



**MONTGOMERY COLLEGE  
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS  
April 27, 2015**

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**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**PERSONNEL ACTIONS CONFIRMATION REPORT**

**BACKGROUND**

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

**RECOMMENDATION**

It is recommended that the Board adopt the attached report.

**BACKUP INFORMATION**

Board Resolution  
Personnel Actions Confirmation Report  
Policy 34001–Changes in Employee Status

**RESPONSIBLE SENIOR ADMINISTRATOR**

Dr. Wormack

**RESOURCE PERSON**

Ms. Porter

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-027**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Personnel Actions Confirmation**

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period February 1, 2015, through February 28, 2015; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE  
SUMMARY OF PERSONNEL ACTIONS  
From February 1, 2015, through February 28, 2015

**STAFF**

**STAFF EMPLOYMENTS**

Effective

Date	Name	Position Title	Grade	Location
02/09/2015	Argueta, Rene A	Fin Aid Outreach Counselor	J	Financial Aid
02/09/2015	DeCosta, Wesley	Grounds Maintenance Worker	C	Facilities Operations - RV
02/09/2015	Ellis, Paulette A	Administrative Aide II	G	Business/Computer Applications Dean
02/09/2015	Forcham, Francis D	Safety & Security Officer	F	Facilities Security - GT
02/09/2015	Henley, Alton J	Program Manager II	L	BITS Dean WDCE
02/23/2015	Maddox, Reginald B	Safety & Security Shift Supv	H	Facilities Security - RV
02/23/2015	Ngueyem Yatchoua, Sarah A	Financial Aid Assistant	F	Financial Aid
02/23/2015	Roe, Kristen J	Youth Protection Coordinator	J	Facilities - Central Admin

**STAFF SEPARATIONS**

Effective

Date	Name	Position Title	Grade	YOS	Location
02/01/2015	Coefield, William	Building Services Worker Lead	D	14	Facilities Operations - RV
02/02/2015	Ebilene, Ruth O	Building Services Worker	B	<1	Facilities Operations - GT
02/27/2015	Estrada, Carlos E	Network Services Specialist	H	15	OIT Engineering Services
02/28/2015	Machogu, Patrick J	Assessment Center Manager	L	22	CW Dean-Student Engag - TPSS Stu Svcs
02/13/2015	Moguche, Dennis M	Safety & Security Officer	F	2	Facilities Security - TP/SS

**STAFF EMPLOYMENTS: Ethnicity and Gender**

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	2	0	0	0	3
Male	1	3	1	0	0	5
<b>TOTAL</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>8</b>

**STAFF SEPARATIONS: Ethnicity and Gender**

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	1	0	0	0	1
Male	0	3	1	0	0	4
<b>TOTAL</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>

**FACULTY**

**FACULTY EMPLOYMENT: None**

**FACULTY SEPARATIONS: None**

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: \_\_\_\_\_  
April 27, 2015

**AWARD OF CONTRACT,  
RESOURCE CENTER HEATING, VENTILATION,  
AND AIR CONDITIONING UPGRADES, PHASE 2,  
TAKOMA PARK/SILVER SPRING CAMPUS, BID 615-004**

BACKGROUND

<b>Request:</b>	Upgrades of the Heating, Ventilation, and Air Conditioning (HVAC) System, Phase 2, in the Resource Center Building on the Takoma Park/Silver Spring Campus
<b>Office/SVP Originating Request:</b>	Vice President of Facilities and Security, and Senior Vice President for Administrative and Fiscal Services
<b>Award Type:</b>	Competitive
<b>Bid Number:</b>	615-004
<b>Explanation of Request:</b>	<p>This project continues planned upgrades to the heating system for the Resource Center Building on the Takoma Park/Silver Spring Campus and is being funded as a Planned Lifecycle Asset Replacement (PLAR) Project. Providing for an August 2015 completion date, the project contract documents, including drawings and specifications, were prepared by engineering consultants and Central Facilities staff for the Resource Center HVAC Upgrades Phase 2 Project. The cost estimate by the project engineer is \$1,225,811.</p> <p>A two-part request for proposal process was used to afford the College the benefit of a best-value solicitation and to meet the project delivery requirement to complete the work during the summer of 2015. The contract award is made to the most responsible and responsive qualified bidder with the lowest base price total that can meet or exceed the terms, conditions, and specifications of this solicitation, including project delivery requirements.</p>
<b>Reason Being Brought to Board:</b>	Board approval is required for bid awards valued over \$250,000.
<b>Total Dollar Amount:</b>	\$1,433,010
<b>Contractor Name:</b>	M&M Welding and Fabricators, Inc.
<b>Contractor Address:</b>	8100 Cessna Avenue Gaithersburg, MD
<b>Minority Status:</b>	Yes

<b>Certification:</b>	The director of procurement certifies that specifications were developed by appropriate College staff and the vice president of finance/chief finance officer certifies that funds are available in the appropriate capital fund.
<b>Contract Expiration:</b>	Upon completion of the work

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the competitively bid award for a contract to M&M Welding and Fabrication, Inc., of Gaithersburg, Maryland, for the Resource Center HVAC Upgrade Phase 2 Project on the Takoma Park Silver Spring campus for a total amount of \$1,433,010.

**BACKUP INFORMATION**

Board Resolution  
 Bid Holder's List (Board Members Only)  
 Summary Evaluation (Board Members Only)

**RESPONSIBLE SENIOR ADMINISTRATOR**

Dr. Wormack

**RESOURCE PERSONS**

Mr. Johnson  
 Dr. Yeatts

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-028**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Award of Contract, Resource Center Heating, Ventilation, and Air Conditioning Upgrades, Phase 2, Takoma Park/Silver Spring Campus, Bid 615-004**

WHEREAS, The Vice President of Facilities and Security requests approval of a contract for the Resource Center HVAC Upgrades Phase 2 Project on the Takoma Park/Silver Spring Campus; and

WHEREAS, The Director of Procurement certifies that project specifications and drawings were developed by appropriate College staff and consultants; and

WHEREAS, A two-part request for proposal method was used for this project to afford the College the benefits of a best-value solicitation for this project, and in Part A, technical proposals were evaluated, and in Part B, price proposals from those contractors deemed technically qualified by the College evaluation committee were opened; and

WHEREAS, Pursuant to Md. (Educ.) Ann. Sec. 16-311, a two-part request for proposal—with Part A—contractor qualifications and Part B—price proposals—was publicly advertised on February 2, 2015, in *The Baltimore Sun* and *The Washington Post*, and posted on the Montgomery College Procurement website and eMaryland Marketplace; and

WHEREAS, Fifty-four companies downloaded the solicitation from the Procurement website, and on March 2, 2015, two responses were received and recorded in the Office of Procurement by 3:00 p.m. local time; and

WHEREAS, After evaluation of Part A—contractor qualification proposals, two contractors submitting proposals were both deemed qualified to have their Part B price proposals opened, and

WHEREAS, Following evaluation of Part B—price proposals, it was determined that M&M Welding and Fabricators, Inc., of Gaithersburg, Maryland, submitted the lowest base bid price of \$1,433,010 and met all College specifications; and

WHEREAS, Board approval is required for bids valued above \$250,000; and

WHEREAS, The vice president of finance/chief finance officer certifies that funds are available in the FY15 capital budget to enable the College to award the contract as recommended; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That a contract for providing all necessary materials, labor, equipment, and insurance for construction of the Resource Center HVAC Upgrade Phase 2, Takoma Park/Silver Spring Campus, be awarded to M&M Welding and Fabricators, Inc., of Gaithersburg, Maryland, at the submitted base bid price of \$1,433,010; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**INCREASE IN THE TRANSPORTATION FEE OF \$1 PER CREDIT HOUR**

**BACKGROUND**

The Transportation Fund was established by the Board of Trustees in June 2004 in order to provide funds for future transportation projects and related costs such as facilities enhancements to parking lots, enforcement, administration, security, and Ride On and shuttle services. The fund was established by means of a transportation fee assessed to students on a per-credit-hour basis as an appropriate mechanism to pay for transportation-related projects.

In April 2014, the Board of Trustees increased the transportation fee from \$4 to \$5 per credit hour as part of a three-year increase of \$1 per year to support the construction of a parking garage on the Rockville Campus, provide a source of funds for the annual debt service for the West Garage on the Takoma Park/Silver Spring Campus, and other increased costs associated with the transportation needs of the students and employees.

Bonds were issued by the Montgomery County Revenue Authority on behalf of the Montgomery College Foundation, Inc., to support the construction of the Takoma Park/Silver Spring garage. The source of funds for the annual debt service costs on the revenue bonds is lease payments made by the College to the Foundation from the Transportation Fund for the use of the garage.

Since 2008, the county Ride On bus service, which is free to registered Montgomery College students, has increased in ridership by over 50 percent. Due to this increased ridership, and rising gas prices, the College has seen a 129 percent increase in the cost of the Ride On bus service. The cost to the College increased significantly beginning in FY11 and continued to increase in FY12 and FY13. Costs are currently the same for FY14 and FY15 as increased during FY13.

In FY15, the College piloted an inter-campus shuttle program to assist students with transportation needs in getting from campus to campus to attend classes and events. The shuttle service program has been very successful and has been extended to all campuses.

The state will not fund parking garage construction and the College's Transportation Fund will be used to fund 50 percent of the construction of the Rockville North Parking Garage, which is scheduled for construction beginning in June 2015. The county funded the design of the garage in FY14 and 50 percent of the construction in the College's FY15 capital improvements plan budget.

The current transportation fee for students is \$5 per credit hour. The second increase of \$1 per credit hour beginning in the fall 2015 semester is necessary to meet the transportation and parking needs of our students. After the increase is fully implemented, the cost will be \$6 per credit hour.

## RECOMMENDATION

It is recommended that the Board of Trustees implement a \$1 per credit hour increase in the transportation fee and the equivalent for noncredit courses in Workforce Development & Continuing Education.

## BACKUP INFORMATION

Board Resolution

## RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

## RESOURCE PERSONS

Ms. Sherman

Dr. Yeatts

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-029**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Increase in the Transportation Fee of \$1 per Credit Hour**

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WHEREAS, During its April 2004 meeting, the Board of Trustees adopted a \$2 per credit hour transportation fee to be used for transportation-related expenditures under Resolution 04-39; and at its June 2004 meeting, the Board of Trustees authorized the establishment of the Transportation Fund (also known as the Transportation Enterprise Fund) to collect revenue from transportation fees in order to pay for transportation-related projects and related costs under Resolution 04-78; and

WHEREAS, During its April 2007 meeting, the Board of Trustees increased the transportation fee to support the financing of parking garage construction through the Montgomery College Foundation under Resolution 07-04-045; and

WHEREAS, Montgomery County Ride On fees have increased due to increased ridership and rising gas prices; and

WHEREAS, Transportation fees will be used for to fund (a) inter-campus shuttle program for students on all three campuses, and (b) construction of the Rockville parking garage in June 2015; and

WHEREAS, The president of the College recommends the following action, now therefore be it

Resolved, That the Board of Trustees increases the transportation fee from \$5 per credit hour to \$6 per credit hour beginning with the fall 2015 semester and the equivalent amount for noncredit courses in Workforce Development & Continuing Education; and be it further

Resolved, That funds collected be in the enterprise fund designated for transportation operations and improvements; and be it further

Resolved, That the use of these funds continue to be expended only with the prior approval of the Board of Trustees.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 9B  
April 27, 2015

**APPROVAL OF THE OMNIBUS RESOLUTION FOR THE ROCKVILLE PARKING GARAGE DEVELOPMENT, CONSTRUCTION, AND LEASING TRANSACTIONS, AND RELATED SITE UTILITIES, INFORMATION TECHNOLOGY INFRASTRUCTURE, STORMWATER MANAGEMENT, ROADWAY, AND SIDEWALK IMPROVEMENTS AND THE REFINANCING OF THE LEASING TRANSACTION FOR THE PARKING GARAGE ON THE TAKOMA PARK/SILVER SPRING CAMPUS**

BACKGROUND

Request:	<p>This resolution requests the approval of an omnibus resolution for the development, construction, and leasing of a parking garage on the Rockville Campus, which includes the following activities related to this project: site utilities, information technology infrastructure, stormwater management, roadway, and sidewalk improvements. Specifically, the omnibus resolution:</p> <ul style="list-style-type: none"><li>• Authorizes the construction arrangements for the project.</li><li>• Authorizes a site lease, access licenses, and joint ownership arrangements for the project.</li><li>• Authorizes the lease arrangement and related agreements to be executed by the College.</li><li>• Authorizes the use of funds derived from transportation fees, parking fees, or other sources of revenue as the sources of payment for the lease obligations.</li><li>• Approves the bond-related documents and agreements to which the College will be a party.</li><li>• Authorizes the refinancing of the lease financing for the parking garage at the Takoma Park/Silver Spring Park Campus.</li><li>• Authorizes the president of the College, the Chair of the Board of Trustees, or their designees to execute and/or deliver ancillary documents related to the issuance of the bonds and lease financing transaction, as may be appropriate.</li></ul>
Office/SVP Originating Request:	Vice President of Facilities and Security and Senior Vice President for Administrative and Fiscal Services
Approval Type:	Omnibus Resolution for the Rockville Parking Garage project

Explanation of Request:

Montgomery College has undertaken to build on its Rockville Campus a parking garage at the east end of parking lot number four, including site utilities, information technology infrastructure, stormwater management, roadway, and sidewalk improvements. The project includes funding from Montgomery County as follows \$3,200,000 (100 percent of total design costs), and \$13,250,000 (50 percent of total construction costs). The county appropriation for construction is contingent on the College issuing Montgomery County Revenue Authority bonds for the remaining 50 percent of construction in the amount of \$13,250,000. This remaining amount of construction costs will be financed by the Montgomery College Foundation, Inc. through a lease financing transaction. To fund project construction costs, the Montgomery County Revenue Authority will issue its revenue bonds in one or more series and loan the bond proceeds to the Foundation. The project will be owned by the College and the Foundation as tenants-in-common. In addition, the revenue bonds will have reserves, costs of issuance, and capitalized interest.

Because the bond issuance is supported by a number of interlocking contracts and will be implemented through a public offering, it is desirable to have a single omnibus resolution of the College to provide for approval of the various agreements made in connection with the lease financing transaction and specifically authorize use of funds derived from transportation fees, parking fees, and other sources of revenue deemed as appropriate funds to be a source of payment for the College's lease obligations. To meet current practices in the municipal bond market, governmental entities that participate in bond financings adopt authorizing resolutions that are more extensive and legally specific than those usually adopted by similar entities for other transactions and purposes. Accordingly, this proposed omnibus resolution is drafted to conform to these practices and to meet the expectations of the municipal bond market.

In addition, the revenue bonds issued in 2008 to finance the parking garage at the Takoma Park/Silver Spring Park Campus may be refunded and refinanced as a part of the bond issue for the project in order to reduce the College's lease payments. Those 2008 bonds are secured in part by a lease that is payable from the transportation fees, and the leases for the project and the existing parking garage will be payable on a pari passu basis.

Reason Being Brought to Board:	Board approval is required to authorize an omnibus resolution for the lease financing transaction, and to direct and empower certain officers of the College to execute and deliver the College documents (as defined in the attached board resolution) and any other agreements, documents, or certificates necessary to complete the transactions contemplated by the lease financing transaction.
Total Dollar Amount:	\$32,000,000, including both the Rockville Parking Garage funding component and the refinancing component
Certification:	The vice president of finance/chief finance officer certifies that funds are available in the appropriate capital funds budget.

RECOMMENDATION

It is recommended that the Board of Trustees authorize and approve an omnibus resolution for the lease financing transaction and the refinancing transaction and direct and empower certain officers of the College to execute and deliver the College documents (as defined in the attached board resolution) and any other agreements, documents, or certificates necessary to complete the transactions contemplated by the lease financing transaction and the refinancing transaction.

BACKUP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Dr. Yeatts  
Mr. Sorrell

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-030**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Approval of the Omnibus Resolution for the Rockville Parking Garage Development, Construction and Leasing Transactions, and Related Site Utilities, Information Technology Infrastructure, Stormwater Management, Roadway, and Sidewalk Improvements and the Refinancing of the Leasing Transaction for the Takoma Park/Silver Spring Parking Garage**

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WHEREAS, The College has undertaken to build on its Rockville Campus a parking garage at the east end of parking lot number four, including site utilities, information technology infrastructure, storm water management, roadway, and sidewalk improvements; and

WHEREAS, The Montgomery College Foundation, Inc., a non-stock, nonprofit corporation that is exempt from federal income tax under section 501(a) of the Internal Revenue Code of 1986, as amended, as an organization described under section 501(c)(3) of the code, desires to assist in the development of the project for use by the College and provide funding in addition to funds to be received from Montgomery County; and

WHEREAS, In order to permit the Foundation to construct and own the project, the College shall enter into joint ownership arrangements with the Foundation, a site lease and access and other licenses for the project and a lease of the project site with the Foundation; and

WHEREAS, The College shall enter into the project lease agreement with the Foundation pursuant to which the College will lease the project upon its completion and act as the Foundation's construction agent during the construction of the project; and

WHEREAS, In connection with the financing of the project it is desirable for the College to approve an omnibus resolution authorizing, approving, and ratifying each of the agreements the College has executed and will execute in connection with the financing of the project, including any documents that may need to be executed by the College in connection therewith, as well as authorize the project and use of funds from funds derived from transportation fees, parking fees, and other sources of revenue deemed, individually or in combination, to be the appropriate funds that hold or will hold the designated fees to make lease payments in connection with the College's use of the project; and

WHEREAS, The Montgomery County Revenue Authority, an instrumentality of the county and a public corporation, will issue its revenue bonds in the aggregate amount of sufficient to generate \$13,250,000 in funds to pay construction costs as well as capitalized interest during the estimated construction period and costs of issuance (the "Bonds"), where such principal amount shall be approved by the president of the College, under a trust indenture between the issuer and a trustee to be selected by the issuer; and

WHEREAS, The proceeds of the Bonds will be loaned to the Foundation pursuant to a loan agreement between the issuer and the Foundation in order to finance the costs of the project; and

WHEREAS, The College has entered into a design contract with Carl Walker, Inc., (Board resolution 13-12-128, December 16, 2013) for the design of the project; and

WHEREAS, The design contractor will continue to consult with the Foundation and the College during the construction phase of the project; and

WHEREAS, As security for the issuance of the Bonds, the Foundation will collaterally assign its interests under the lease agreement to the trustee and may provide the trustee additional security in the form of a deed of trust encumbering the project; and

WHEREAS, The College will enter into a nondisturbance, attornment and consent to assignment agreement with the Foundation and the trustee pursuant to which (i) the College will consent to the Foundation's collateral assignment of the lease agreement to the trustee, (ii) the trustee will agree not to disturb the College's rights under the lease agreement should the trustee exercise its rights under the lease agreement, and (iii) the College will agree to continue to lease the project from any future owners of the project; and

WHEREAS, The College has been advised that under current interest rate conditions the College may have the opportunity to achieve annual savings over the remaining term Garage by participating in the refinancing of the 2008 Bonds. To effect that refinancing, the Issuer would increase the amount of the Bonds to provide funds for the retirement of the 2008 Bonds but the total principal amount of the Bonds would not exceed \$32,000,000; and

WHEREAS, In connection with the issuance of the Bonds, the College will enter into a continuing disclosure agreement pursuant to which the College will be obligated to provide financial information and disclose certain material events; and

WHEREAS, In connection with the issuance of the Bonds, certain information about the College will be set forth in a preliminary official statement and an official statement for the bonds; and

WHEREAS, A draft of the preliminary official statement has been provided to the Board of Trustees; and

WHEREAS, The president of the College recommends the following action; now therefore be it:

Resolved, That the College is hereby authorized to define the project site and to lease the project site to the Foundation pursuant to the terms of the project site lease. The project site lease shall be for a term not to exceed forty (40) years, at a nominal rent for the entire term, paid in advance, and shall require that project site be used by the Foundation in a manner that will not violate the restrictions contained in agreements with the county or others. The project site lease shall allow the Foundation to encumber the project site for the purpose of obtaining financing for the project; and be it further

Resolved, That the College is hereby authorized to enter into joint ownership arrangements with the Foundation to provide for the rights, obligations of the College and the Foundation as tenants-in-common with respect to the project, including the expenditure of the funding from Montgomery County for a portion of the project construction costs; and be it further

Resolved, That the College is hereby authorized to lease the project for College purposes, upon its completion, from the Foundation pursuant to the terms of the lease agreement, and, as an approved project, is authorized to utilize the sources of funds specified herein for all lease payment obligations. The lease agreement shall be for a term not to exceed forty (40) years after the completion of the project and shall be a "triple net" lease agreement. The College shall

pay semi-annual base rentals during the term, and the annual amount of the base rental shall not exceed such amounts as shall be determined to be appropriate by the Authorized Officers (defined below) in order to meet all requirements of the Bonds. The base rentals will be made payable solely from transportation fees, parking fees, and other special fees or sources of revenue as designated by the authorized officers established and imposed by the College in respect of enrolled credit hours or charges for non-credit courses and such other sources as the authorized officers (as defined below) designate. Under the terms of the lease agreement, the College must pay the costs of maintenance, insurance, and taxes relating to the project and these obligations shall not be limited to the designated fees. The president of the College is authorized to consent to or authorize for the maximum principal amount of the bonds; such authorization shall not be in derogation of the rights of the Issuer to establish the principal amount of the Bonds; and be it further

Resolved, That the College is hereby authorized to enter into covenants in the lease agreement requiring it to establish, collect, and maintain the designated fees at prescribed levels and establish and maintain a fund or funds for the holding of the designated fees in order to ensure that such designated fees are applied for the payment of the base rentals and other limited purposes. The College is further authorized to pledge the designated fees to secure its obligation to make payments of base rentals under the lease agreement; and be it further

Resolved, That the College is hereby authorized to enter into the nondisturbance agreement with the trustee and the Foundation pursuant to which (i) the College will have the right to quiet and peaceful possession of the project under the lease agreement in the event the trustee exercises or enforces any of its rights under the assignment or any deed of trust, (ii) the College will agree to continue to lease the project from any future owners of the project, including the trustee, in the event ownership of the project changes, and (iii) the College will provide its consent to the assignment; and be it further

Resolved, That the College is hereby authorized to enter into the continuing disclosure agreement for the benefit of the holders of the Bonds pursuant to which the College will agree to disseminate certain financial information and disclose certain material events to the information repositories identified therein as a requirement of the issuance of the Bonds; and be it further

Resolved, That the terms and conditions of the executed design contract and project management agreement are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed by the College; and be it further

Resolved, That the College is hereby authorized (but not required) to participate in the refinancing of the 2008 Bonds and the Takoma Park/Silver Spring Garage through the inclusion in the principal of the Bonds funds to defease the 2008 Bonds and to cooperate with the Issuer and the Foundation in connection therewith; and be it further

Resolved, That the College is hereby authorized to enter into any agreements or amendments to agreements with the County, the Foundation, the Issuer or the Trustee which may be required by the leasing arrangements for the Takoma Park/Silver Spring Garage or the refinancing of the 2008 Bonds or the redemption of the 2008 Bonds, and such authority and agreements are hereby authorized, adopted, specified, accepted, approved, and confirmed by the College; and be it further

Resolved, That the College is hereby authorized to maintain in effect and continue to perform covenants in the leases for the Project and the Takoma Park/Silver Spring Garage requiring it to establish, collect, and maintain at prescribed levels and establish and maintain a fund for the

holding of transportation fees in order to ensure that such transportation fees are applied for the payment of the base rentals and other limited purposes. The Authorized Officers are further authorized to agree that the pledge of transportation fees to secure its obligation to make payments of base rentals under the leases is made on a pari passu basis; and be it further

Resolved, That in order to effectuate the transaction described herein, the Board hereby authorizes, directs, and empowers President Dr. DeRionne P. Pollard, or her designee, or the Chair of the Board of Trustees, or designee (each, an "Authorized Officer" ) to execute and deliver the College documents (which shall include, the joint ownership arrangements, the site lease, the project lease, the continuing disclosure agreements, a nondisturbance, attornment and consent to assignment agreement, as well as amendments of the lease for the Takoma Park/Silver Spring Garage) on behalf of the College (with such changes as an authorized officer shall determine to be necessary, proper, appropriate, advisable, or desirable) and each of the College documents are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed as executed by the College; and be it further

Resolved, That an Authorized Officer is hereby authorized, directed and empowered to provide and certify information relating to the College, the project site and the project, the Takoma Park/Silver Spring Garage as it pertains to the issuance of the Bonds, as such information may be required for the preparation and distribution of an official statement for the Bonds (the "College "Information"). The use and distribution by the issuer or its underwriters of a preliminary official statement containing such information to solicit offers to purchase the Bonds is hereby approved; and be it further

Resolved, That the actions performed, representations, creation, execution, and/or delivery of documents made by the College by and through any Authorized Officer as regards the design contract and the project management agreement are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed by the College; and be it further

Resolved, That the College is hereby authorized to enter into any agreements or amendments to agreements with the County, the Foundation, the issuer or the trustee which may be required by the leasing activities, the issuance of the Bonds or the construction of the project and such authority and agreements are hereby authorized, adopted, specified, accepted, approved, and confirmed by the College; and be it further

Resolved, That all agreements, documents and contracts of the College to be entered into in connection with the leasing activities, the issuance of the Bonds or the execution and delivery of the College documents as an authorized officer shall determine to be necessary, proper, appropriate, advisable, or desirable, including but not limited to (i) any tax certificate necessary or desirable to be executed in connection with the establishment or preservation of the tax-exempt status of the bonds or the 2008 Bonds, (ii) any licenses, easements, or other interests in real property necessary or desirable for the development, operation, or construction of the project, (iii) any assignment of the construction contract for the project, (iv) the College's undertaking the role of the Foundation's construction agent for the construction of the project and the administration of the construction contract for the project, (v) any financing statements or other instruments required to effect a security interest in the College's interests in the pledged fees to secure its lease obligations under the lease agreements for the project or the Takoma Park/Silver Spring Garage, (vi) any agreements with the underwriter for the Bonds including a bond purchase agreement and letter of representation, (vii) any certification that the preliminary official statement is deemed final as of its date for purposes of Rule 15c2-12 except for permitted omissions and any certification as to the accuracy or completeness of the College Information, and (viii) any agreements with the issuer relating to the issuer's involvement in the

project and payment of fees and expenses and any matters relating to the procurement of the trustee, paying agent or registrar for the bonds or to the book entry arrangements relating to the Bonds; be and the same are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed; and be it further

Resolved, That all actions heretofore taken by the College or an authorized officer in connection with the leasing and contract activities for the project, the issuance of the Bonds, the College documents and the related documents, including without limitation (i) the expenditure of funds, (ii) the selection, appointment and employment of engineers, consultants and advisors for the project and the leasing activities, (iii) the filing of any applications for any regulatory approvals or permits, (iv) the acquisition of the project site, and (v) all other actions taken in connection with any of the foregoing, be and the same are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed; and be it further

Resolved, That all actions heretofore taken by the College or its officers or employees in connection with the leasing and contract activities for the Takoma Park/Silver Spring Garage, the issuance of the 2008 Bonds, the execution, delivery, and performance the College documents and the related documents for the 2008 Bonds or the Takoma Park/Silver Spring Garage or the redemption of the 2008 Bonds, including without limitation (i) the execution, delivery, and performance of the College documents that are currently in effect for the Takoma Park/Silver Spring Garage and the leasing thereof and the certificates, agreements, undertakings, and pledges that were executed and delivered in connection with the 2008 Bonds, (ii) the related expenditures of funds, (iii) the selection, appointment, and employment of engineers, consultants, attorneys, and advisors for the Takoma Park/Silver Spring Garage and the leasing and refinancing activities, (iv) the filing of any applications for any regulatory approvals or permits, (v) the acquisition of the site for the Takoma Park/Silver Spring Garage, and (vi) all other actions taken in connection with any of the foregoing, be and the same are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed; and be it further

Resolved, That without in any way limiting the power, authority, or discretion elsewhere herein granted or delegated, the College hereby (i) authorizes and directs all of the officers, employees, and agents of the College to carry out or cause to be carried out, and to perform, such obligations of the College, and such other actions as they, or any one of them, in consultation with the College's general counsel, in connection with the leasing activities, the issuance of the Bonds, and the construction of the project, shall consider necessary, advisable, desirable, or appropriate in connection with this resolution, the College documents, the related documents, and related transactions, including, without limitation, and whenever appropriate, the execution and delivery thereof and of all other related documents, instruments, financing statements, certifications, and opinions, (ii) delegates, authorizes and directs each Authorized Officer the right, power, and authority to exercise his or her own independent judgment and discretion in determining and finalizing the terms, provisions, forms, and contents of each of the College documents, any agreement required by the county or amendments to agreements and the related documents herein identified and referred to and to execute and deliver any such documents and (iii) authorizes the Authorized Officers to execute certificates of the College. The execution and delivery by any such officers of the College of any of such documents, instruments, certifications, and opinions, or the doing by them of any act in connection with any of the matters which are the subject of this resolution, shall constitute conclusive evidence of both the College's and their approval of all changes, modifications, amendments, revisions, and alterations made therein and shall conclusively establish their absolute, unconditional, and irrevocable authority with respect thereto from the College and the authorization, approval, and

ratification by the College of the documents, instruments, certification, and opinions so executed and the actions so taken; and be it further

Resolved, That if the president determines that the refinancing of the Takoma Park/Silver Spring Garage and the 2008 Bonds is not in the best interests of the College, she is not required hereunder to have the College participate in the refinancing but may proceed with the financing of the project alone; and be it further

Resolved, That if any one or more provisions of these resolutions should be determined by a court of competent jurisdiction to be contrary to law, then such provisions shall be deemed severable from the remaining provisions hereof and the invalidity thereof shall in no way affect the validity of the other provisions of these resolutions. If any provisions of these resolutions shall be held or deemed to be or shall, in fact, be inoperative, or unenforceable or invalid in any particular case in any jurisdiction or jurisdictions, or in all cases, because it conflicts with any constitution or statute or rule or public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable or invalid in any other case or circumstance, or of rendering any other provision or provisions wherein contained inoperative or unenforceable or invalid to any extent whatever.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**APPROVAL OF THE USE OF THE TRANSPORTATION FUND FOR LEASE PAYMENTS  
FOR A PARKING GARAGE AND OTHER IMPROVEMENTS TO BE CONSTRUCTED ON  
THE ROCKVILLE CAMPUS**

BACKGROUND

Request:	This resolution clarifies, approves, authorizes, confirms, and ratifies the use of the Transportation Fund for lease rental payments for the Rockville North Garage Project, including the site utilities, information technology infrastructure, stormwater management, roadway, and sidewalk improvements.
Office/SVP Originating Request:	Vice President of Facilities and Security, and the Senior Vice President for Administrative and Fiscal Services
Approval Type:	Authorization of use of the Transportation Fund (also known as the Transportation Enterprise Fund) for lease payments for the Rockville North Garage, including the site utilities, information technology infrastructure, stormwater management, roadway, and sidewalk improvements.
Explanation of Request:	<p>Montgomery College has undertaken to build on its Rockville Campus a parking garage at the east end of Parking Lot 4, including site utilities, information technology infrastructure, stormwater management, roadway, and sidewalk improvements, which will be incorporated into the parking facility.</p> <p>The FY15 capital budget appropriates construction funding for the project of \$26,500,000, with 50 percent from Montgomery County general operations bonds (\$13,250,000) and 50 percent from revenue authority bonds (\$13,250,000). The project site will be leased by the College to the Montgomery College Foundation, Inc. The completed parking garage will in turn be leased back by the Foundation to the College. This resolution allows the College to use the Transportation Fund for the lease payments to the foundation.</p> <p>The College has determined to make lease payments for the project from the Transportation Fund (also known as the Transportation Enterprise Fund) and it is desirable in connection with the financing to confirm that all components of the Transportation Fund may be so</p>

	applied even though the project includes site utilities, information technology infrastructure, stormwater management, roadway, and sidewalk improvements.
Reason Being Brought to Board:	Board approval is required to authorize use of the Transportation Fund for the Rockville North Garage Project lease payments.
Total Dollar Amount:	\$13,250,000 plus interest and associated costs
Certification:	The vice president of finance/chief finance officer certifies that funds are available in the appropriate capital budget account.

**RECOMMENDATION**

It is recommended that the Board of Trustees authorize and approve a resolution to permit such use of the transportation fund for the lease financing transaction.

**BACKUP INFORMATION**

Board Resolution

**RESPONSIBLE SENIOR ADMINISTRATOR**

Dr. Wormack

**RESOURCE PERSONS**

Dr. Yeatts  
Mr. Sorrell

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-031**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject:** Approval of the Use of the Transportation Fund for Lease Payments for a Parking Garage and Other Improvements to Be Constructed on the Rockville Campus

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WHEREAS, The Board of Trustees of Montgomery College adopted an omnibus resolution, resolution number 15-04-030 to authorize a lease transaction for a separate parking garage on its Rockville Campus at the east end of Parking Lot 4, including site utilities, information technology infrastructure, stormwater management, roadway, and sidewalk improvements; and

WHEREAS, The lease agreement (as defined in the omnibus resolution) will require rental payments for the entire project; and

WHEREAS, \$13,250,000 is being funded by the county through its FY15 capital appropriation and the remaining balance for this project will be financed and constructed by the Montgomery College Foundation, Inc., through a lease financing transaction; and

WHEREAS, The College will use funds in the Transportation Fund (also known as the Transportation Enterprise Fund) to make lease payments in respect of the College's use of the project; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees hereby authorizes, approves, confirms, and ratifies the use of all funds in the Transportation Fund to pay amounts due under the lease agreement, clarifying and notwithstanding any other resolution of the Board of Trustees; and be it further

Resolved, That all of the provisions of the omnibus resolution previously adopted are hereby ratified and confirmed.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**REQUEST FOR APPROVAL OF THE DELETION OF THE ACCOUNTING  
ASSOCIATE OF APPLIED SCIENCE DEGREE**

BACKGROUND

The Maryland State Plan for Postsecondary Education states that “Maryland will achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion.” Montgomery College echoes that goal by affirming that the College will “cultivate, implement, and assess student access strategies, initiatives and resources to ensure Montgomery County residents are provided opportunity to complete a college education.”

The accounting associate of applied science degree (AAS) is one of several “low enrollment/low completion” programs at the College due to several factors including changes in the job market for entry-level accounting positions and lack of degree transferability. Typical entry-level accounting positions do not require or reward completion of a terminal AAS degree and data clearly indicate that regional and national trends favor growth in those positions requiring a bachelor’s degree. Further, the AAS in accounting does not facilitate attainment of a bachelor’s degree, as the program lacks even moderate transferability. And at those schools accepting courses from Montgomery College, the majority award either general elective credit or “lower-level” accounting credit, with the notation that students may still be required to take upper-level credit to earn their degree.

Eliminating the accounting AAS will enhance student completion by directing our accounting and business students to degree programs with broad transferability, and helping students avoid taking unneeded or redundant coursework, while focusing students on the goal of attaining a bachelor’s degree rather than a terminal associate’s degree.

Students interested in accounting still have several options. They can enroll in the business associate of arts degree, a program of study accepted throughout University System of Maryland institutions, or enroll in the newly revised general studies associate of arts degree. Since all accounting courses will still be taught, the accounting certificate will be still be offered to meet the needs of students, with bachelor’s degrees in any field, who want to prepare for the Certified Public Accountant exam.

Currently enrolled students will be notified and allowed to complete the degree according to established College guidelines.

Upon the Board’s approval, as described in the Education Article of the Annotated Code of Maryland, section 16-103, an application will be submitted for state approval to the Maryland Higher Education Commission.

## RECOMMENDATION

It is recommended that the Board of Trustees approve the deletion of the accounting associate of applied science degree and that an application for deletion be submitted to the Maryland Higher Education Commission.

## BACKUP INFORMATION

Board Resolution  
Section 16-103 of the Education Article of the Annotated Code of Maryland

## RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Rai

## RESOURCE PERSONS

Professor Gurevitz  
Dean Michaelian

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-032**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Request for Approval for the Deletion of the Accounting Associate of Applied Science Degree**

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WHEREAS, The Maryland State Plan for Postsecondary Education states that “Maryland will achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion;” and

WHEREAS, Montgomery College echoes that goal by affirming that the College will “cultivate, implement, and assess student access strategies, initiatives, and resources to ensure Montgomery County residents are provided opportunity to complete a college education;” and

WHEREAS, The accounting associate of applied science degree is one of several “low enrollment/low completion” programs at the College; and

WHEREAS, Data indicate that regional and national trends favor growth in accounting positions requiring a bachelor’s degree; and

WHEREAS, Completion of the accounting AAS does not facilitate attainment of a bachelor’s degree, as the program lacks even moderate transferability; and

WHEREAS, Eliminating the accounting AAS will enhance student success by directing our business and accounting students to degree programs with broad transferability, helping them to avoid taking unneeded or redundant coursework, and focusing students on the goal of attaining a bachelor’s degree rather than a terminal associate’s degree; and

WHEREAS, The business and general studies associate of arts degrees will be available to students interested in accounting; and

WHEREAS, Currently enrolled students will be notified and allowed to complete the degree according to established College guidelines; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend the following action; now therefore be it

Resolved, That the members of the Board of Trustees approve the request for deletion of the accounting associate of applied science degree; and be it further

Resolved, That an application for deletion of the Accounting associate of applied science degree be forwarded to the Maryland Higher Education Commission.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**REQUEST FOR APPROVAL OF THE COMPUTER GAMING AND SIMULATION  
ASSOCIATE OF APPLIED SCIENCE DEGREE AND DELETION OF THE COMPUTER  
GAMING AND SIMULATION ASSOCIATE OF ARTS DEGREE**

BACKGROUND

The Maryland State Plan for Postsecondary Education states that “Maryland will achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion.” Montgomery College echoes that goal by affirming that the College will “cultivate, implement, and assess student access strategies, initiatives, and resources to ensure Montgomery County residents are provided opportunity to complete a college education.”

Computer gaming and simulation is part of a rapidly growing and exciting industry. Gaming is not only the fastest growing segment of the technology industry but also the fastest growing segment of the entertainment industry. Gaming is not just about entertainment. Game technology is increasingly being applied in a variety of settings, from medical and corporate training to advocacy, advertising, and emergency response simulation.

Montgomery College’s computer gaming and simulation program has been successful for many years as an associate of arts degree with a substantial enrollment and a reliable track record of graduates. However, for the degree to remain competitive with those at other institutions, to provide students with the best technical education, and to increase completion and transfer options, the Media Arts & Technologies Department has decided to create the computer gaming and simulation associate of applied science and to delete the associate of arts degree. This decision is consistent with related programs at Montgomery College such as the digital web and technology associate of applied science as well as with similar gaming programs at other two-year colleges.

The associate of applied science degree (AAS) presents students with an introduction to the skills needed to explore the emerging technology area of game and simulation development and to investigate their particular area of interest, such as programming, 3D modeling, mobile games, and other topics. The AAS degree has been designed to ensure transfer to upper level institutions, such as the University of Baltimore and Capitol Technology University. The AAS degree allows students to take more technical courses, which will improve their career opportunities and will increase their motivation to complete the degree, thus furthering student completion and success.

Currently enrolled students as well as students in related courses will be notified about the new degree. Since no program courses are being deleted, interested enrolled students can complete the existing degree according to established College guidelines.

No additional resources are needed for the implementation of this degree.

Upon the Board's approval, as described in the Education Article of the Annotated Code of Maryland, section 16-103, an application will be submitted for state approval to the Maryland Higher Education Commission.

#### RECOMMENDATION

It is recommended that the Board of Trustees approve the creation of the computer gaming and simulation associate of applied science degree and approve the deletion of the computer gaming and simulation associate of arts degree, and that an application for approval be submitted to the Maryland Higher Education Commission.

#### BACKUP INFORMATION

Board Resolution  
Computer Gaming and Simulation Program Curriculum  
Section 16-103 of the Education Article of the Annotated Code of Maryland

#### RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Rai

#### RESOURCE PERSONS

Dr. Solomon  
Professor Riggs  
Dr. Preston

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-033**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Request for Approval of the Computer Gaming and Simulation Associate of Applied Science Degree and the Deletion of the Computer Gaming and Simulation Associate of Arts Degree**

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WHEREAS, The Maryland State Plan for Postsecondary Education states that “Maryland will achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion;” and

WHEREAS, Montgomery College echoes that goal by affirming that the College will “cultivate, implement, and assess student access strategies, initiatives, and resources to ensure Montgomery County residents are provided opportunity to complete a college education;” and

WHEREAS, Computer gaming and simulation is part of a rapidly growing and exciting industry; and

WHEREAS, Montgomery College’s computer gaming and simulation degree has been a successful program for many years as an associate of arts degree with substantial enrollment and a reliable track record of graduates; and

WHEREAS, The creation of an associate of applied science for computer gaming and simulation will better serve our students by remaining competitive with similar degrees at other institutions, providing students with the best technical education, and increasing completion rates and transfer options, and

WHEREAS, Currently enrolled students as well as students in related courses will be able to complete the existing degree according to established College guidelines;

WHEREAS, No additional resources are needed for the implementation of the associate of applied science degree; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend the following action; now therefore be it

Resolved, That the members of the Board of Trustees approve the request for approval of the computer gaming and simulation associate of applied science degree, and the deletion of the computer gaming and simulation associate of arts degree; and be it further

Resolved, That an application for approval of the computer gaming and simulation associate of applied science degree and deletion of the computer gaming and simulation associate of arts degree be forwarded to the Maryland Higher Education Commission.

## Computer Gaming and Simulation Associate of Applied Science Degree

Computer gaming and simulation is part of a rapidly growing and exciting new industry. Gaming is not only the fastest growing segment of the technology industry but also the fastest growing segment of the entertainment industry. Gaming is not just about entertainment – game technology is increasingly being applied in a variety of settings, from medical and corporate training to advocacy, advertising, and emergency response simulation. This interdepartmental degree presents students with an introduction to the skills needed to explore the emerging technology area of game and simulation development. Completion of this degree will expose students to core game development skills and theory, introduce gaming and computer simulation technology applications, and provide an introduction to computer graphics technology. Electives allow students an opportunity to further explore their particular area of interest, such as programming, 3D modeling, mobile games, and other topics.

Students may transfer this degree to complete a bachelor's degree in gaming and simulation at the University of Baltimore (UB). Refer to the UB Articulation Plan for specific requirements, and see further information at [www.studygaming.com](http://www.studygaming.com). See a gaming adviser to choose electives and to discuss transfer options.

First Semester		
ENGL 101or Elective*	Introduction to College Writing	3
GDES 120	Introduction to Digital Art (ARTD)	4
MATH 110 or higher	Math foundation	3
Programming class**	Pick one: TECH 225, TECH 276, CMSC 100, CMSC 140 (or other TECH/CMSC programming class)	2
	Health foundation	1
Second Semester		
GDES 140	Introduction to Animation	4
TECH 190	Introduction to Game Development	4
TECH 272	Professional Website Development	4
	English foundation	3
Third Semester		
GDES 240	Animation 2: 3-D Modeling	4
TECH 295	Board Game Design	4
Elective**	Elective**	4
	Behavioral and social sciences distribution	3
	Speech foundation	3
Fourth Semester		
TECH 290	Building Game Worlds	4
	Elective**	4
	Elective**	3
	Natural sciences distribution with lab	4
	<b>Total Credit Hours</b>	<b>60**</b>

\* ENGL 101, if needed for ENGL 102/103. Otherwise, choose from program electives.

\*\*Choose up to 13 credits from the electives list below so that the degree equals a total of 60 credits. However, University of Baltimore (UB) will accept up to 63 credits for transfer, so students transferring to UB may choose additional electives up to a total of 63 credits.

Students with a B or above in CMSC 226 can waive the equivalent upper level course at UB. Since transfer schools may require certain classes, students considering transferring to UB or other universities should review any applicable transfer agreements and meet with a gaming advisor to plan electives and their programming class.

Electives list: ANTH 201. ARTT: 100, 102, 103, 105, 200, 201. BSAD: 101. CMAP: 120. CCJS 110. CMSC: 100 or higher. ENGL 101, 122, 190. GDES: 136, 216, 242. HIST 116, 117, 200, 201. MATH: 110 or higher. MUSC 174. 184. Natural Science Lab or Non-Lab Distribution. NWIT: 101 or higher. PHIL 101, 201, 190. PSYC 102. POLI 101, 211. SOCY 100. TECH: 225, 269, 273, 276, 277, 282, 285. TVRA: 140.

\*\*\*If other than CMSC 100 is taken, the additional credits can be counted towards electives. Students transferring to UB should make sure that they are choosing a programming class that will transfer to UB. See a gaming advisor for details.

#### Program Outcomes for the Computer Gaming and Simulation Associate of Applied Science Degree

#	Upon completion of this program a student will be able to
1	Demonstrate an understanding of the vocabulary of gaming and simulation.
2	Create an online portfolio containing game development related coursework.
3	Demonstrate working knowledge of analyzing, designing, and developing computer based games in a team environment.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**GRADUATES RECEIVING THE ASSOCIATE DEGREE AND  
THE PROGRAM CERTIFICATE IN SPRING 2015**

BACKGROUND

The Board of Trustees is required to ratify the conferral of degrees and certificates by the faculty, as certified by the chief enrollment services and financial aid officer, each semester.

RECOMMENDATION

The Board of Trustees is asked to ratify the conferral of degrees and certificates by the faculty on the list of proposed graduates who have successfully completed the requirements of a program, subject to certification of the chief enrollment services and financial aid officer.

BACKUP INFORMATION

Board Resolution  
List of Graduates (Board members only)

RESPONSIBLE SENIOR ADMINISTRATORS

Dr. Dungy  
Dr. Rai

RESOURCE PERSONS

Ms. Gregory  
Mr. Sorrell

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-034**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Graduates Receiving the Associate Degree and the Program Certificate in  
Spring 2015**

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WHEREAS, It is necessary that the Board take action on the list of certified candidates attached herewith; and

WHEREAS, The chief enrollment services and financial aid officer (the "Officer") has certified that the students of Montgomery College, as listed on the attachment, are expected to complete successfully in the spring 2015 semester the courses and curriculum prescribed by the faculty, and to meet all other requirements of the College, for the degrees and certificates that those students are seeking; and

WHEREAS, The faculty has thereby conferred upon the students of Montgomery College, as listed on the attachment, their respective associate's degrees and certificates, subject to certification by the Officer that such students have met all applicable requirements; and

WHEREAS, The president recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees ratifies the faculty's conferral upon the students of Montgomery College, as listed on the attachment, of their respective associate's degrees and certificates, subject to certification by the officer that such students have met all applicable requirements.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**POLICY MODIFICATION: 38002–Honorary Degrees**

**General Information**

<b>Policy Number:</b>	38002
<b>Contained in Chapter:</b>	Chapter Three
<b>Policy Title:</b>	Honorary Degrees
<b>Policy Creation Date:</b>	October 16, 1995
<b>Most Recent Modification Date:</b>	September 18, 2000

**Changes, Additions, Deletions**

<b>Line Number</b>	<b>Purpose</b>
6-13	Deleted requirements.
15-30	Clarified and added new requirements for award of Honorary Degree.
31-32	Added language to allow for posthumous awards.
34-36	Added language related to the time and manner of presentation.
38-40	Added prohibition on awarding Honorary Degree to current Board members, faculty, staff, and administrators.
43	Added the word “framed” to diploma; deleted non-gender neutral language from title of Chair.
44-45	Added conveyance of a hood to the award; deleted “citation” and added the award of an inscribed medallion to better reflect current practices.
47	Corrected grammatical error.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the modifications to Policy 38002–Honorary Degrees.

BACKUP INFORMATION

Resolution  
Policy 38002–Honorary Degrees

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Sears

RESOURCE PERSON

Ms. Sullivan

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-035**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Policy Modification: 38002–Honorary Degrees**

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WHEREAS, The Board of Trustees created 38002–Honorary Degrees in 1995; and

WHEREAS, The policy has served an important purpose in setting forth the authority and requirements for the awarding of honorary degrees; and

WHEREAS, The policy has been reviewed and updated; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That Policy 38002–Honorary Degrees be amended as indicated in the attached draft to update and clarify the language; and be it further

Resolved, That the president is authorized to implement these changes.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**POLICY MODIFICATION: 58004–Commencement Exercises**

**General Information**

<b>Policy Number:</b>	58004
<b>Contained in Chapter:</b>	Chapter Five
<b>Policy Title:</b>	Commencement Exercises
<b>Policy Creation Date:</b>	May 12, 1975
<b>Most Recent Modification Date:</b>	May 16, 1983

**Changes, Additions, Deletions**

<b>Line Number</b>	<b>Purpose</b>
4	Deleted “annually” and added “as approved by the Board of Trustees” to grant more flexibility.
7-8	Clarified that commencement exercises should be collegewide in nature.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the modifications to Policy 58004–Commencement Exercises.

BACKUP INFORMATION

Resolution  
Policy 58004–Commencement Exercises

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. David Sears

RESOURCE PERSON

Ms. Sullivan

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-036**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Policy Modification: 58004–Commencement Exercises**

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WHEREAS, The Board of Trustees created 58004–Commencement Exercises in 1975; and

WHEREAS, The policy has served an important purpose in recognizing the academic attainment of Montgomery College students; and

WHEREAS, The policy has been reviewed and updated; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That Policy 58004–Commencement Exercises be amended as indicated in the attached draft to update and clarify the language; and be it further

Resolved, That the president is authorized to implement these changes.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**POLICY MODIFICATION: 74001–Naming Campuses, Facilities, Buildings, Rooms, and  
Institutes**

**General Information**

<b>Policy Number:</b>	74001
<b>Contained in Chapter:</b>	Chapter Seven
<b>Policy Title:</b>	Naming Campuses, Facilities, Buildings, Rooms, and Institutes
<b>Policy Creation Date:</b>	February 25, 1985
<b>Most Recent Modification Date:</b>	January 19, 1999

**Changes, Additions, Deletions**

<b>Line Number</b>	<b>Purpose</b>
1	Added “renaming” as part of Board responsibilities.
9	Deleted “areas of buildings.”
12	Renumbered this section.
13	Made “business” plural for consistency.
15	Added qualifier of “significant” to level of contribution to be considered.
16-18	Added new language that allows “case-by-case” consideration based on relevant circumstances.
20-25	Added new section related to protecting the College’s reputation and expressing College’s right to rescind naming recognition in certain circumstances.
27-28	Section deleted and moved to the end of the Policy for consistency.
30	Renumbered this section.
33-34	Relocation of presidential authority to establish procedures.

**RECOMMENDATION**

It is recommended that the Board of Trustees adopt the modifications to Policy 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes.

**BACKUP INFORMATION**

Resolution  
Policy 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Sears

RESOURCE PERSON

Dr. Yeatts

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-037**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 27, 2015

**Subject: Policy Modification: 74001–Naming Campuses, Facilities, Buildings, Rooms,  
and Institutes**

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WHEREAS, The Board of Trustees created 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes in 1985; and

WHEREAS, The policy has served an important purpose in setting forth the authority and requirements for the naming of all campuses, buildings, and programs at Montgomery College; and

WHEREAS, The policy has been reviewed and updated; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That Policy 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes be amended as indicated in the attached draft to update and clarify the language; and be it further

Resolved, That the president is authorized to implement these changes.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number:  
April 27, 2015

**INCREASE IN TUITION RATE PER CREDIT HOUR FOR FISCAL YEAR 2016**

**BACKGROUND**

The Board of Trustees adopted the College's FY16 operating budget at its meeting on January 26, 2015. After reviewing the College's budget situation with regard to the county executive's funding recommendation, past tuition and fee rate increases at Montgomery College, as well as the existing and planned tuition and fees at area colleges and universities, and in consideration of our mission to keep college affordable, the College has concluded that an increase of \$3, \$6, and \$9 per credit hour for in-county, in-state, and out-of-state tuition rates, respectively, is necessary. The tuition and fee increase will be effective with the fall 2015 semester, to continue to support the College's goals toward ensuring student excellence, access, and success. The proposed tuition increase is appropriate to demonstrate continuing and long term financial stability.

As a result of a survey of the 16 Maryland community colleges, the expected increases in FY16 tuition at state community colleges range from 3.9 percent (Howard Community College) to 11.5 percent (Harford Community College). Only Baltimore City Community College and Hagerstown Community College indicated that they will not increase their tuition in FY16.

Our changes will result in per-credit-hour tuition rates of \$118 for in-county students, \$241 for in-state students, and \$332 for out-of-state students. These changes represent an increase of 2.6 percent for the in-county tuition rate, 2.6 percent for the in-state rate, and 2.8 percent for the out-of-state rate.

**RECOMMENDATION**

It is recommended that the Board of Trustees increase the cost of tuition per credit hour by \$3, \$6, and \$9 beginning with the fall 2015 semester for in-county, in-state, and out-of-state tuition rates, respectively.

**BACKUP INFORMATION**

Board Resolution  
Policy 45001–Tuition, Fees, and Refunds

**RESPONSIBLE SENIOR ADMINISTRATOR**

Dr. Wormack

**RESOURCE PERSONS**

Mr. Preston  
Ms. Hickey

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **15-04-038**  
Adopted on: **4/27/2015**

Agenda Item Number:  
April 25, 2015

**Subject: Increase in Tuition Rate per Credit Hour for Fiscal Year 2016**

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WHEREAS, The Board of Trustees adopted the FY16 operating budget at its meeting on January 26, 2015; and

WHEREAS, The FY16 budget contains initiatives that advance student-centered initiatives such as closing the achievement gap and workforce initiatives, expansion of the Achieving Collegiate Excellence and Success program, and community engagement centers; and

WHEREAS, As public dollars to the College trended downward as a result of the economy over the past several years, Montgomery County and the state budget situations continue to improve, but modestly; and

WHEREAS, The proposed tuition increase put forth by the Board of Trustees continues a deep commitment to keeping Montgomery College affordable while taking prudent steps to advance the goals toward ensuring student excellence, access, and success; and

WHEREAS, The proposed tuition increase is consistent with other higher education institutions in Maryland; and

WHEREAS, The proposed tuition increase demonstrates tuition plans, long term financial stability, and vitality of College operations necessary for third-party financing support and donor investments; and

WHEREAS, Even with this tuition increase there is still a gap between commitment to student success, long term financial stability, and available resources; and

WHEREAS, The Board of Trustees is the only authority to effect changes in tuition; now therefore be it

Resolved, That the Board of Trustees adopts tuition rate increases of \$3, \$6, and \$9 per credit hour for in-county, in-state, and out-of-state students, respectively, effective beginning with the fall 2015 semester; and be it further

Resolved, That this action establishes the per-credit-hour tuition rates at \$118, \$241, and \$332 for in-county, in-state, and out-of-state residents, respectively.