

**MONTGOMERY COLLEGE**  
**ENGLISH LANGUAGE FOR ACADEMIC PURPOSES**  
**COLLEGEWIDE SYLLABUS**  
**ELAW 980: English Language Academic Writing II**

**Catalog Description**

The second course in a sequence of two courses designed to teach academic writing of American English to non-native speakers of English. Emphasis on appropriate use of a variety of sentence structures, complex verb forms, modifiers, and punctuation, and ability to produce content-based and expository multi-paragraph compositions in and out of class and short responses to academic readings. PREREQUISITE: placement by testing required by the College of non-native speakers of English or a grade of C or better in ELAW 970 or AELW 920. Additional laboratory required. Five hours each week.

FIVE EQUIVALENT CREDIT HOURS. NOT APPLICABLE TO A DEGREE OR CERTIFICATE. MAY NOT BE USED TO SATISFY DEGREE REQUIREMENTS. NOT INCLUDED IN GPA CALCULATION. THE COURSE AND THE GRADE EARNED ARE POSTED ON THE STUDENT'S OFFICIAL TRANSCRIPT.

**Course Content**

Emphasis is on the development of competence in writing unified and coherent compositions through intensive grammar review and extensive writing practice exercises.

**Student Learning Outcomes**

Upon completion of this course a student will be able to:

1. Write sentences and paragraphs using appropriate grammar, vocabulary, and sentence structures.
2. Write clear, coherent compositions and responses to texts, using a variety of academic grammar structures and vocabulary.
3. Paraphrase ideas from sources to support ideas in writing.
4. Use the writing process to produce well-organized content-based paragraphs and multi-paragraph compositions both in timed in-class assignments and outside of class of approximately 325 words.
5. Proofread and edit for grammatical accuracy, unity and coherence.
6. Paraphrase and write summary/responses to readings, appropriately acknowledging sources.
7. Independently use digital devices to produce and edit multi-paragraph documents and to interact and collaborate with professors and classmates.

## **Methods of Instruction**

Class instruction, readings, textbook exercises, grammar exercises, group work, and in and out-of-class writing assignments. Language laboratory work required.

## **Course Requirements**

To pass ELAW 980, students must complete ALL of the following requirements:

1. **Attend classes.** College regulations permit no more than five hours of absences. Students who exceed five hours of absences may be dropped from the course or penalized in their grades. Instructors take attendance.
2. **Complete assignments.** All work must be submitted to the instructor on time and according to the instructor's specifications. Missing or late work will be subject to the instructor's grading policy.
3. **Submit a completed English composition folder.** A composition folder containing all graded class assignments, paragraphs, and tests must be handed in to the instructor at the end of the course. Students in a paperless Blackboard classroom submit materials electronically.
4. **Complete lab requirements.** This course includes a laboratory assignment to be completed outside of class, department requirements recommend that instructors track lab hours which should include 10 hours of lab work per student per semester.
5. Students must complete a minimum of 4 in-class, timed compositions throughout the semester prior to the final exam.
6. Students **must pass the course with a minimum 70% average and take a final exam which counts as 35% of the grade (grammar 15% and writing 20%).**
7. **Assignment values:**
  - A minimum of four in-class writing assignments, prior to the final exam: 25-35%
  - Homework and lab assignments: 10-15%
  - A minimum of three grammar tests, prior to the final exam: 20-25%
  - Final exam: 35%

### **Course Materials**

- Texts as assigned by instructor
- A folder (electronic or paper composition folder as required by the instructor) for saving and revising written work
- An English language dictionary hard copy or on-line, especially designed for English Language Learners

### **Grades and Recommendations:**

At midterm and at the end of the semester, the student will receive a grade of A, B, C, D, or E. A grade of C or better is required to move on to ELAI990, which allows students to co-enroll in some credit courses. The course and the grade earned are posted on the student's official transcript. The grade is not included in GPA calculation. The credits do not apply to a degree or certificate at Montgomery College.

## **CLASSROOM EXPECTATIONS and OTHER INFORMATION**

### **Important Student Information Link**

In addition to course requirements and objectives that are in this syllabus, Montgomery College has information on its web site (see link below) to assist you in having a successful experience both inside and outside of the classroom. It is important that you read and understand this information. The **link below provides** information and other resources to areas that pertain to the following: student behavior (student code of conduct), student e-mail, the tobacco free policy, withdraw and refund dates, disability support services, veteran services, how to access information on delayed openings and closings, how to register for the Montgomery College Alert System, and finally, how closings and delays can impact your classes. If you have any questions, please bring them to your professor. As rules and regulations change, they will be updated, and you will be able to access them through the link. If any student would like a written copy of these policies and procedures, the professor would be happy to provide them. By registering for this class and staying in this class, you are indicating that you acknowledge and accept these policies.

<https://www.montgomerycollege.edu/admissions-registration/student-resources/syllabus-resource-list.html>

