From:	The President
To:	MC Communications List
Subject:	May 25th - Annual Staff Professional Day Conference
Date:	Wednesday, April 27, 2011 9:34:35 AM

MONTGOMERY COLLEGE
Office of the President

April 27, 2011

MEMORANDUM

TO: The College Community

FROM: Dr. DeRionne P. Pollard, President

SUBJECT: May 25th - Annual Staff Professional Day Conference

On Wednesday, May 25, I would like to invite all staff to come together to celebrate the end of the year at the Annual Staff Professional Day Conference. The conference will take place on the Takoma Park/Silver Spring Campus and we are all looking forward to a great experience.

Our focus this year is to provide an opportunity for all staff to *reflect* on the past year, and to *recharge* and *make-ready* for the next. From what I understand, this day will be filled with professional development and personal enrichment opportunities, team building activities, and a chance to show appreciation to all of you for the good work that you do.

One thing to note, as part of the day's activities, the Procurement Office will be sponsoring a "green products" vendor exhibit, where a select group of green vendors will be on-hand to showcase their energy efficient products and services and answer any questions you may have.

In closing, I would like to encourage all staff to participate, and I very much look forward to both opening up the conference with my remarks, as well as having the wonderful opportunity to visit with as many of you as I can. Please also note, that while the College offices will remain open for business that day, I am asking that all supervisors work with their staff in order to accommodate all of those who would like to attend.

Thank you again for all that you do, and I look forward to seeing you on May 25th.