### Resolution Number

<table>
<thead>
<tr>
<th>Resolution Number</th>
<th>Description</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>24-11-014</td>
<td>Personnel Actions Confirmation Report</td>
<td>2-5</td>
</tr>
<tr>
<td>24-11-015</td>
<td>National and State of Maryland Designated Awareness Days and Months for 2024</td>
<td>6-8</td>
</tr>
<tr>
<td>24-11-017</td>
<td>Addition of a Fully Online Delivery Option of the Cloud Computing and Networking Technology Associate of Applied Science</td>
<td>12-14</td>
</tr>
<tr>
<td>24-11-018</td>
<td>Addition of a Fully Online Delivery Option for the Data Science Certificate</td>
<td>15-17</td>
</tr>
<tr>
<td>24-11-019</td>
<td>Addition of a Fully Online Delivery Option for the General Graphic Design Area of Concentration, Graphic Design Associate of Applied Science</td>
<td>18-20</td>
</tr>
<tr>
<td>24-11-020</td>
<td>The Proposed FY25 Capital Budget</td>
<td>21-22</td>
</tr>
</tbody>
</table>
PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Leitch Walker
Resolution Number: 24-11-014
Adopted on: 11/13/2023

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period September 1, 2023, through September 30, 2023; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore, be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments
# MONTGOMERY COLLEGE
## SUMMARY OF PERSONNEL ACTIONS
From September 1, 2023, through September 30, 2023

### STAFF EMPLOYMENTS

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Name</th>
<th>Position Title</th>
<th>Grade</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/02/2023</td>
<td>Todorova, Niya</td>
<td>Instructional Associate</td>
<td>25</td>
<td>Mathematics Dean</td>
</tr>
<tr>
<td>09/05/2023</td>
<td>Butler, Shamiya</td>
<td>Administrative Aide III</td>
<td>23</td>
<td>Health Sciences Dean</td>
</tr>
<tr>
<td>09/05/2023</td>
<td>Martin, Sarah</td>
<td>Sr. Compliance Spec./Invest.</td>
<td>33</td>
<td>Compliance</td>
</tr>
<tr>
<td>09/18/2023</td>
<td>Earp, Leeanna</td>
<td>Instructional Lab Coord.</td>
<td>27</td>
<td>Fine Perform Visual Arts Dean</td>
</tr>
<tr>
<td>09/18/2023</td>
<td>Halligan, Hsiu</td>
<td>Child Care Teacher Assistant</td>
<td>15</td>
<td>Center for Early Education</td>
</tr>
<tr>
<td>09/18/2023</td>
<td>Ikard, Jasmine</td>
<td>Deputy Title IX Coord.</td>
<td>31</td>
<td>Compliance</td>
</tr>
<tr>
<td>09/18/2023</td>
<td>Macek, Michael</td>
<td>Building Equipment Mechanic I</td>
<td>23</td>
<td>Facilities Operations - GT</td>
</tr>
<tr>
<td>09/18/2023</td>
<td>Wilson, Danuta</td>
<td>Transfer Credit Evaluator</td>
<td>21</td>
<td>Records and Registration</td>
</tr>
</tbody>
</table>

### STAFF SEPARATIONS

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Name</th>
<th>Position Title</th>
<th>Grade</th>
<th>YOS</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/06/2023</td>
<td>Burke, Sharon</td>
<td>Analyst-Programmer</td>
<td>33</td>
<td>9</td>
<td>Facilities Central Admin</td>
</tr>
<tr>
<td>09/06/2023</td>
<td>Morton, Gregory²</td>
<td>Student Services Coord. II</td>
<td>19</td>
<td>4</td>
<td>WDCE Central Admin</td>
</tr>
<tr>
<td>09/08/2023</td>
<td>Parker, Reginal</td>
<td>Building Services Worker</td>
<td>11</td>
<td>8</td>
<td>Facilities Operations – RV</td>
</tr>
<tr>
<td>09/19/2023</td>
<td>Jackson, Marcy</td>
<td>Distance Learn Prog Coord</td>
<td>31</td>
<td>18</td>
<td>BITS Dean – WDCE</td>
</tr>
<tr>
<td>09/21/2023</td>
<td>Budd, Tyrone</td>
<td>Building Serv Worker Lead</td>
<td>15</td>
<td>2</td>
<td>Facilities Operations – RV</td>
</tr>
<tr>
<td>09/29/2023</td>
<td>Bridges, Bradley</td>
<td>Director of Aux Enterprises</td>
<td>37</td>
<td>3</td>
<td>Business Services</td>
</tr>
<tr>
<td>09/29/2023</td>
<td>Martin, Paris</td>
<td>Administrative Aide II</td>
<td>19</td>
<td>0²</td>
<td>CW Dean-Student Engage TPSS</td>
</tr>
<tr>
<td>09/29/2023</td>
<td>Proctor, Kevin</td>
<td>Building Services Worker</td>
<td>11</td>
<td>0²</td>
<td>Facilities Operations - RV</td>
</tr>
</tbody>
</table>

### STAFF EMPLOYMENTS: Ethnicity and Gender

<table>
<thead>
<tr>
<th></th>
<th>White</th>
<th>Black</th>
<th>Hispanic</th>
<th>Asian</th>
<th>American Indian</th>
<th>Other/2 or More</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>4</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>7</td>
</tr>
<tr>
<td>Male</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>5</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>8</td>
</tr>
</tbody>
</table>

### STAFF SEPARATIONS: Ethnicity and Gender

<table>
<thead>
<tr>
<th></th>
<th>White</th>
<th>Black</th>
<th>Hispanic</th>
<th>Asian</th>
<th>American Indian</th>
<th>Other/2 or More</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Male</td>
<td>1</td>
<td>5</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>7</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2</td>
<td>5</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>9</td>
</tr>
</tbody>
</table>

¹ Retirement
² Death
² Less than one year
MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From September 1, 2023, through September 30, 2023

FACULTY

FACULTY EMPLOYEMENTS: None

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Name</th>
<th>Position Title</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FACULTY SEPARATIONS

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Name</th>
<th>Position Title</th>
<th>YOS</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/12/2023</td>
<td>Stephen, Larry</td>
<td>Professor</td>
<td>3</td>
<td>Humanities Dean</td>
</tr>
</tbody>
</table>

FACULTY SEPARATIONS: Ethnicity and Gender

<table>
<thead>
<tr>
<th></th>
<th>White</th>
<th>Black</th>
<th>Hispanic</th>
<th>Asian</th>
<th>American Indian</th>
<th>Other/2 or More</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Male</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>
NATIONAL AND STATE OF MARYLAND DESIGNATED AWARENESS DAYS AND MONTHS FOR 2024

BACKGROUND

Federal and state laws have designated specific days and months throughout the year to recognize and celebrate America’s diversity. These designated national and state awareness days and months provide opportunities to acknowledge, honor, and celebrate the contributions of women; members of the gay, lesbian, bisexual, and transgender communities; individuals with a disability; and individuals and peoples of Arab American, Asian American/Pacific Islander, Black/African American, Caribbean American, German American, Hispanic/Latino, Irish American, Italian American, Jewish American, Native American, and Polish American heritage.

Montgomery College is a diverse, multi-ethnic, multi-cultural, and international learning community committed to fostering academic and work environments throughout its campuses that acknowledge and celebrate the contributions of its diverse students, employees, and communities. The designated national and state awareness days and months create unique opportunities at Montgomery College to acknowledge and celebrate these contributions with our local, regional, and national communities.

RECOMMENDATION

It is recommended that the Board of Trustees adopt this resolution to reaffirm its support of the programs and activities at Montgomery College to commemorate and celebrate the federal and state of Maryland awareness days and months. It is also recommended that the Board encourage the College community to participate in such campus and community based activities.

BACKUP INFORMATION

Board Resolution
National and State of Maryland Designated Awareness Days and Months for 2024 Attachment

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

RESOURCE PERSON

Ms. Wilder
WHEREAS, Federal and state laws have designated and proclaimed specific days and months throughout the year to acknowledge and celebrate diversity and ethnic and cultural heritages; and

WHEREAS, The designated national and state awareness days and months provide opportunities to acknowledge, honor, and celebrate the contributions of women; members of the gay, lesbian, bisexual, and transgender communities; individuals with a disability; and individuals and peoples of Arab American, Asian American/Pacific Islander, Black/African American, Caribbean American, German American, Hispanic/Latino, Irish American, Italian American, Jewish American, Native American and Polish American heritage; and

WHEREAS, Montgomery College is a diverse, multi-ethnic, multi-cultural, and international learning community committed to fostering academic and work environments throughout its campuses that acknowledge and celebrate the contributions of its diverse students, employees, and communities; and

WHEREAS, Montgomery College supports programs and activities that acknowledge, commemorate, and celebrate the contributions of its diverse students, faculty, staff, and members of its diverse surrounding communities; and

WHEREAS, The College will plan various events, library displays, and/or host speakers for a designated federal or state awareness day or month celebration; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the Board of Trustees hereby endorses and supports observances and activities of designated federal and state awareness days and months; and be it further

Resolved, That the Board of Trustees hereby encourage all members of the Montgomery College community to participate in planning programs and activities and attending observances for designated federal and state awareness days and months.
ATTACHMENT

NATIONAL AND STATE OF MARYLAND DESIGNATED
AWARENESS DAYS AND MONTHS FOR 2024

The designated national and state awareness days and months that Montgomery College will acknowledge and celebrate in 2024 are below.

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>Black/ African American History</td>
</tr>
<tr>
<td>March</td>
<td>Irish-American Heritage</td>
</tr>
<tr>
<td></td>
<td>National Women’s History</td>
</tr>
<tr>
<td>April</td>
<td>National Arab American Heritage</td>
</tr>
<tr>
<td>May</td>
<td>Asian Pacific American Heritage</td>
</tr>
<tr>
<td></td>
<td>Jewish American Heritage</td>
</tr>
<tr>
<td>June</td>
<td>Juneteenth National Freedom Day</td>
</tr>
<tr>
<td></td>
<td>LGBTQ Pride Month</td>
</tr>
<tr>
<td></td>
<td>National Caribbean-American Heritage</td>
</tr>
<tr>
<td></td>
<td>National Immigrant Heritage Month</td>
</tr>
<tr>
<td>September-October</td>
<td>National Hispanic Heritage</td>
</tr>
<tr>
<td>October</td>
<td>German American Heritage</td>
</tr>
<tr>
<td></td>
<td>National Italian American Heritage</td>
</tr>
<tr>
<td></td>
<td>National Disability Employment Awareness</td>
</tr>
<tr>
<td></td>
<td>Polish American Heritage</td>
</tr>
<tr>
<td>November</td>
<td>National Native American Heritage</td>
</tr>
</tbody>
</table>
MODIFICATION OF POLICY 11005–FORMULATION AND ISSUANCE OF COLLEGE POLICIES AND PROCEDURES

General Information

<table>
<thead>
<tr>
<th>Policy Number:</th>
<th>11005</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contained in Chapter:</td>
<td>Chapter One</td>
</tr>
<tr>
<td>Policy Title:</td>
<td>Formulation and Issuance of College Policies and Procedures</td>
</tr>
<tr>
<td>Policy Creation Date:</td>
<td>June 18, 2012</td>
</tr>
<tr>
<td>Most Recent Modification Date:</td>
<td>June 18, 2012</td>
</tr>
</tbody>
</table>

Changes, Additions, Deletions

<table>
<thead>
<tr>
<th>Line Number</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-21</td>
<td>This section delineates the Board’s commitment to reviewing policies to affirm, update, or retire them, as appropriate. It expresses the Board’s aim to review all policies at least once during each accreditation cycle.</td>
</tr>
</tbody>
</table>

RECOMMENDATION

It is recommended that the Board of Trustees adopt the modifications to Policy 11005–Formulation and Issuance of College Policies and Procedures.

BACKUP INFORMATION

Resolution
Policy 11005–Formulation and Issuance of College Policies and Procedures

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain
WHEREAS, The Board of Trustees created 11005–Formulation and Issuance of College Policies and Procedures in 2012; and

WHEREAS, The policy has served an important purpose in the development of College policies; and

WHEREAS, The policy has been reviewed by the appropriate College leadership and stakeholders for their feedback and has been updated; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That 11005–Formulation and Issuance of College Policies and Procedures be amended as indicated in the attached draft; and be it further

Resolved, That the president is authorized to implement these changes.
POLICY Board of Trustees - Montgomery College

Chapter: Board of Trustees
Modification No. 001-002

Subject: Formulation and Issuance of College Policies and Procedures

I. Montgomery College is committed to providing clearly articulated and publicly posted policies that support the advancement of the College’s mission.

II. The Board of Trustees, in consultation with the president of the College, develops and establishes policies that serve as the general principles for operations and decision-making, and, where appropriate, for delegating authority to the president.

III. These policies are established pursuant to authority granted to the Board of Trustees under the Maryland Education Article, Title 16 Community Colleges, and are intended to address the responsibilities entrusted to the trustees under that Title.

IV. As chief executive officer of the College, the president is responsible for implementing these policies through appropriate procedures.

V. All members of the College community, including guests on College premises, are subject to the policies and procedures as currently amended and posted, and are charged with notice and knowledge of their provisions.

VI. The Board of Trustees is committed to reviewing established policies to affirm their continued relevance, update, or retire them, as appropriate. During each reaccreditation cycle of the College, the Board will review each policy at least once.

VII. The president is authorized to develop and post procedures to implement this policy. The president is also authorized to waive or change the application of these procedures under circumstances deemed appropriate by the president, regardless of the provisions of the posted procedures; this authority to waive or change application may not be delegated by the president except as may be specifically provided in a procedure.

Board Approval: June 18, 2012; DATE
BACKGROUND

Per Montgomery College’s 2023-2028 Strategic Plan, Goal 2 cultivates a sense of belonging for everyone at the College by leveraging innovative teaching and delivery models to ensure equitable access and success for all students (and employees). Montgomery College currently offers 17 online degrees and 12 online certificates, with another five fully online programs pending approval from the Maryland Higher Education Commission. The College has seen tremendous growth in fully asynchronous online courses, and in recent years has also seen growth in synchronous structured remote courses. Open educational resources, zero cost textbooks, and extended winter enrollments also contribute to the College’s overall online enrollments.

At this time, the networking discipline is prepared to offer a fully online delivery option for the cloud computing and networking technology associate of applied science. An application for approval has already been submitted to the Commission for a fully online option for the cloud computing certificate, and credits from the certificate can be applied to the cloud computing associate of applied science. A formal online option for the degree follows suit and offers the same benefit to students as the certificate.

The outstanding quality of a Montgomery College education remains the same for programs with a fully online option. The College’s online programs follow the same curriculum at the same cost as the on-campus options. All online programs are taught by the same expert faculty who teach on-campus, all of whom are trained and certified in online quality assurance. Students have online access to the College’s same exceptional student support services. The online delivery option will use the same institutional resources as the on-campus delivery option. Furthermore, Montgomery College’s Office of Assessment conducts an academic program review every three years to ensure the program curriculum and student learning outcomes are coherent, cohesive, and comparable, regardless of program modality.

RECOMMENDATION

It is recommended that the Board of Trustees approve the addition of a fully online delivery option for the cloud computing and networking technology associate of applied science and that the president be authorized to submit an application for approval to the Maryland Higher Education Commission.

BACKUP INFORMATION

Section 13B.02.03.03 Higher Education Article of Code of Maryland Regulations (COMAR)
RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Fechter

RESOURCE PERSONS

Dr. Benmouna
Dr. Kehnemouyi
Ms. Leonard
Resolution Number: 24-11-017  
Adopted on: 11/13/2023  
Subject: Addition of a Fully Online Delivery Option for the Cloud Computing and Networking Technology Associate of Applied Science

WHEREAS, Montgomery College’s 2023-2028 Strategic Plan, Goal 2 cultivates a sense of belonging for everyone at the College by leveraging innovative teaching and delivery models to ensure equitable access and success for all students; and

WHEREAS, Montgomery College currently offers 17 online degrees and 12 online certificates, with another five fully online programs pending approval from the Maryland Higher Education Commission; and

WHEREAS, Montgomery College has seen tremendous growth in fully asynchronous online courses and in recent years has also seen growth in synchronous structured remote courses; and

WHEREAS, At this time, the networking discipline is prepared to offer a fully online delivery option for the cloud computing and networking technology associate of applied science; and

WHEREAS, An application for approval has already been submitted to the Commission for a fully online option for the cloud computing certificate, and credits from the certificate can be applied to the cloud computing associate of applied science; a formal online option for the degree follows suit and offers the same benefit to students as the certificate; and

WHEREAS, The outstanding quality of a Montgomery College education remains the same for programs with a fully online option; the College’s online programs follow the same curriculum at the same cost as the on-campus options; and

WHEREAS, All online programs are taught by the same expert faculty who teach on-campus, all of whom are trained and certified in online quality assurance; and

WHEREAS, Students have online access to the College’s same exceptional student support services; and

WHEREAS, The online delivery option will use the same institutional resources as the on-campus delivery option; and

WHEREAS, Montgomery College’s Office of Assessment conducts an academic program review every three years to ensure the program curriculum and student learning outcomes are coherent, cohesive, and comparable, regardless of program modality; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the members of the Board of Trustees approve the addition of a fully online delivery option for the cloud computing and networking technology associate of applied science; and be it further

Resolved, That an application for the fully online delivery option be forwarded to the Maryland Higher Education Commission for approval.
BOARD OF TRUSTEES
MONTGOMERY COLLEGE
Rockville, Maryland

Agenda Item Number: 6B
November 13, 2023

ADDITION OF A FULLY ONLINE DELIVERY OPTION
FOR THE DATA SCIENCE CERTIFICATE

BACKGROUND

Per Montgomery College’s 2023-2028 Strategic Plan, Goal 2 cultivates a sense of belonging for everyone at the College by leveraging innovative teaching and delivery models to ensure equitable access and success for all students (and employees). Montgomery College currently offers 17 online degrees and 12 online certificates, with another five fully online programs pending approval from the Maryland Higher Education Commission. The College has seen tremendous growth in fully asynchronous online courses, and in recent years has also seen growth in synchronous structured remote courses. Open educational resources, zero cost textbooks, and extended winter enrollments also contribute to the College’s overall online enrollments.

At this time, the data science discipline is prepared to offer a fully online delivery option for the data science certificate. Credits from the certificate can be applied to the data science associate of applied science, which already has a fully online option. A formal online option for the certificate follows suit and offers the same benefit to students as the degree.

The outstanding quality of a Montgomery College education remains the same for programs with a fully online option. The College’s online programs follow the same curriculum at the same cost as the on-campus options. All online programs are taught by the same expert faculty who teach on-campus, all of whom are trained and certified in online quality assurance. Students have online access to the College’s same exceptional student support services. The online delivery option will use the same institutional resources as the on-campus delivery option. Furthermore, Montgomery College’s Office of Assessment conducts an academic program review every three years to ensure the program curriculum and student learning outcomes are coherent, cohesive, and comparable, regardless of program modality.

RECOMMENDATION

It is recommended that the Board of Trustees approve the addition of a fully online delivery option for the data science certificate and that the president be authorized to submit an application for approval to the Maryland Higher Education Commission.

BACKUP INFORMATION

Section 13B.02.03.03 Higher Education Article of Code of Maryland Regulations (COMAR)
RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Fechter

RESOURCE PERSONS

Dr. Kehnmouyi
Ms. Leonard
Dr. Nash
WHEREAS, Montgomery College’s 2023-2028 Strategic Plan, Goal 2 cultivates a sense of belonging for everyone at the College by leveraging innovative teaching and delivery models to ensure equitable access and success for all students; and

WHEREAS, Montgomery College currently offers 17 online degrees and 12 online certificates, with another five fully online programs pending approval from the Maryland Higher Education Commission; and

WHEREAS, Montgomery College has seen tremendous growth in fully asynchronous online courses and in recent years has also seen growth in synchronous structured remote courses; and

WHEREAS, In support of this goal, the data science discipline is prepared to offer a fully online delivery option for the data science certificate; and

WHEREAS, Credits from the certificate can be applied to the data science associate of applied science, which already has a fully online option; a formal online option for the certificate follows suit and offers the same benefit to students as the degree; and

WHEREAS, The outstanding quality of a Montgomery College education remains the same for programs with a fully online option; the College’s online programs follow the same curriculum at the same cost as the on-campus options; and

WHEREAS, All online programs are taught by the same expert faculty who teach on-campus, all of whom are trained and certified in online quality assurance; and

WHEREAS, Students have online access to the College’s same exceptional student support services; and

WHEREAS, The online delivery option will use the same institutional resources as the on-campus delivery option; and

WHEREAS, Montgomery College’s Office of Assessment conducts an academic program review every three years to ensure the program curriculum and student learning outcomes are coherent, cohesive, and comparable, regardless of program modality; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the members of the Board of Trustees approve the addition of a fully online delivery option for the data science certificate; and be it further

Resolved, That an application for the fully online delivery option be forwarded to the Maryland Higher Education Commission for approval.
ADDITION OF A FULLY ONLINE DELIVERY OPTION FOR THE
GENERAL GRAPHIC DESIGN AREA OF CONCENTRATION,
GRAPHIC DESIGN ASSOCIATE OF APPLIED SCIENCE

BACKGROUND

Per Montgomery College’s 2023-2028 Strategic Plan, Goal 2 cultivates a sense of belonging for everyone at the College by leveraging innovative teaching and delivery models to ensure equitable access and success for all students (and employees). Montgomery College currently offers 17 online degrees and 12 online certificates, with another five fully online programs pending approval from the Maryland Higher Education Commission. The College has seen tremendous growth in fully asynchronous online courses, and in recent years has also seen growth in synchronous structured remote courses. Open educational resources, zero cost textbooks, and extended winter enrollments also contribute to the College’s overall online enrollments.

To better serve student needs, the graphic design discipline is prepared to offer a fully online delivery option for the general graphic design associate of applied science. Providing a fully online option for program completion offers working professionals a pathway to degree completion, and it helps family caregivers and full-time workers balance their personal and professional responsibilities while earning their degree in an online format. A fully online delivery option also allows the discipline to advertise the online program to attract more students.

The outstanding quality of a Montgomery College education remains the same for programs with a fully online option. The College’s online programs follow the same curriculum at the same cost as the on-campus options. All online programs are taught by the same expert faculty who teach on-campus, all of whom are trained and certified in online quality assurance. Students have online access to the College’s same exceptional student support services. The online delivery option will use the same institutional resources as the on-campus delivery option. Furthermore, Montgomery College’s Office of Assessment conducts an academic program review every three years to ensure the program curriculum and student learning outcomes are coherent, cohesive, and comparable, regardless of program modality.

RECOMMENDATION

It is recommended that the Board of Trustees approve the addition of a fully online delivery option for the general graphic design area of concentration, graphic design associate of applied science and that the president be authorized to submit an application for approval to the Maryland Higher Education Commission.

BACKUP INFORMATION

Section 13B.02.03.03 Higher Education Article of Code of Maryland Regulations (COMAR)
RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Fechter

RESOURCE PERSONS

Dr. Benjamin
Ms. Leonard
Dr. Trezza
Resolution Number: 24-11-019
Adopted on: 11/13/2023

Subject: Addition of a Fully Online Delivery Option for the General Graphic Design Area of Concentration, Graphic Design Associate of Applied Science

WHEREAS, Montgomery College’s 2023-2028 Strategic Plan, Goal 2 cultivates a sense of belonging for everyone at the College by leveraging innovative teaching and delivery models to ensure equitable access and success for all students; and

WHEREAS, Montgomery College currently offers 17 online degrees and 12 online certificates, with another five fully online programs pending approval from the Maryland Higher Education Commission; and

WHEREAS, Montgomery College has seen tremendous growth in fully asynchronous online courses and in recent years has also seen growth in synchronous structured remote courses; and

WHEREAS, To better serve student needs, the graphic design discipline is prepared to offer a fully online delivery option for the general graphic design associate of applied science; and

WHEREAS, Providing a fully online option for program completion offers working professionals a pathway to degree completion, and it helps family caregivers and full-time workers balance their personal and professional responsibilities while earning their degree in an online format; and

WHEREAS, The outstanding quality of a Montgomery College education remains the same for programs with a fully online option; the College’s online programs follow the same curriculum at the same cost as the on-campus options; and

WHEREAS, All online programs are taught by the same expert faculty who teach on-campus, all of whom are trained and certified in online quality assurance; and

WHEREAS, Students have online access to the College’s same exceptional student support services; and

WHEREAS, The online delivery option will use the same institutional resources as the on-campus delivery option; and

WHEREAS, Montgomery College’s Office of Assessment conducts an academic program review every three years to ensure the program curriculum and student learning outcomes are coherent, cohesive, and comparable, regardless of program modality; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the members of the Board of Trustees approve the addition of a fully online delivery option for the general graphic design area of concentration, graphic design associate of applied science; and be it further

Resolved, That an application for the fully online delivery option be forwarded to the Maryland Higher Education Commission for approval.
THE PROPOSED FY25 CAPITAL BUDGET

BACKGROUND

The proposed FY25 capital budget and six-year FY25–30 capital improvement program was presented and discussed at the October 16, 2023, Board of Trustees meeting. The capital improvement program is supported by and implements the College’s Facilities Master Plan. The request for FY25 is the second half of the FY25–30 biennial capital budget and totals $48,869,000. A copy of the proposed capital budget was distributed to the board at its October meeting. No changes to the budget were requested by the board. The board’s adoption of the proposed FY25 capital budget is necessary for the county executive’s consideration of these requests in the county’s capital improvement program. Attached is a summary table that shows the proposed FY25 request by project, along with the FY26 request for each project.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the FY25 capital budget, which requests a total of $48,869,000 and authorize the transmittal of the budget to the county.

BACKUP INFORMATION

Board Resolution
FY25 Capital Budget Summary

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Mr. Mills
Resolution Number: 24-11-020
Adopted on: 11/13/2023

Subject: The Proposed FY25 Capital Budget

WHEREAS, On the basis of the College’s Facilities Master Plan and future enrollment projections, the proposed FY25 capital budget and six-year FY25–30 capital improvement program have been developed by appropriate College personnel; and

WHEREAS, The proposed FY25 biennial capital budget and six-year FY25-30 capital improvement program must be transmitted to the Montgomery County government for inclusion in the county executive’s recommended capital improvements program; and

WHEREAS, The proposed FY25 capital budget aligns with all four goals identified in Montgomery College’s Strategic Plan; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees adopt the proposed FY25 capital budget and six-year FY25–30 capital improvement program and authorize the president of the College to transmit the project description forms to the county executive for review and recommendation in the county’s capital improvement program.