



**BOARD OF TRUSTEES PUBLIC MINUTES**  
**Montgomery College**  
**Via Zoom Webinar • Webinar ID: 943-7632-8643**  
**March 22, 2021**

**1. CALL TO ORDER**

Board Chair Knapp called the public meeting to order at 6:35 p.m. on Monday, March 22, 2021, by Zoom videoconference.

**2. ROLL CALL**

Trustees Present:     Trustee Gloria Aparicio Blackwell  
                              Trustee Kenneth J. Hoffman  
                              Trustee Robert F. Levey  
                              Trustee Maricé I. Morales  
                              Trustee Marsha Suggs Smith  
                              Trustee Frieda K. Lacey, Second Vice Chair  
                              Trustee Michael A. Brintnall, First Vice Chair  
                              Trustee Michael J. Knapp, Chair

Trustees Absent:     Trustee Richelle Adu, Student Trustee  
                              Trustee Leslie S. Levine

**3. APPROVAL OF AGENDA**

Trustee Lacey made a motion to approve the agenda. Trustee Morales seconded.

The Board voted by roll call and the motion passed unanimously.

**4. APPROVAL OF MINUTES**

- A. February 22, 2021 Closed Session**
- B. February 22, 2021 Public Meeting**

Trustee Morales made a motion to approve the two sets of minutes. Trustee Levey seconded.

The Board voted by roll call and the motion passed unanimously.

## 5. TRIBUTE

### BR#21-03-036      Tribute to Dr. Mohibullah Durrani

Trustee Morales made a motion to approve the resolution. Trustee Aparicio Blackwell seconded.

The Board voted by roll call and the motion passed unanimously.

Dr. Nawal Benmouna department chair of Engineering, Physical and Computer Sciences provided remarks.

## 6. REPORTS

### A. Conversations with Constituents

Dr. Pollard introduced guest speaker, County Executive Marc Elrich. Trustees engaged County Executive Elrich in conversation about the county's response to the COVID-19 pandemic and developments throughout the County, particularly in the East County region.

### B. President's Report

Dr. Pollard welcomed attendees to the March Board meeting; and expressed her gratitude to the County Executive for attending the meeting and reporting that the County has generously funded the College's budget requests fully in a fiscally tenuous time.

Dr. Pollard reported that despite some upcoming changes to COVID-19 restrictions statewide, Montgomery County is being more conservative with their changes and taking things more gradually. She added that the College is working closely with the County on plans to host a mass vaccine site on the Germantown Campus.

In a related matter, Dr. Pollard stated that College is carefully assessing news about vaccine distributions and COVID-19 infection rates in the county to decide what they could mean for our own operations after the summer. She added that if improvements continue, there could be more potential for face-to-face labs over the summer, but the majority of teaching/learning will be remote.

Turning her attention to *President's Focus*, Dr. Pollard closed her report with information about the impacts of COVID-19 on student success. Reporting that three large surveys have allowed the College to examine variables around student enrollment, study habits, and achievement and class experiences. These surveys have provided critical feedback on adjustments the College has made to COVID-19 realities, such as schedule changes and alternative support initiatives.

### C. Chair's Report

Board Chair Knapp began his report with news of recent events, stating that he and Dr. Pollard appeared before the County Executive on March 4 to advocate for the FY22 operating budget. He also announced that the Board has undertaken work to conduct a

mid-year status update to complete the Board's annual self-assessment. Finally, Board Chair Knapp reported earlier that evening, the Board held a conference session to review its progress and determine next steps toward its goal to operate as an anti-racist governance body.

Transitioning to other news, Board Chair Knapp announced a recognition of the Links, Incorporated, Silver Spring Chapter, as a recipient of the Montgomery College Service Award to a Community Member. Ms. Pam Young, president of the Links Silver Spring Chapter, joined the meeting and expressed her gratitude for the recognition by Montgomery College and to her colleagues who have given so much of their time and talent to community service.

#### **D. Committee and Liaison Reports**

##### **i. PIC-MC Foundation Liaison**

Liaison Trustee Lacey reported that the PIC MC Foundation Board met on February 23, 2021. At that meeting, it was announced that Mr. Jim Muir resigned as chair and director of the PIC MC Foundation Board. Vice Chair John Compton has stepped in to serve as interim chair. In other PIC MC news, Dr. Lacey stated that the Pilot Biotechnology Boot Camp program, which was innovated by a PIC MC board member, was held as a way to offer training for displaced hospitality workers and others who experienced a pandemic-related job loss to meet the current, urgent demand for employees in the biotech industry.

##### **ii. Montgomery College Foundation Liaison**

Liaison Trustee Suggs Smith reported that the Montgomery College Foundation Board of Directors met on March 3, 2021. At that meeting, the Foundation Board received a fundraising update that \$3,311,900 had been raised towards its campaign goal of \$5 million to be completed by June 30, 2021. Trustee Suggs Smith reported that several gifts by staff, faculty, and Board of Directors were received and recognized by the Foundation and that a virtual donor recognition event is being planned in lieu of an annual scholarship luncheon.

##### **iii. Policy and Governance Committee**

Committee Chair Trustee Hoffman reported that the Policy and Governance Committee met on March 3, 2021. General Counsel Tim Dietz joined the meeting to talk about the history of modifications to the Board of Trustees Bylaws and a discussion about gaps in the current bylaws. The committee will continue their discussion on the bylaws at the next meeting on April 7. Trustee Hoffman stated that a Policy Review Survey was sent to each Trustee for feedback; the purpose of the survey is to create a baseline of the Board's policy review awareness and preferences that will inform the committee's work. He reported that a full set of committee recommendations, including the policy philosophy, policy review criteria, and any modifications to the Board of Trustees Bylaws will be presented to the full Board later this semester. Trustee Hoffman concluded his report by thanking his Trustee colleagues on the committee and staff for their work and support.

## **E. IT Update Report for Workday**

Interim Chief Information Officer Jane Ellen Miller gave a status report on the implementation of the College's enterprise resource management system, Workday. Ms. Miller reported that since the last status update in November, MC Learn through Workday was launched successfully in December 2020. Upcoming deployment of the Performance and Talent and Performance modules in July 2021 will allow for more employee self-service features; Payroll testing will take place in June through October 2021. Ms. Miller concluded her report with news that a fully functional Workday system would be ready for training in the fall.

## **7. CONSENT AGENDA**

**BR#21-03-027          Personnel Actions Confirmation Report**  
**BR#21-03-028          Schedule of Board Meetings for Fiscal Year 2022**

Trustee Suggs Smith made a motion to approve the consent agenda. Trustee Levey seconded.

The Board voted by roll call and the motion passed unanimously.

## **8. AWARD OF CONTRACT**

**BR#21-03-029          Renewal of Award of Contract, Operation and Management of  
Montgomery College Bookstores, Bid 916-002**

Trustee Morales made a motion to approve the award of contract. Trustee Brintnall seconded.

The Board voted by roll call and the motion passed unanimously.

## **9. AWARDS OF CONTRACT (SOLE SOURCE)**

**BR#21-03-030          Solution Subscription**  
**BR#21-03-031          Continuation of Cloud-Based Hosting Services for Asset  
Management Software License**

Trustee Morales made a motion to approve the sole source awards of contract. Trustee Hoffman seconded.

The Board took a roll call vote and the motion passed unanimously.

## **10. NEW BUSINESS**

There was no new business to come before the Board.

## **11. PUBLIC COMMENTS**

Ms. Arlean Graham provided comments.

## **12. TRUSTEE COMMENTS**

Board Chair Knapp noted that the 2021 AGB National Conference on Trusteeship would be taking place virtually in April. He conveyed his hopes that attendees would gain insights and ideas into how strategic governing boards in higher education can shape transformative change in light of the current global pandemic and extraordinary social justice unrest.

### 13. ADJOURNMENT

Trustee Levey made a motion to adjourn. Trustee Morales seconded.

A roll call vote was taken and the motion passed unanimously.

The meeting was adjourned at 8:40 p.m.

Signature on file

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Michael J. Knapp  
Chair, Board of Trustees

Signature on file

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DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees

Recorder: Lily Lee  
Approved on: April 19, 2021