



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Takoma Park/Silver Spring Campus
Public Vote via Zoom Teleconference • 301-715-8592 • Meeting ID: 917 3984 5346
7600 Takoma Avenue, Takoma Park, Maryland, Cultural Arts Center, Room 205
April 21, 2025

A. CALL TO ORDER–PUBLIC VOTE TO GO INTO CLOSED SESSION

Board Chair Aparicio Blackwell called a brief public meeting to order at 6:41 p.m. for the sole purpose of voting to go into closed session. A roll call of trustees was taken to establish a quorum.

B. ROLL CALL–PUBLIC VOTE TO GO INTO CLOSED SESSION

Trustees Present: Trustee Gloria Aparicio Blackwell, Chair
Trustee Annice Cody, First Vice Chair
Trustee Omar A. Lazo, Second Vice Chair
Trustee Michael A. Brintnall
Trustee Sheryl Brissett Chapman
Trustee Marvin Dickerson
Trustee David A. Hill
Trustee Robert F. Levey
Trustee A. Michelle Namugerwa

Trustee Absent: Trustee Maricé I. Morales

C. MOTION TO CLOSE SESSION

Board Chair Aparicio Blackwell announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- consider matters related to collective bargaining negotiations—subsection 9; and
- conduct three administrative functions.

Trustee Brintnall made a motion to close the meeting. Trustee Hill seconded.

A vote was taken and the motion passed unanimously.

No members of the public had any objections to closing the meeting.

| Statutory authority | Topic description | Persons present for discussion | Action Taken |
|----------------------------------|---|---|---|
| 3-305(b) Subsection 9 | Discuss strategies, position, and parameters related to collective bargaining negotiations with the | Trustees; president; chief of staff; general counsel; senior vice presidents; board staff | Information only. No official action taken. |

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| | College's part-time faculty union, SEIU. | | |
| 3-301 Administrative Functions | Discuss three administrative functions related to the <ul style="list-style-type: none"> • board's Spring Retreat, • board self-assessment and chair's assessment; and • the Board Officers Nominating Committee | Trustees; president; and board staff | Information only. No official action taken. |

1. CONVENE PUBLIC MEETING

The Montgomery College Board of Trustees re-convened at 7:23 p.m. on April 21, 2025, in room 205 of the Cultural Arts Center, located at the Takoma Park/Silver Spring Campus, 7600 Takoma Avenue, Takoma Park, Maryland, to conduct the public session of its April meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees Present: Trustee Gloria Aparicio Blackwell, Chair
Trustee Annice Cody, First Vice Chair
Trustee Omar Lazo, Second Vice Chair
Trustee Michael A. Brinrnall
Trustee Sheryl Brissett Chapman
Trustee Marvin Dickerson
Trustee David Hill
Trustee Robert F. Levey
Trustee A. Michelle Namugerwa

Trustee Absent: Trustee Maricé I. Morales

3. APPROVAL OF AGENDA

Trustee Hill made a motion to approve the public meeting agenda. Trustee Cody seconded.

A vote was taken and the motion passed unanimously.

4. CONVERSATION WITH CONSITUTENTS

Trustees engaged in conversation with Takoma Park/Silver Spring constituents Professor Michael Booker, faculty member; Mr. Pablo Callejo, MC alumnus and current staff member; and Ms. Romula Hawthorne, MC art student.

5. REPORTS

A. PRESIDENT'S REPORT

Dr. Williams began his report with gratitude to the Takoma Park/Silver Spring Campus for a warm welcome and thanked the trustees for their engagement. He reported that April marked Community College Month, a time to recognize the transformative impact of community colleges like Montgomery College. This year's theme, "Best Decision Ever," reflects the College's commitment to helping students uncover their passions and reach their full potential.

Highlighting student achievements, Dr. Williams reported that several Montgomery College students have received prestigious academic honors. Ten MC students were named semifinalists for the Jack Kent Cooke Foundation's Undergraduate Transfer Scholarship, and both a current student, Madeleine Soenens, and an alumna, Luiz Mata Lopez, were awarded the Barry Goldwater Scholarship for their achievements in STEM fields. Dr. Williams congratulated the students and acknowledged the faculty and staff who supported them.

Reporting on recent events, Dr. Williams informed the board that Montgomery College hosted the Scouts of America Merit Badge University for a second year on the Rockville Campus. More than 100 scouts from Maryland, D.C., and Virginia participated in sessions taught by College faculty and staff. The program offered merit badge instruction in subjects such as animation, archaeology, and public health, while introducing scouts to the college environment and supporting the College's community engagement goals.

Dr. Williams further reported that the College welcomed over 5,500 MCPS eighth-grade students to its campuses through the Worlds of Work (WoW) and MC Experience programs. In partnership with MCPS and WorkSource Montgomery, these events offered hands-on exposure to careers and academic programs. Dr. Williams noted the importance of these efforts in building a college-going culture and addressing the significant percentage of local students who do not pursue post-secondary education within two years of graduation.

Dr. Williams concluded his report with appreciation to the faculty, staff, and partners who made these initiatives successful.

B. COMMITTEE REPORT

Montgomery College Alumni Association Liaison's Report

Trustee Namugerwa, liaison to the Montgomery College Alumni Association, reported on her attendance at the Montgomery College Alumni Association Board of Governors meeting on March 27, 2025. She shared that Ms. Bernadette Maldonado, Vice President for Development and Alumni Relations, outlined a strategic vision to elevate alumni and donor engagement, with the goal of building a national model among two-year institutions.

She noted that the Dogfishing for MC Scholarships fundraiser would take place on May 6 at Dogfish Head Alehouse in Gaithersburg. The event will include a silent auction and contributions of 15% of event sales to student scholarships. The fundraising goal is \$10,000.

Trustee Namugerwa shared the news of a new Customer Relations Management system launch in May that will strengthen alumni engagement. And in conclusion, she announced that applications for new Alumni Board members are currently open through mid-May.

C. CHAIR'S REPORT

Board Chair Aparicio Blackwell began her report with acknowledgement of Arab American Heritage Month. She emphasized the importance of recognizing the

contributions and cultural heritage of Arab Americans alongside celebrating the role of community colleges in transforming lives.

She announced that the Board of Trustees Spring Retreat is scheduled for Friday, May 2, at the Central Services Building. Board Chair Aparicio Blackwell thanked First Vice Chair Cody for coordinating the agenda and working with facilitator Artis Hampshire-Cowan to plan an engaging day of activities.

Board Chair Aparicio Blackwell reported that the board will elect its officers for the upcoming fiscal year during the retreat. She appointed Trustees Levey, Morales, and Namugerwa to the Board Officers Nominating Committee, with Trustee Levey serving as chair.

She noted that the board is concluding its annual self-assessment process, which this year again includes an evaluation of the board chair. Chair Blackwell thanked trustees for their participation, emphasizing the value of these assessments in enhancing governance and supporting accreditation requirements.

Board Chair Aparicio Blackwell also shared that she recently convened a meeting with the chairs and leaders of the College's Alumni Association Board, Foundation Board, PIC MC Board, and the Board of Trustees Nominating Committee. The meeting fostered collaboration across these groups and established a plan to meet biannually going forward.

Concluding her report, Board Chair Aparicio Blackwell reported on her participation in a County Council hearing on April 8, where she joined others from the College to advocate for the FY26 operating budget. She expressed appreciation to the Council for its support and thanked the College community for developing a responsible budget that maintains affordability for students without requesting additional county funds.

6. CONSENT AGENDA

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|---------------------|--|
| | March 17, 2025 Public Vote and Closed Session Minutes |
| | March 17, 2025 Public Meeting Minutes |
| BR#25-04-048 | Personnel Actions Confirmation Report |
| BR#25-04-049 | Graduates Receiving Associate Degrees and Certificates in Spring 2025 |

Trustee Levey made a motion to approve the consent agenda. Trustee Hill seconded.

A vote was taken and the motion passed unanimously.

7. AWARD OF CONTRACT (SOLE SOURCE)

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| BR#25-04-050 | Sole Source Award of Contract, Continuation of TouchNet Commerce Management System, Cashiering Services Module, and Professional Services |
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Trustee Hill made a motion to approve the sole source award of contract. Trustee Lazo seconded.

A vote was taken and the motion passed unanimously.

8. CONTRACT CHANGE ORDER

BR#25-04-051 **Contract Change Order, Award of Contract for the Continuation of Services of the Student Success Tracking Software License (Starfish)**

Trustee Dickerson made a motion to approve the contract change order. Trustee Lazo seconded.

A vote was taken and the motion passed unanimously.

9. POLICY MATTERS

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| BR#25-04-052 | Modification of Policy 58002: Assessment Testing and Appropriate Course Placement |
| BR#25-04-053 | Modification of Policy 66001: Acceptable Use of Information Technology |
| BR#25-04-054 | Retirement of Policy 61006: Fixed Asset Management |
| BR#25-04-055 | Retirement of Policy 61007: Intangible Asset Management |
| BR#25-04-056 | New Policy 61010: Asset Management |

Trustee Dickerson made a motion to approve the policy matters. Trustee Lazo seconded.

A vote was taken and the motion passed unanimously.

10. COLLECTIVE BARGAINING MATTER

BR#25-04-057 **Memorandum of Agreement-Collective Bargaining Agreement Between Montgomery College and the Service Employees International Union, Local 500**

Trustee Hill made a motion to approve the collective bargaining matter. Trustee Dickerson seconded.

A vote was taken and the motion passed unanimously.

11. BUDGET MATTER

BR#25-04-058 **Tuition Rates in Fiscal Year 2026**

Trustee Lazo made a motion to approve the budget matter. Trustee Dickerson seconded.

A vote was taken and the motion passed unanimously.

12. NEW BUSINESS

There was no new business to come before the board.

13. TRUSTEE COMMENTS

Trustee Hill commended Mr. Collette and his staff for always keeping the board advised and updated.

13. ADJOURNMENT

Trustee Dickerson made a motion to adjourn the public meeting. Trustee Lazo seconded.

A vote was taken and the motion passed unanimously.

The meeting was adjourned at 8:23 p.m.

Signature on file

Gloria Aparicio Blackwell
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: May 19, 2025