

**MONTGOMERY COLLEGE  
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS  
January 31, 2011**

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**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 8  
January 31, 2011

**PERSONNEL ACTIONS CONFIRMATION REPORT**

BACKGROUND

The Board of Trustees by State Law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACK-UP INFORMATION

Board Resolution  
Personnel Actions Confirmation Report

RESOURCE PERSON(S)

Ms. Lawyer  
Ms. Bokor

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **11-01-001**  
Adopted on: **1/31/2011**

Agenda Item Number: 8  
January 10, 2011

**Subject: Personnel Actions Confirmation**

WHEREAS, by State Law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summary indicates related personnel actions taken by the College during the period from and including December 1, 2010, to and including December 31, 2010; and

WHEREAS, the President of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, that the Board of Trustees accepts the attached report and confirms the action of the President.

Attachment

MONTGOMERY COLLEGE  
SUMMARY OF PERSONNEL ACTIONS  
From and Including December 1, 2010, to and Including December 31, 2010

**STAFF**

**STAFF EMPLOYMENTS**

Effective

Date	Name	Position Title	Grade	Location
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**STAFF EMPLOYMENTS: None**

**STAFF SEPARATIONS**

12/11/2010	Morgan, Kelvin L <sup>1</sup>	Lead Safety & Security Officer	F	Facilities Security - TP/SS
12/14/2010	Narvaez, Segundo <sup>1</sup>	Building Service Worker	A	Facilities Maintenance RV
12/31/2010	Pinkney, Hercules	Former Interim President	X	Office of the President
12/11/2010	Seger, Sherry E <sup>1</sup>	General Maintenance Worker	C	Facilities Maintenance GT

**STAFF SEPARATIONS: Ethnicity and Gender**

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	0	0	0	0	1
Male	0	2	1	0	0	3
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>4</b>

**FACULTY**

**FACULTY EMPLOYMENTS: None**

**FACULTY SEPARATIONS: None**

<sup>1</sup> Retirement

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 9  
January 31, 2011

**AWARD OF CONTRACT, PROJECT AND PORTFOLIO MANAGEMENT SYSTEM,  
BID NO. 511-007**

**BACKGROUND**

The Office of Information Technology (OIT) uses a project and portfolio management system to manage, track and coordinate over 400 information technology projects that address College instructional and administrative programs through their lifecycle. In 1999, the Board of Trustees awarded a contract for the purchase of the project management licensed software. Subsequently, in 2005 and again in 2007, the Board awarded contracts for the purchase of upgrades to the project management system. The current contract for this system will no longer be maintained by the service provider and the services will expire in May 2011.

As a result, the Vice President of Instructional and Information Technology/Chief Information Officer has requested a contract award for the purchase of a replacement project and portfolio management system. The new system will assist OIT in managing, tracking, and coordinating information technology projects throughout their lifecycle. Custom reports and annual tactical plans will be created from this system to prepare the Information Technology Strategic Plan. In addition, the project and portfolio management system will be used to support Score Card functionality as part of the Information Technology Governance processes and for implementing lifecycle/work flow and resource management.

On September 17, 2010, a solicitation was issued for the replacement of a project and portfolio management system. Twelve (12) responses, including three (3) no bids, were received on October 6, 2010. An evaluation committee consisting of information technology staff reviewed, evaluated and ranked all responses based on established criteria. After review of the proposals, five vendors were invited to demonstrate their proposed products and for an evaluation of their pricing. Proposals from the remaining four vendors were not considered further because their proposals were not qualified. AtTask, Inc., Orem, Utah, was the highest ranked vendor meeting College requirements. References of the highest ranked vendor were affirmative. Board of Trustees approval is required for awards resulting from competitive sealed proposals valued above \$25,000.

**RECOMMENDATION**

It is recommended that the Board of Trustees award a contract for the purchase of a replacement project and portfolio management system to AtTask, Inc, Orem, Utah, beginning February 1, 2011, for a one-year term, for a total first year price of \$68,050, which includes \$21,500 for implementation, and \$46,550 for licensing fees. It is further recommended that the contract be renewed for up to four (4) additional one-year terms with an annual cost of \$46,550 provided that service is satisfactory, the need continues, funds are available and it is in the best interest of the College.

**BACKUP INFORMATION**

Board Resolution  
Bid Summary (Board Members Only)  
Bidder's List (Board Members Only)

**RESOURCE PERSONS**

Dr. Russell                      Dr. Wormack

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **11-01-002**  
Adopted on: **1/31/2011**

Agenda Item Number: 9  
January 31, 2011

**Subject: Award of Contract, Project and Portfolio Management System Bid No: 511-007**

WHEREAS, the Office of Information Technology (OIT) uses a project and portfolio management system to manage, track and coordinate over 400 information technology projects that address College instructional and administrative programs through their lifecycle; and

WHEREAS, in 1999, the Board of Trustees awarded a contract for the purchase of the project management licensed software; and subsequently awarded contracts to upgrade the project and portfolio management system in 2005 and 2007; and

WHEREAS, the current system will no longer be maintained and the services will expire in May 2011; and

WHEREAS, the Vice President of Instructional and Information Technology/Chief Information Officer has requested the purchase of software, training and services as a replacement project and portfolio management system; and

WHEREAS, the Director of Procurement certifies that specifications were developed by appropriate College staff, and the Chief Business Officer certifies that funds have been requested in the FY2011 Operating Budget; and

WHEREAS, pursuant to Md. (Educ.) Code Ann. Sec. 16-311(c), a request for proposal was publicly advertised in a County newspaper on September 17, 2010; and posted on the College Procurement and State of Maryland websites, downloaded by ninety-six (96) vendors; twelve (12) responses, including one in-state vendor and three (3) no bids, were received, read aloud, and recorded, beginning at 3:00 p.m. on October 6, 2010; and

WHEREAS, upon evaluation it was determined that the proposal submitted by AtTask, Orem, Utah, was the highest evaluated vendor meeting college specifications; and

WHEREAS, awards resulting from competitive sealed proposals valued above \$25,000 require approval of the Board of Trustees; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That a contract to purchase software, training and services as a replacement project and portfolio management system be awarded to AtTask, Inc., Orem, Utah, for one-year term, beginning February 1, 2011, for a total first year price of \$68,050, which includes \$21,500 for implementation and \$46,550 for licensing fees; and be it further

Resolved, That the contract be renewed for up to four (4) additional one-year terms, for an annual price of \$46,550, under the same terms and conditions at the sole option of the College, provided service is satisfactory, the need continues, funds are available and it is in the best interest of the College.

DPP:abg

**MONTGOMERY COLLEGE  
BOARD OF TRUSTEES**

Agenda Item Number: 10  
January 31, 2011

**AWARD OF CONTRACTS FOR SCIENTIFIC EQUIPMENT  
SCIENCE CENTER, ROCKVILLE CAMPUS  
BID NO. 511-006**

BACKGROUND

This award is for the procurement of scientific equipment for the Rockville Campus' Science Center. New scientific equipment purchases are required to facilitate the operation of the new 140,700 GSF building, containing science laboratories, and science prep rooms, and to meet the needs of expanded programs. Equipment purchased will support teaching in Biology, Chemistry and Physics, Engineering and Geosciences.

A request for bid for this project was advertised in the local newspaper and posted electronically to two websites on October 22, 2010. One bid document was issued for brand-specific scientific equipment catalogued in ten (10) major categories, with further subcategories, comprising two hundred sixty-two (262) line items. Substitutions for specified items were considered where bidders provided documentation proving equivalency. The stated expectation was that the lowest responsible and qualified bidder on each line item would be recommended for contract award. Ninety (90) prospective vendors obtained bid documents. Forty (40) price proposals were received and were publicly opened starting on November 5, 2010.

Satisfactory bids were received on one hundred fifty-seven (157) items. No bids were received on fifty (50) line items. On three (3) line items, proposed substitutions were rejected as not compliant with required specifications, and no satisfactory back-up bid was available, rendering those three bid items non-responsive. The complexity associated with evaluation due to substitutions proposed in two categories, comprising fifty-two (52) line items, has resulted in a recommendation to re-solicit pricing for those items on a category, rather than line item, basis. Bids for items receiving no bids or non-responsive bids were cancelled and alternative procurement methods undertaken. Those items requiring further action by the Board, as sole source procurements, are the subject of a separate agenda item.

The total award value proposed for one hundred fifty-seven (157) items, on which acceptable bids were received, is \$2,522,422.68. The estimated cost for these items was approximately \$2,960,000. Sufficient funds are available for this award in the FY2011 Capital Budget. Board approval is required for awards resulting from competitive sealed bid valued above \$100,000.

RECOMMENDATION

It is recommended that, contingent upon State of Maryland Board of Public Works approval (where required), awards of contract be made to twenty-six (26) individual bidders, for the purchase, delivery and installation of scientific equipment for the Rockville Campus Science Center for a total amount of \$2,522,422.68.

BACK-UP INFORMATION

Board Resolution  
Summary of Bids (Board Members Only)  
Bidders' List (Board Members Only)

RESOURCE PERSON(S):

Mr. Capp  
Dr. Wormack  
Mr. Moore

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **11-01-003**  
Adopted on: **1/31/2011**

Agenda Item Number: 10  
January 31, 2011

**Subject: Award of Contract for Scientific Equipment, Science Center, Rockville Campus,  
Bid No. 511-006**

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WHEREAS, the Associate Vice President for College Facilities requests approval of contracts for purchase of scientific equipment for the Science Center on the Rockville Campus; and

WHEREAS, the Director of Procurement certifies that equipment lists and specifications were developed by appropriate College staff and consultants; and

WHEREAS, pursuant to Md. (Educ.) Ann. Sec. 16-311, a request for proposals was publicly advertised on October 22, 2010, in the *Gazette* newspaper; and posted on the Montgomery College Procurement Web site, and eMarylandmarketplace.com website; and;

WHEREAS, forty (40) price proposals for this project were received in the Office of Procurement at 3:00 p.m. local time on November 5, 2010; and

WHEREAS, after analysis of the price proposals, for items on which satisfactory bids were received, the Director of Procurement has determined that the lowest responsible bids submitted by the vendors listed below, meet all College specifications and are therefore the recommended responsive proposals; and

WHEREAS, the Chief Business Officer certifies that, contingent upon Maryland State Board of Public Works approval, funds are available in the FY2011 Capital Budget to enable the College to award the contracts as recommended; and

WHEREAS, Board approval is required for awards resulting from competitive sealed bid valued above \$100,000; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That contingent upon State of Maryland Board of Public Works approval (where required), multiple contracts for providing all necessary materials, labor, equipment, and insurance to furnish and install miscellaneous scientific equipment for the Rockville Campus Science Center building, be awarded to the vendors listed below for the total amount of \$2,522,422.68;

<b>BIDDER AND ADDRESS</b>	<b>CONTRACT AMOUNT</b>	<b>ITEM(S)</b>
Agilent Technologies, Inc. Chemical Analysis Group 2850 Centerville Rd Wilmington, DE 19808	\$ 41,454.00	A7.5



<b>BIDDER AND ADDRESS</b>	<b>CONTRACT AMOUNT</b>	<b>ITEM(S)</b>
Anasazi Instruments, Inc. 4101 Cashford Avenue – Suite 102 Indianapolis, IN 46203	\$ 150,400.00	A6.1
Applied PhotoPhysics, Ltd. 203-205 Kingston Road Leatherhead, Surrey KT22 7PB UNITED KINGDOM	\$ 71,924.00	A6.14, A6.15, A6.16
BioAmerica Inc. 12595 SW 137 <sup>th</sup> Avenue – Suite 311 Miami, FL 33186	\$ 2,470.60	A5.3, A5.4
Carolina Biological Supply Company 2700 York Road Burlington, NC 27215	\$ 4,578.48	A5.1
COSH Healthcare 2189-F Flintstone Drive Tucker, GA 30084	\$ 53,930.30	A10.21, B.3
D & N Enterprises 4930 Sharon Avenue Columbus, OH 43214	\$ 104,014.56	A6.5, A6.6
Entest, Inc. 2015 Midway Road Carrollton, TX 75006	\$ 80,747.47	K.14, K.15, K.17, K.18, K.20, K.21, K.22
Fox Scientific Inc. 8221 E FM 917 Alvarado, TX 76009	\$ 15,115.67	A5.7, A6.8, A9.5
Frey Scientific 80 Northwest Boulevard PO Box 3000 Nashua, NH 03061	\$ 1,599.92	K.10
I. Miller Precision Optical Instruments 35 N. 2 <sup>nd</sup> Street Philadelphia, PA 19106	\$ 425,507.00	A10.1, A10.4, A10.5, A10.6, A10.7, A10.8
Integra/Viaflo Corporation 2 Wentworth Drive Hudson, NH 03051	\$ 53,855.00	D.16

<b>BIDDER AND ADDRESS</b>	<b>CONTRACT AMOUNT</b>	<b>ITEM(S)</b>
Labrepco 101 Witme Road – Suite 700 Horsham, PA 19044	\$ 3,874.00	A2.1
The McConnell Group 1901 Research Boulevard – Suite 502 Rockville, MD 20850	\$ 68,436.88	A1.8, A1.9, A1.10, A1.11, A1.12, A2.5, A4.8, A5.2, A10.20, A10.23, A10.32, A10.35, F.4, F.5
Nikon Instruments, Inc. 1300 Walt Whitman Road Melville, NY 11747	\$ 66,517.60	A10.2, A10.9
Para Scientific 297 Cedar Lane Fairless Hills, PA 19030	\$ 30,970.58	A3.5, A4.10, A4.11, A9.1, A10.17, A10.29, B.1
Pasco Scientific 10101 Foothills Road Roseville, CA 95765	\$ 9,228.30	K.7
Rigaku Americas Corporation 9009 New Trails Drive The Woodlands, TX 77381	\$ 94,445.00	A6.17
Sanyo North America Corp. Biomedical Solutions Division 1300 Michaels Drive – Suite A Wood Dale, IL 60191-1006	\$ 59,685.00	A4.1, A4.2, A4.3, A4.12, A4.13
Sargent-Welch/VWR 3850 North Wilke Road – Suite 300 Arlington Heights, IL 60004	\$ 192,436.63	A2.3, A2.4, A3.1, A3.2, A5.5, A5.6, A8.0 – A8.7, C.1, C.12, K.4, K.6, K.19
VWR Education LLC dba Science Kit & Boreal Laboratories 777 East Park Drive Tonawanda, NY 14150	\$ 65,272.04	A1.4, A7.2, A10.3, C.8, C.9, C.10, C.11, C.13, C.14, C.15, C.16, C.17, C.18, C.19, C.20, C.21, C.22, C.23, K.5, K.26
Shimadzu Scientific Instruments, Inc. 7102 Riverwood Drive Columbia, MD 21046	\$ 210,962.15	A7.1, A7.3, A7.4
The Sky Plus 5561 Cindy Court Mt Airy, MD 21771	\$ 63,346.68	C.24, K.11, K.12, K.13, K.27

BIDDER AND ADDRESS	CONTRACT AMOUNT	ITEM(S)
Thomas Scientific 1654 High Hill Road Swedesboro, NJ 08085	\$ 377,383.15	A1.1, A1.2, A1.3, A2.2, A3.3, A6.4, A6.7, A6.10, A6.11, A6.12A, A6.12B, A9.2, A9.4, A9.6, A9.8, A10.10, A10.11, A10.12, A10.13, A10.19, A10.22, A10.24, A10.33, A10.34
VWR International LLC 1050 Satellite Boulevard Suwanee, GA 30024	\$ 258,537.67	A1.5, A1.6, A1.7, A3.4, A4.4, A4.5, A4.6, A4.7, A4.9, A6.9, A9.3, A9.7, A10.15, A10.16, A10.30, A10.37, A10.38, B.2, C.7, F.1, F.2, F.3, F.6, F.7
Weather Bug 12410 Milestone Center Drive – Suite 300 Germantown, MD 20876	\$ 15,730.00	K.1
<b>TOTAL BID AWARDS</b>		<b>\$2,522,422.68</b>

and be it further

Resolved, That the Board of Trustees respectfully requests of the State of Maryland Board of Public Works the full State-eligible share of funding for these contracts; and be it further

Resolved, That upon receipt of the necessary approvals, contracts may be awarded to the vendors listed above.

DPP:abg

**MONTGOMERY COLLEGE  
BOARD OF TRUSTEES**

Agenda Item Number: 11  
January 31, 2011

**SOLE-SOURCE AWARD OF CONTRACTS FOR SCIENTIFIC EQUIPMENT  
SCIENCE CENTER, ROCKVILLE CAMPUS**

BACKGROUND

This award is for the sole source procurement of certain specific scientific equipment for the Rockville Campus' Science Center. These items received no bids, or no responsive bids, under Bid #511-006. New scientific equipment purchases are required to facilitate the operation of the new 140,700 GSF building, containing science laboratories, and science prep rooms, and to meet the needs of expanded programs. Equipment purchased will support teaching in Biology, Chemistry and Physics, Engineering and Geosciences.

Forty (40) price proposals were received for Bid #511-006 on November 5, 2010. After a thorough analysis of the price proposals, it was determined that fifty (50) items received no bid and bids for three (3) items were determined to be non-responsive and were cancelled from the bid. Alternative procurement for these items was necessary in order to provide equipment delivery in time to support of the planned building opening date. For a number of items, pricing from manufacturers specified in the bid document was solicited on a sole source basis. The Board of Trustees must approve sole source procurements where the proposed award value is \$25,000 or greater is required.

The total award value proposed for sole-source items, whose value is \$25,000 or greater, is \$269,294.91. The estimated cost for these items was \$ 264,011.00. Sufficient funds are available for this award in the FY2011 Capital Budget.

RECOMMENDATION

It is recommended that, contingent upon State of Maryland Board of Public Works approval (where required), awards of contract be made to six (6) individual bidders, on a sole source basis, for the purchase, delivery and installation of scientific equipment for the Rockville Campus Science Center for a total amount of \$269,294.91.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSON(S):

Mr. Capp  
Dr. Wormack  
Mr. Moore

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **11-01-004**  
Adopted on: **1/31/2011**

Agenda Item Number: 11  
January 31, 2011

**Subject: Sole Source Award of Contracts for Scientific Equipment, Science Center, Rockville Campus**

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WHEREAS, the Associate Vice President for College Facilities requests approval of contracts for purchase of scientific equipment for the Science Center on the Rockville Campus; and

WHEREAS, the Director of Procurement certifies that equipment lists and specifications were developed by appropriate College staff and consultants; and

WHEREAS, pursuant to Md. (Educ.) Ann. Sec. 16-311, a request for proposals was publicly advertised on October 22, 2010, in the *Gazette* newspaper; and posted on the Montgomery College Procurement Web site, and eMaryland Market website; and;

WHEREAS, forty (40) price proposals for this project were received in the Office of Procurement at 3:00 p.m. local time on November 5, 2010; and

WHEREAS, fifty (50) items received no bid and three (3) items received non-responsive bids, and these items were cancelled from the original bid and pricing was sought directly from the manufacturers of the specified equipment, or the manufacturer's authorized local supplier, when no other sources of the equipment could be determined; and

WHEREAS, the Director of Procurement affirms that sole source awards are affirmed for scientific equipment items where no vendors provided bids that produce the equipment meeting College requirements; and

WHEREAS, Board policy states that the formal bidding process may be dispensed with in the event of a sole source procurement; and

WHEREAS, the Chief Business Officer certifies that, contingent upon Maryland State Board of Public Works approval, funds are available in the FY2011 Capital Budget to enable the College to award the contracts as recommended; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That contingent upon State of Maryland Board of Public Works approval (where required), multiple contracts for providing all necessary materials, labor, equipment, and insurance to furnish and install miscellaneous scientific equipment for the Rockville Campus Science Center building, be awarded to the vendors listed below, on a sole source basis, for the total amount of \$ 269,294.91;

<b>SOLE SOURCE VENDOR AND ADDRESS</b>	<b>CONTRACT AMOUNT</b>	<b>ITEM(S)</b>
Active Spectrum, Inc 1414 Chess Drive – Suite F Foster City, CA 94404	\$ 25,075.00	A6.2
Amtek Company, Inc. 1244 Ritchie Highway – Suite 10 Arnold, MD 21012	\$ 34,140.00	J.10, J.11

iWorx Systems, Inc. 1 Washington Street Dover, NH 03820	\$ 39,009.00	A10.18
Olis, Inc. 130 Conway Drive – Suites A & B Bogart, GA 30622	\$ 41,030.00	A6.13
Qiagen 27220 Turnberry Lane – Suite 200 Valencia, CA 91355	\$ 65,815.38	A10.14
Shimadzu Scientific Instruments, Inc. 7102 Riverwood Drive Columbia, MD 21046	\$ 64,225.53	A6.3
<b>TOTAL SOLE SOURCE AWARDS</b>		<b>\$ 269,294.91</b>

Reasons for sole source awards:

No bids were received for items A6.2, A10.14, A10.18, J.10 and J.11.

Bids were received only for proposed substitutions for items A6.3 and A6.13.

For both items A6.3 and A6.13, proposed substitutions were rejected as not compliant with specifications.

Product A6.3 is no longer manufactured and an alternate product, by another manufacturer, was selected as an appropriate replacement.

In all cases, the product manufacturer is only source for the specified item(s).

and be it further

Resolved, That the Board of Trustees respectfully requests of the State of Maryland Board of Public Works the full State-eligible share of funding for these contracts; and be it further

Resolved, That upon receipt of the necessary approvals, purchase orders may be issued to the vendors listed above.

DPP:abg

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 12  
January 31, 2011

**MEMORANDUM OF SETTLEMENT – COLLECTIVE BARGAINING AGREEMENT**

BACKGROUND

Representatives of the Board of Trustees and the Local 2380, Council 67, of the American Federation of State, County, and Municipal Employees reached an agreement as a result of re-opener negotiations resulting in amendments to the staff collective bargaining agreement. The amendments to the agreement include: no compensation increases in Fiscal Year 2012, additional requirement prior to payment of straight overtime for exempt staff, codification of essential personnel pay provisions for certain non-exempt employees, and a re-opener concerning Article 6, Wages, and Article 11, Insurance and Other Benefits, effective Fiscal Year 2013. The parties also agreed to a side letter outlining changes to new hire future retiree health benefits effective July 1, 2011. Additionally, and in three separate side letters effective July 1, 2011 to June 30, 2012, the parties agreed Montgomery College would designate and provide on a one time basis essentially three additional holidays, provide access to the sustained service awards in the event non-bargaining staff are granted longevity, and, in the event furlough days are necessary, employ a two-tier furlough system for those making \$40,000 and below and those making more than \$40,000. The membership of bargaining unit ratified the agreement on January 20, 2011.

RECOMMENDATION

It is recommended that the Board of Trustees adopts the attached resolution approving the collective bargaining agreement; authorizing the Board Chairman to execute the Memorandum of Settlement; and delegating to the President the authority and responsibility to implement and administer the agreement.

BACK-UP INFORMATION

Resolution  
Tentative Agreement, January 5, 2011 (Board members only)

RESOURCE PERSON(S)

Ms. Espinosa

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **11-01-005**  
Adopted on: **1/31/2011**

Agenda Item Number: 12  
January 31, 2011

**Subject: Tentative Agreement- Collective Bargaining**

WHEREAS, Local 2380, Council 67, of the American Federation of State, County, and Municipal Employees, AFL-CIO, is the exclusive representative authorized to negotiate on behalf of certain staff members at Montgomery Community College; and

WHEREAS, a Tentative Agreement with amendments to collective bargaining agreement effective July 1, 2010 to June 30, 2016, has been negotiated by teams representing the Board of Trustees and the AFSCME Local 2380; and

WHEREAS, on January 20, 2011, the members of the AFSCME Local 2380 ratified the Tentative Agreement; and

WHEREAS, the Board negotiating team recommends approval of the Tentative Agreement by the Board; and

WHEREAS, the President recommends that the Board take the following action; now therefore be it

Resolved, That the Board of Trustees approves the amendments to the collective bargaining agreement set forth in the attached Tentative Agreement as well as the side letters listed therein; and be it further

Resolved, That the Board of Trustees authorizes the Chairman to execute the Tentative Agreement between the Board of Trustees of Montgomery Community College and Local 2380, Council 67, of the American Federation of State, County, and Municipal Employees, AFL-CIO; and be it further

Resolved, That the Board of Trustees delegates to the President the responsibility and authority to implement and administer the collective bargaining agreement and to further delegate responsibility for the implementation and administration of the agreement to appropriate College staff.

DPP:abg

Attachments: Tentative Agreement (Board members only)