

Montgomery College, Takoma Park/Silver Spring Campus
Humanities Department

TEMPLATE

ARAB 101: Elementary Arabic I

اللغة العربية

Textbooks and other resources:

1. Kristen Brustad, Mahmoud Al-batal, Abbas Al-Tonsi ALIF BAA. INTRODUCTION TO ARABIC LETTERS AND SOUNDS - ISBN 1-58901-102, 3rd edition, with one DVD
2. Kristen Brustad, Mahmoud Al-batal, Abbas Al-Tonsi Al-Kitaab Fii Ta allum al-arabiyya: A Textbook for Beginning Arabic Part one. - ISBN 978-1-62616-124-5, 3rd edition, Book + DVD + Website Access Card (*Chapters 1-5*)
3. Hans Wer Arabic English Dictionary.
4. Arabic web sites

Course Description:

Welcome مرحباً to Arabic 101! This 5-credit course is a beginning language course focusing on the study of the language and culture of the Arabic-speaking world. Students develop the ability to communicate in Arabic through the consideration of cultural themes, language functions, and authentic situations. They will learn to read, write, listen to, and speak Arabic through a variety of activities and assignments. As students begin their study of Arabic, they will also begin to explore the many cultures that comprise the Arabic-speaking world. In addition to class work, students will spend a minimum of twenty hours-per semester in the language learning laboratory. Students must complete 10 of those hours prior to the mid-term. No prior knowledge of Arabic is required for this course.

Course Objectives: At the end of ARAB 101, students will be able to:

Language

1. Communicate at an elementary level in the skill areas of reading writing, speaking, and listening.
2. Apply linguistic structures supporting communication at the novice level of proficiency.

Language Functions

1. Express and appropriately employ the following everyday language functions:
 - a. Greetings (meeting and greeting people)
 - b. Leave-takings (being polite)
 - c. Requesting information
 - d. Asking for assistance
 - e. Giving and receiving directions
 - f. Social hour and coffee time
 - g. Expressing opinions

Culture

1. Discuss the cultures of the Arabic-speaking world in general.

2. Demonstrate a practical appreciation of the diverse cultural practices in twenty two Arabic speaking countries.
3. Demonstrate an understanding of and engage in appropriate sociolinguistic behaviors as they develop their linguistic ability in Arabic.
4. Produce a cultural project as an integral part of the class.
5. Present their work to the class.

Grading Policy: The final grade will be determined as follows:

Quizzes	15%
Tests	15%
Midterm	10%
Homework & Lab Work/Hours	15%
Participation	10%
Cultural Project	10%
Final Oral Exam	5%
Final Exam	20%

Grade Scale:

A	90 – 100%	C	70 – 79%	F	< 60%
B	80 – 89%	D	60 – 69%		

Assignments:

Quizzes: You will have 3 quizzes during the semester. Quizzes will consist of dictations of words and sentences. The dates of the quizzes are stated in the syllabus.

Tests: You will have 2 tests during the semester. These tests will consist of the following sections: listening comprehension, grammar, vocabulary, reading, culture and writing. The dates of the tests are stated in the syllabus.

Midterm: You will have a midterm on the date stated in the syllabus. The midterm will be a comprehensive review of what you have learned in Chapters 1 through 10 of Alif Baa, 3rd edition and handouts. It will consist of the following sections: listening comprehension, grammar, vocabulary, reading, writing and culture.

****** There will be no makeup Quizzes, tests or midterms unless the student's absence is justified. The teacher might request a doctor's note for example. ******

Homework: Students are expected to submit homework assignments regularly and in accordance with the due dates listed in the class schedule. In order to succeed in this class, you will have to do a lot of individual studying. You will have to dedicate at least 8 hours a week to homework and revision. This means that if we spend 2 hours in class, you are supposed to dedicate 4 hours to reviewing the material learned during that session and to doing the homework.

Students are expected to submit homework assignments on the date designated by the instructor. Checked homework will be given back at the next class meeting. Students may consult with the teacher after class or during office hours regarding any corrections or late submission of assignments. Late submission of homework may be checked but will not be given credit. Students are encouraged to study and do homework together with other classmates but each must participate fully in doing the work and submit his/her own individual paper. The honor code is a mandate in this class. A student's submission of work that is not his or her own is not acceptable. Homework must be written on a separate sheet of paper. Pages copied out of the book will not be accepted. Students must follow up with any comments or

corrections on his/her homework. Homework assignments must have the student name written in Arabic and designated number such as Homework #1, #2...

Lab Work and Hours: Lab work consists of completing the activities assigned by your instructor: 1) For *Alif Baa*, you will use the DVD that comes with the text; 2) For *Al-kitaab*, you will complete assignments in the on-line workbook/lab manual. You can complete assignments in the language lab or any other location where you have access to a computer.

*Please note that all campus labs and libraries use a Pay-for-Print System. Please refer to the following web site for more information: <http://cms.montgomerycollege.edu/edu/departments.aspx?id=27707>

Class Participation: Active participation in class contributes to your learning and is an important factor in your grade. The instructor will monitor student participation according to the following rubric:

A (90 - 99%)	The student participates with original ideas that show reflection on the material. The student comes to class prepared, takes the initiative in class activities, and shows a positive attitude. S/he is respectful with partners and teachers, offers help to partners and constantly seeks to improve her/his Arabic.
B (80 - 89%)	The student participates voluntarily; however, s/he does not stand out in any way from other students in volume or quality of contributions, or does not show evidence of preparation.
C (70 - 79%)	The student attends class but studies/ participates the minimum required; She/he does not show interest in the class and only participates when asked or while doing group/pair work. Student arrives late to class or absent for more than 3 class sessions.
D - F (0 - 69%)	The student does not participate because s/he is absent (mentally or physically) and does not develop rapport with the class. S/he is disrespectful or unenthusiastic. The student must be prodded to begin work, form groups, or participate. Student uses English excessively. Student always tardy and accumulate more than 5 absences

Final Oral Exam: Students will complete one oral exam at the end of the course requiring them to speak extemporaneously about a given topic. You will receive a list of topics and a rubric for evaluation two weeks prior to each exam.

Cultural Project: Students will complete a project that deals with an aspect of Arabic culture. The presentation will be 3-5 minutes in length and students will present in Arabic. The topic for the project must be approved by the professor. This project will require research; students will need to use reliable resources and provide a bibliography of their sources following MLA formatting. Students will present their work through the use of technology, such as PowerPoint or Prezi. No more than one 30 second video clip may be used. Students are responsible for presenting their work to the class on the day indicated in the syllabus. More detailed instructions will be provided by your instructor.

Final Exam: A cumulative final exam will be given on the day scheduled during the final exam period. The final exam is mandatory and cannot be rescheduled. The date for the final exam is indicated in the class schedule and under administrative dates. Please mark it on your calendars now.

Department Policies:

Administrative Dates: For an updated list of all important dates, please refer to MyMC and click on “View Drop Deadlines Dates” under “My Schedule: Week at a Glance.”

Communication: Montgomery College e-mail accounts are the official means of communication between the faculty member and the student. Students should check their account routinely for official

communication. To check your e-mail, log into your MyMC online account and locate the e-mail icon in the upper right hand corner of the page.

Academic Honesty: Montgomery College's policies on academic dishonesty are found in the *Student Handbook* and under *Section VIII* of the *Student Code of Conduct* available at the following link: http://cms.montgomerycollege.edu/pnp/#Chapter_4. Each student is expected to do his or her own work. Any student found cheating or plagiarizing will be given an F for the assignment. If the same student is involved in a second incident of cheating, the case may be referred to the Student Discipline Committee, a grade of F for the course may be awarded, and/or the student may be dropped from the course.

Absence and Tardiness Policy: Attendance is fundamental in a language class, and excessive absence/tardiness will affect the participation grade. Any student arriving after class has begun is tardy. *Tardy and Excessive absence will drop your grade one letter grade. A to a B, B to a C---* Students are responsible for all work assigned whether they are present or absent.

Classroom Behavior: Please review the *Standards of College Behavior* in the *Student Handbook* or *Section VII* of the *Student Code of Conduct* available at the following link: http://cms.montgomerycollege.edu/pnp/#Chapter_4. The college seeks to provide an environment where discussion and expression of all views relevant to the subject matter of the class are recognized and necessary to the educational process. However, students do not have the right to obstruct the faculty member's ability to teach nor the ability of other students to learn. The instructor has the right to determine appropriate conduct in the classroom, and it is expected that students will conduct themselves at all times in a manner that is respectful of their instructor and their peers.

Inappropriate behaviors include (but are not limited to) the following:

1. Socializing with other students once class has begun.
2. Refusing to complete assigned tasks in the class or labs.
3. Sleeping in class, arguing with the professor or other students, showing disrespect towards the professor or other students, or disrupting the class in any way.
4. Using cell phones, MP3s, and PDAs during class. **Cell phones and any other electronic devices should be turned off and stowed during class time.**

Students who do not adhere to these policies will be asked to leave by the professor; if they do not comply, Security will be called. If a student repeatedly refuses to comply with classroom regulations, s/he will be referred to the Dean of Student Development.

Classroom Conditions: Students and faculty are expected to leave the classroom in good condition, disposing of all litter and straightening desks and chairs.

Inclement Weather or Campus Emergencies: Official announcements regarding closings or delays will be made on local radio and television. For a recorded announcement about Montgomery College, call (301) 279-5000. You may also subscribe to email or text alerts through Montgomery County MC Alert. Registration information is available at www.montgomerycollege.edu/emergency. If the College opens or closes a time when more than 50% of a class period will be missed, the class is cancelled. Announcements regarding Montgomery County Public Schools do not apply to Montgomery College.

Disability and Other Special Concerns: Any student needing accommodation due to a disability should see the professor during office hours. A letter from Disability Support Services authorizing accommodations will be needed. Any student needing assistance in the event of an emergency evacuation must contact DSS; guidelines for emergency evacuations for individuals with disabilities are found at:

www.montgomerycollege.edu/dss/evacprocedures.htm. If there are other circumstances that may impact your ability to succeed in the course, it is your responsibility to notify the professor in a timely manner.

Audit Policy: All students registered for audit are required to consult with the instructor before or during the first class. Students are required to participate in all course activities unless otherwise agreed upon by the student and instructor at the time of consultation. Failure to consult with the instructor or to so participate may result in the grade of “W” being awarded. This action may be taken by the instructor by changing the “AU” to “W” before the drop with “W” date.

Veterans and Service Members: If you are a veteran or on active or reserve status and you are interested in information regarding opportunities, programs and/or services, please visit the Combat2College website at www.montgomerycollege.edu/combat2college and/or contact Joanna Starling at 240-567-7103 or Joanna.starling@montgomerycollege.edu.

Tutoring. Arabic tutoring is available free of charge in RC/201. For an updated schedule of World Language tutoring, call 240-567-1673. You may also go to RC/201 to look at the posted schedule, or ask any tutor or staff member for assistance.

FERPA. The *Family Education Rights and Privacy Act* prohibits the instructor from discussing a student’s grade and performance in the course with anyone but that student. All exceptions/allowances must be submitted in writing by the student.

ARAB 101 satisfies a General Education Humanities Distribution requirement. Montgomery College’s General Education Program is designed to ensure that students have the skills, knowledge and attitudes to carry them successfully through their work and their personal lives. This course provides multiple opportunities to develop competency in oral and written communication and critical analysis and reasoning and also fulfills the *Global and Cultural Perspectives* course requirement. For more information on the General Education Program, go to www.montgomerycollege.edu/gened.



Course: Arabic 101- Spring 2019

Code: DTGH346

Books: Companion Website Access to Al-Kitaab, Part One, Third Edition
Companion Website Access to Alif Baa, Third Edition

CREATING A AL-KITAAB COMPANION SITE ACCOUNT

If you do not have an account, you need to create one. To do so, follow these steps:

1. Go to <http://www.alkitaabtextbook.com> and click **Create an account**.
2. Select a username and password and enter your information, then click **Submit**.

Note: Remember to write down your username and password and be sure to select the correct time zone. Also, please enter a valid e-mail address so we can send you your password if you forget it.

ENTERING THE BOOK KEY AND COURSE CODE

Enter the book key and course code to complete the enrollment process. You may already have a book key, or you may need to purchase a book key. Depending on your situation, use one of the procedures below. If you activated the book for a previous course, you can start at step 4 of *I already have a book key* below.

Once you have completed this step, the system lists the course and book on the Student Workstation home page. To enter additional books, enter a book key in the **Enter** field and click **Go**.

Note: Book keys can only be used once. Your book key will become invalid after you use it.

I already have a book key

1. Go to <http://www.alkitaabtextbook.com> and log in.
2. At the top of the page, enter your book key and click **Go**.
3. Click **Confirm** to confirm your registration information. Your book will appear under the **My books** heading.
4. Beside the book listing, enter the course code NRJPA863 in the **Enter course code** field and click **Go**.
5. If necessary, select a class or section and click **Submit**.

I need to purchase a book key

1. Go to <http://www.alkitaabtextbook.com> and log in.
2. At the top of the page, enter the course code NRJPA863 and click **Go**.
3. If necessary, select a class or section and click **Submit**. The course and books will appear under the **My classes** heading.
4. Locate the book and click **buy**.
5. Proceed through the purchase process.

Note: If the buy link does not appear in Step 4, contact your instructor for information about obtaining a book key.

USING AL-KITAAB COMPANION SITE

To access your Student Workstation in the future, go to <http://www.alkitaabtextbook.com> and log in. Here, you can open your book, submit activities, view your results, and view your instructor's feedback. If you have any questions, contact Al-Kitaab Companion Site Support at <http://www.alkitaabtextbook.com/support>.

Class Schedule (Tentative)

Date	Pages/Topics covered in class & Exam Dates	Homework/Assignment Due Dates
	Alif Baa Units 1 and 2 Introduction to the course and Arabic language Alphabet Transliteration Greetings ث ت ب Short vowels In Class drills: 2, 4, 8, 10, 13	HW# 1 – Unit 2 Drill 1, 3, 5, 6, 7, 11
	Unit 3 ح خ ح Sukuun Long vowels One way connectors In Class drills: 1, 2, 4, 5	HW# 2 – Unit 3 Drills 3, 7, 8, 10,11
	Unit 4 One way connectors ذ ذ ر ز hamzah Numbers Arabic numerals and numbers	HW# 3 Unit 4 part 1 Drills 1, 2, 3, 7
	Unit 4 Review- Chapters 1-4 Quiz 1	HW# 4 – Unit 4 part 2 Drills 8, 9, 10,13
	Unit 5 س ش ص shadda Roots In Class drills: 3, 4, 7	HW# 5 - Unit 5 part 1 Drills 1, 2, 8
	Unit 5 ص ض shadda Roots	HW# 6 - Unit 5 part 2 Drills 11,12,14,15

	Saying « I want » In Class drills: 10, 14	
	Unit 6 taa marbuuta Describing with adjectives غ ع ظ ط In Class drills: 1,2,3,4,6,7,8,10, 11, 14,16,17,18,20	HW# 7 – Unit 6 part1 Drill 23, 22, 21
	Unit 6 taa marbuuta غ ع ظ ط Describing with adjectives Test 1	HW# 8 – Unit 6 part 2
	Unit 7 ف ق	HW# 9 – Unit 7 part 1 Drills 1,2,3,4,6
	Unit 7 ك ل	HW# 10 – Unit 7 part 2 7,8,9,10,11
	Unit 8 م ن ه	HW# 11 – Unit 8 part 1 Drills 1,2,3,5,
	Unit 8 Alid madda ؤ ء ئ Quiz 2	HW# 12 – Unit 8 part 2 Drills 6,8,9
	Spring Recess	Spring Recess
	Spring Recess	Spring Recess
	Unit 9 lam-alif Sun and moon letters Combining laam alif with Prepositions Names of Arab countries Vocabulary and describing people	HW# 13 – Unit 9 part 1 Drills 1,2,3,4
	Unit 10	HW# 14 Unit 9 part 2

	Prepositions p. 202 Alif maqsurah Dagger Alif Tanween in Formal Arabic	rills 6,7,9,16
	Unit 10 Writing styles Calligraphy Roots and patterns In Class drills:	Companion website exercises See website for assignments
	Midterm	Midterm
	Al-kitaab Chapter 1 Introduction of chapter 1, Al-Kitab Fii Ta'allum Al- Arabiyya DVD – Vocabulary and story Feminine (F) and Masculine (M) nouns and pronouns	Companion website exercises See website for assignments
	Chapter 1 Review the Definite Article أل the Nisbah Adjective (F, M) Interrogative articles	Companion website exercises See website for assignments
	Chapter 2	Companion website exercises See website for assignments
	Chapter 2 Quiz 3	Companion website exercises See website for assignments
	Chapter 3 Pronouns الضمائر Plurals Noun Sentences	Companion website exercises See website for assignments
	Chapter 3 Possessive phrase Possessive pronouns present tense The verb sentence Negation of present verb	Companion website exercises See website for assignments
	Chapter 4	Companion website exercises See website for assignments

	Chapter 4 Test 2	See website for assignments
	Chapter 5 Adverbs	Companion website exercises See website for assignments
	Review - Cultural projects	Companion website exercises See website for assignments
	Final Oral exam	
	Final exam	