Board Chair Knapp welcomed Dr. Pollard back from sabbatical. He noted that the College has a long-standing practice of providing sabbaticals to presidents, even though they are not widespread among community colleges, adding that a reporter from the Chronicle of Higher Education documented Dr. Pollard's return and the meaning of her sabbatical experience. He thanked Dr. Cain for serving as acting president while Dr. Pollard was away.

Turning his attention to the government, Board Chair Knapp reported that the county executive and councilmembers, General Assembly delegates and senators, and Governor Hogan had been inaugurated and business is underway. He stated that the governor has proposed an extension of the Maryland Promise act to provide scholarships for students seeking baccalaureate degrees.

In other government related news, Board Chair Knapp reported that Trustees would have the opportunity to advocate for the College and discuss legal and governance issues on February 4 at the annual Maryland Association of Community College Legislative Conference in Annapolis.

Board Chair Knapp reported that earlier in the evening, the board held a Constituent Conversation with the Administrator Council, where many good ideas were heard regarding student retention and students' needs.

In closing, Board Chair Knapp noted that Trustee Bob Hydorn was recuperating from a recent operation and wished him well in his recovery.

E. Financial Sustainability Committee Report

Chair of the Financial Sustainability Committee, Trustee Suggs Smith, reported that the committee met on January 15, 2019, and heard an update on the FY19 county savings plan. Committee Chair Suggs Smith reported that the College is on track and has identified funds to support the request. She also reported that the committee had a robust dialogue regarding the proposed FY20 operating budget, which was modified slightly after its presentation at the December 10 board meeting. Committee Chair Suggs Smith thanked her colleagues, Trustees Brintnall, Knapp, and Levine for their attendance and Interim Senior Vice President Donna Schena and Interim Chief Business/Financial Strategy Officer Elizabeth Greaney for serving as resource persons.

8. CONSENT AGENDA

BR#19-01-100

Personnel Actions Confirmation Report

Trustee Levey made a motion to approve the consent agenda and Trustee Aparicio Blackwell seconded. The motion passed unanimously.

9. ACADEMIC MATTER

BR#19-01-002

Creation of the Early Childhood Education Technology Associate of Applied Science Online Degree

Trustee Levey made a motion to approve the resolution. Trustee Suggs Smith seconded the motion, which unanimously passed.

10. AWARD OF CONTRACT (COMPETITIVE)

BR#19-01-003

Award of Contract (Part I), Construction Manager at Risk for the Catherine and Isiah Leggett Math and Science Building, Bid 619-001

Trustee Brintnall made a motion to approve the award of contract. Trustee Levine seconded the resolution, which passed unanimously.

11. CONTRACT CHANGE ORDER

BR#19-01-004

Contract Change Order Number 2 for Network and Infrastructure Products and Services, Bid 516-013

Trustee Levine made a motion to approve the contract change order resolution. Trustee Hoffman seconded the motion, which unanimously passed.

12. BUDGET MATTERS

A. Introduction of the FY20 Current, Enterprise, and Other Funds Budgets

Dr. Pollard introduced the proposed FY20 operating budget, explaining that since it was last presented to the board in December there had been some minor adjustments that do not affect the bottom line. Ms. Liz Greaney presented the updated FY20 budget proposal.

B. Adoption of the FY20 Current, Enterprise, and Other Funds Budgets

Trustee Levey made a motion to adopt the FY20 Current, Enterprise, and Other Funds Budgets. Trustee Suggs Smith seconded and the motion passed. Trustee Levine abstained.

13. NEW BUSINESS

There was no new business to come before the board.

14. TRUSTEE COMMENTS

Trustee Brintnall commented on the College's hosting of the 2019 Montgomery County History and stated that wishes to see the College become an intellectual center for the community.

Trustee Levey praised the work of two Montgomery College students who assisted him with book sales.

Trustee Suggs Smith commented on the higher education outreach activities of the Alpha Kappa Alpha Sorority and its new president.

15. ADJOURNMENT

On a motion by Trustee Levey and a second by Trustee Levine, the board voted unanimously to adjourn at 9:14 p.m.

Michael J. Knapp
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Lily Lee